

PAGE		PROPOSED CHANGES
2017-18	2018-19	
COVER		Change title of document to: Worcester Public Schools' Student Handbook; change 2017-18 to 2018-2019
INSIDE FRONT		Insert updated calendar 2018-19
i		<p align="center">School Committee Mayor Joseph M. Petty – Chairman John L. Foley – Vice-Chairman Dianna L. Biancheria Dante A. Comparetto Molly O. McCullough John Monfredo Brian A. O'Connell, Esq.</p>
ii		<p>Superintendent's message Update</p> <p>Policy Updates</p>
iii, iv		Update table of contents
2	2	<p>Registration (continued) Change section to read: Students new to our city in grades 7-8 register at the Dr. James L. Garvey Parent Information Center. New students in grades 9-12 have the option to register at their respective high school. Potential English learners must complete registration at the Dr. James L. Garvey Parent Information Center. Students in grades 7-12 who are transferring within the Worcester Public Schools will do so at the appropriate middle or high school based on their new address.</p>
2	2	<p>Immunization Requirements Change 2017-18 to 2018-2019; update chart (see attached)</p> <p>Add the following after chart:</p> <p>Students lacking proper documentation of required immunizations shall be excluded until proof of such immunization is provided (102 CMR 7.07 and CMR 220.00). If a child cannot be immunized due to medical reasons (requires physician documentation yearly) or if a parent refuses to have a child immunized because of religious or philosophical reasons (requires a parent-signed letter yearly), the non-immunized student will be excluded from school during outbreaks of disease for which the student is not immunized (MGL c. 111, § 3, 6, 7, 109, 110, 112 and 105 CMR 300.000</p> <ul style="list-style-type: none"> • Lead screening documentation is required of all students prior to entering Pre-K and/or kindergarten (105 CMR 460) • Physical examination documentation is required of all students prior to entering grades K, 4, y and 9 yearly for all students <p>An immunization clinic is available for students at the Dr. James L. Garvey Parent Information Center (PIC), 766 Main Street. All state-required immunizations are provided by an RN at no cost. Please refer to the WPS website for hours of operation or call the Parent Information Center at 508-799-3194.</p>

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5	5	School Choice First paragraph: change 2017-18 to 2018-2019 Change bullets to numbers amend #1 to read: 1. Student enrollment in the Inter-district School Choice program is based on availability and limited preference will be given to young siblings, if space is available.
33	6	Voluntary School Uniform Policy Capitalize and center heading
33	6	Student Dress Code Policy Capitalize and center heading
33	7	Worcester Technical High School Shop and Uniform Policy
80	7	Policy Regarding Televised Broadcasts Capitalize and center heading
26	7	Pledge of Allegiance and Moment of Silence
64	7	Safety and Behavior (except Riding School Buses) – move Safety and Behavior Heading followed by:
80-82	7-9	Internet Safety and Acceptable Use Policy
82	9	Electronic Messaging Guidelines Delete last sentence of first paragraph (If you have no students in the Worcester...)
82	10	Children’s Online Privacy Protection Act (COPPA)
65	10	Science Laboratory Safety Change bullets to numbers #4: remove the word “and” after emergency
65	10	Security Measures Capitalize and center heading Change sub-title to read: Crisis Prevention and De-escalation (Physical Restraint) Change last two sentences to read: Physical restraint shall be considered an emergency procedure of last resort and shall be used only when a student’s behavior poses a threat of assault, or imminent, serious, physical harm to self or others and the student is not responsive to verbal directives or other lawful and less intrusive behavior interventions, or such interventions are deemed to be inappropriate under the circumstances. Mechanical restraints, medication restraints and seclusion are prohibited in all public education programs.
	11	Change 2 nd paragraph to read: The amended regulations may be found at http://www.doe.mass.edu/lawsregs/603cmr46.html
65	11	Security Cameras in Schools
66	11	Emergency Plans Keep first paragraph. Replace remainder of section with: The Superintendent shall review annually the safety plan with local police and fire officials. Building principals will meet all requirements for conducting fire drills and Emergency Response drills to give students practice in moving with orderly dispatch to designated areas under emergency conditions, and the staff practice in carrying out their assigned responsibilities for building evacuation.
67	12	Student Lockers

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68	12	<p>Access to Students During School Hours Keep first paragraph, and numbers 1 and 2. Add 3. Certain individuals, including school personnel, police, and employees of certain state agencies may be granted access to students in the performance of their official duties. This information can be viewed at www.worcesterschools.org/handbook</p> <p>Remove next paragraph and #s 1-7. Finish with last paragraph: If any court ordered restrictions exist regarding access to your child, it is imperative that you provide the WPS a copy of the order so that we can comply with the order of the court.</p>
68	12	Visitors in the Schools
69	13	<p>Use of Motor Vehicles Add new rule #3: 3. Idling of a motor vehicle engine in excess of 5 minutes is prohibited on school property. Violators will be fined. Re-number as appropriate</p>
6	12	LEGAL POLICIES - move heading here
15	13	<p>Nondiscrimination Replace entire section (up to Sexual Harassment Policy on page 18) with: The Worcester Public Schools is an Equal Opportunity/Affirmative Action Employer/Educational Institution and does not discriminate regardless of race, color, religion, national origin, ancestry, sex, gender identity, age, criminal record (inquiries only), handicap (disability), mental illness, retaliation, sexual harassment, sexual orientation, genetics or military service. The Worcester Public Schools provides equal access to a full range of general, occupational and vocational education programs. The Chief Human Resource Officer is responsible for the coordination of Title IX, Section 504 ADA, Title I and Chapter 622 in the Worcester Public Schools and will be responsible for coordinating grievance procedures, which can be viewed at www.worcesterschools.org/handbook and by contacting your child's school. For more information relating to Equal Opportunity/Affirmative Action contact the Chief Human Resource Officer, 20 Irving Street, Worcester, MA 01609, 508-799-3020.</p>
18	14	Sexual Harassment Policy
19	15	<p>Sexual Harassment Policy (continued) Violations Change to read: Violations of this policy and of the law, if proven, may result in disciplinary action. Any person who believes that he/she has been the victim of sexual harassment may seek redress through the Worcester Public Schools' sexual harassment grