



NORTH HIGH SCHOOL



140 HARRINGTON WAY
Worcester, MA 01604
(508) 799-3370 FAX (508) 799-8252

APPLICATION FOR ADMISSION

DIRECTIONS FOR STUDENTS:

DATE REC'D _____

Complete all information requested on this page. You and your parent/guardian must sign in the proper place on this page. Return the application to your school's guidance office and request that page two be completed and sent to Worcester North High School.

NAME _____ TODAY'S DATE _____

ADDRESS _____ DATE OF BIRTH _____

(No) (Street) WPS ID NUMBER _____

CITY/TOWN/ZIP _____ TEL. _____

MAILING ADDRESS (if different) _____

PRESENT SCHOOL ATTENDING _____ PRESENT GRADE _____

PARENTS/GUARDIAN _____
Name Address (if different)

PROGRAM SELECTION

Chapter 74 - Allied Health Nursing Program

Chapter 74 - Business Technology (pending)
Microsoft Imagine Academy
Program Member

Completion of the following is strictly voluntary and will not be used as a condition of admission.

This information is used for equal opportunity purposes only.

White non-Hispanic White Hispanic Non-White Hispanic Black non-Hispanic American Indian

Asian Other (Specify) _____ Language spoken at home _____

Currently receiving services under Chapter 766 _____ SEX: Male Female

Records Release Authorization:

I approve this application and hereby give permission for the release of school records consisting of grades, attendance, and discipline concerning my son/daughter to Worcester North High School. I certify the above information to be complete and accurate. We shall advise Worcester North High School of any changes in residence before and after enrollment.

The Worcester Public Schools is an Equal Opportunity/Affirmative Action Employer/Educational Institution and does not discriminate regardless of race, color, gender, age, religion, national origin, marital status, sexual orientation, gender identity, disability, or homelessness. The Worcester Public Schools provides equal access to employment and the full range of general, occupational and vocational education programs. For more information relating to Equal Opportunity/Affirmative Action contact the Human Resource Manager, 20 Irving Street, Worcester, MA 01609. 508-799-3020.

Signature of Student: _____ **Signature of Parent/Guardian:** _____

*Note: Acceptance into the Allied Health program at North High School does not provide students the opportunity to participate in the program at Worcester Technical High School.

CRITERIA FOR ADMISSION

1. All applicants must successfully complete their present grade level and be promoted to the grade level for which they are applying.
2. Due to a limited number of openings each year, students are accepted according to a point system as follows:

- A. Scholastic Achievement (last two years)..... (40 points)
- B. Discipline/Conduct grades (last two years)..... (20 points)
- C. School attendance record – Unexcused absences (last two years)..... (20 points)
- D. Recommendation by Counselor/Principal (20 points)

Name _____ Grade _____

Scholastic Achievement (40%)

	Grade 8 or Current Grade	Grade 7 or Previous Grade	Point Scale	
English	_____	_____	90-100 = 5	TOTAL: _____
Math	_____	_____	80-89 = 4	
Science	_____	_____	70-79 = 3	
Social Studies	_____	_____	65-69 = 2	
			0-64 = 0	

Discipline/Conduct (20%)

	Grade 8 or Current Grade	Grade 7 or Previous Grade	Point Scale (per year)	
Discipline/Conduct Points per year	[]	[]	Excellent = 10 Above Average = 8 Average = 6 Below Average = 4 Poor = 0	TOTAL: _____

Attendance – Unexcused Absences (20%)

Days Absent Points
(sum of current year and previous year)

0-10	= 20
11-20	= 15
21-30	= 10
31-40	= 5
41+	= 0

TOTAL: _____

Guidance Counselor's Recommendation (20%)

Summarize below the Guidance Counselor's rating

Points:

Outstanding	= 20
Above Average	= 15
Average	= 10
Below Average	= 5
Poor	= 0

TOTAL: _____

I certify this information to be complete and accurate.

Grand
Total: _____

Principal/Guidance Counselor

Date

Worcester Public School District

North High School **CHAPTER 74 ADMISSIONS POLICY** Revised September 2017

INTRODUCTION

An admission process is necessary for the Worcester Public School (WPS) District in the area of vocational technical education where space is a limiting factor. Vocational technical laboratories (shops) are designed and equipped to serve a specific maximum number of students safely. Consequently, a complex of such laboratories lacks both the space and flexibility to accommodate the possible needs and/or interests of all applicants. Therefore, a selection process is necessary to determine which applicants may most benefit from such educational opportunities. All applicants to the Chapter 74 Approved Programs at North High School will be evaluated using the criteria contained in this Admission Policy.

EQUAL EDUCATIONAL OPPORTUNITY

North High School admits students and makes available to them its advantages, privileges and courses of study without discrimination against on the basis of their status as members of special populations or race, color, sex, gender-identity, religion, national origin, English language proficiency, disability, or sexual orientation.

If there is a student with limited English proficiency, a qualified representative from North High School and/or the sending middle school will assist the applicant in completing the necessary forms and assists in interpreting during the entire application and admission process upon the request of the applicant. Students with disabilities may voluntarily self-identify for the purpose of requesting reasonable accommodations during the entire application and admission process. Information on limited English proficiency and disability submitted voluntarily by the applicant, for the purpose of receiving assistance and accommodations during the entire application and admission process, will not affect their admission to the programs.

ELIGIBILITY

Any eighth grade student who is a resident of the Worcester Public School District who expects to be promoted to the grade they seek to enter is eligible to apply for fall admission subject to the availability of openings to the Chapter 74 Programs. Resident students will be evaluated using the criteria contained in this Admission Policy.

Transfer students from other vocational school districts are eligible to apply for fall admission or admission during the school year to grades 9 through 12 at North

High, provided they expect to be promoted to the grade they seek to enter by their current school. Transfer students will be evaluated using the criteria contained in this Admission Policy.

ORGANIZATIONAL STRUCTURE

The Worcester Public Schools has approved Chapter 74 vocational technical programs at North High School. North High School is committed to providing a quality academic and vocational technical program.

It is the responsibility of the Worcester Public Schools Superintendent to supervise the administration of the policies and procedures required to admit and enroll applicants in conformity with this Admission Policy.

North High School has an Admissions Committee appointed by the Principal. The committee consists of a member of the Administration, Guidance, Special Needs (if necessary), Vocational Technical and Academic Departments. Responsibilities of the Admissions Committee include:

- determination of standards for admission
- development and implementation of admission procedures
- processing of applications
- ranking of students
- acceptance of students according to the procedure and criteria in the admission policy
- establishment and maintenance of a waiting list of acceptable candidates

The Worcester Public Schools do not participate in the School Choice Program.

RECRUITMENT PROCESS

North High School disseminates information about the school through a variety of methods. Every interested applicant is provided the Chapter 74 Program of Study booklet, which contains the application and other vital information.

Faculty and students of the Chapter 74 Programs visit Forest Grove Middle School, Burncoat Middle School, Sullivan Middle School, and Worcester East Middle School in the winter to disseminate information, answer questions, and provide highlights of the programs at North High School. Applications are provided to each student.

An application and cover letter is sent to all WPS 8th grade students in the fall, informing them of North High School's Open House event, typically held in early November. Representatives from the Chapter 74 Programs are present at the Open House to provide information and answer questions from students and their families.

Program information, including applications, is sent to the guidance staff at local private and parochial schools for them to inform students as they deem appropriate.

Parent(s)/guardian(s) may schedule individual visits at a mutually convenient time. Applications and additional literature are available in the Main Office of North High School.

APPLICATION PROCESS

1. Students interested in applying to the Chapter 74 programs at North High School for fall admission to the ninth grade must:
 - a. obtain an application from their sending school Guidance Counselor as early in the school year as possible, or use the application sent via the mail or provided during a school visit.
 - b. return the completed application form to their sending school Guidance Counselor in a timely manner, based on the rolling admission details explained below.

2. It is the responsibility of the sending school Guidance Counselor to:
 - a. complete their portion of the application form.
 - b. forward the completed application to North's Admission Coordinator as soon as possible.

Complete applications include:

- ✓ Completed application form (including required signatures).

3. If incomplete applications are received, the following procedures will be followed:
 - a. The North High School Admissions/Guidance Office will notify the sending school Guidance Counselor responsible for submitting the application that the application is incomplete and will request completion.
 - b. The applicant's parent(s)/guardian(s) will also be notified in the event that the sending school Guidance Counselor does not resolve the problem.
 - c. Incomplete applications will not be accepted. Incomplete applications will not be ranked.

LATE APPLICATIONS

Applications received after the applications are initially processed will be evaluated using the same criteria as other applications and will be integrated in rank order on the established waiting list.

WITHDRAWN STUDENTS

Students who withdraw from North High School and who are attending or not attending another high school may reapply to the Chapter 74 program following the procedures contained in this admission policy and will be evaluated using the criteria contained in this Admission Policy.

SELECTION CRITERIA

The mission of North High School is to educate all students. The faculty and staff of the Chapter 74 Programs promote high academic and technical standards for all students.

Admission to the Chapter 74 Programs is determined using an application. Completed applications will be collected and date/time stamped when received. The cutoff for accepted applicants will be determined based on two factors. The Massachusetts Department of Education provides recommended maximum teacher-student ratios and minimum square footage per pupil requirements for approved Chapter 74 programs. The maximum number of enrolled students into North's Chapter 74 Programs will depend on the combination of these two factors.

Completed applications are processed by the Admission Committee using weighted admissions criteria. Each applicant will be assigned a score derived from the sum of the sub scores of the following criteria:

A. Scholastic Achievement: Maximum 40 points

Grade Averages	Points per Class
90-100	5
80-89	4
70-79	3
65-69	2
0-64	0

For applications to grade 9 (fall admission), the average of grade 7 and terms 1 & 2 grade 8 marks in English, social studies, mathematics and science from the sending school report card are used. For transfer applications to grades 10, 11 and 12 (fall admission) the average of the previous school year and terms 1 & 2 of the current school year marks in English, social studies, mathematics and science from the sending school report card are used. For transfer applications to grades 9, 10, 11 and 12 (admission during the school year) the current school year to the date of the application marks in English, social studies, mathematics, and science from the local school report card are used.

B. School Discipline/Conduct: Maximum 20 points

Discipline/Conduct Rating	Points Per Year
Excellent	10
Above Average	8
Average	6
Below Average	4
Poor	0

For applications to grade 9 (fall admission), the average of grade 7 and terms 1 & 2 grade 8 assessments from the sending school report card or from the sending school Guidance

Counselor's assessment are used. For transfer applications to grades 10, 11 and 12 (fall admission) the average of the previous school year and terms 1 & 2 current school year assessments from the sending school report card or from the Guidance Counselor's assessment are used. For transfer applications to grades 9, 10, 11 and 12 (admission during the school year) the current school year to the date of the application assessments from the sending school report card or from the sending school Guidance Counselor's assessment are used.

C. Attendance: Maximum 20 points

Number of Unexcused Absences	Points
0-10	20
11-20	15
21-30	10
31-40	5
41+	0

For applications to grade 9 (fall admission), the sum of grade 7 and terms 1 & 2 grade 8 unexcused absences from the sending school report card are used. For transfer applications to grades 10, 11 and 12 (fall admission) the sum of the previous school year and terms 1 & 2 current school year unexcused absences from the sending school report card are used. For transfer applications to grades 9, 10, 11 and 12 (admission during the school year) the current school year to the date of the application, unexcused absences from the sending school report card are used.

D. Sending Guidance Counselor's Recommendation: Maximum 20 points

Rating	Points
Outstanding	20
Above Average	15
Average	10
Below Average	5
Poor	0

After points are given in each area, the points are totaled for each applicant. A maximum total of one hundred (100) points can be earned.

SELECTION PROCESS

The Admissions Committee at North High School will examine, discuss and make recommendations for action on the applicants. The Admission Committee considers

scholastic achievement, attendance, discipline/conduct, and the sending Guidance Counselor's recommendation results. Applications are reviewed, processed and assigned points by grade level.

After a point total for each applicant has been determined, all applicants are placed in order of their "point total". Applicants are then accepted into the Chapter 74 programs in the order of the point total they have achieved. The applicant with the highest point total is accepted first, the applicant with the second highest point total is accepted second, and so on until all seats are filled. All applicants are accepted, declined, or placed on a waiting list. If openings occur, the seats are filled by accepting applicants from the waiting list. These applicants, like those accepted earlier, are accepted in order of their place on the waiting list determined by the total points given according to the selection criteria.

Applications are collected and processed through the beginning of February. By the middle of February, North High School sends letters to all applicants informing them they have either been accepted to the Chapter 74 Programs or are being placed on a wait list. Determination is based off a ranking of the scores on the applications combined with the maximum number of students eligible to enter the Chapter 74 programs.

If accepted students later withdraw from the Chapter 74 Programs, North High Admissions staff will offer positions to students at the top of the waiting list.

All applicants whose applications are received by each approved school are notified of their status by a letter to their parents / guardians.

ENROLLMENT

In order to enroll in Chapter 74 programs at North High for the fall, applicants must have been promoted to the grade they wish to enter by their sending school. In addition, they must have courses in English language arts or the equivalent and mathematics for the school year immediately preceding their enrollment.

REVIEW AND APPEALS

The applicant's parent(s)/guardian(s), upon receipt of a letter from North High School indicating that the applicant was not accepted or placed on a waiting list, may request a review of the decision by sending a letter requesting a review to the Principal within thirty days of the receipt of the letter. The Principal will respond in writing to the letter with the findings of the review within thirty days. If after the review, the parent/guardian wishes to appeal the findings of the review they may do so by sending a letter requesting that they be scheduled to appear before the Worcester Public Schools Secondary Manager for Instruction and School Leadership to appeal the Principal's findings. The Secondary

Manager for Instruction and School Leadership will respond in writing to the parent/guardian with a scheduled date for the appeal within thirty days of the receipt of the letter. The Secondary Manager for Instruction and School Leadership will respond in writing to the letter with their decision on the appeal within thirty days of the Secondary Manager for Instruction and School Leadership meeting when the appeal was presented.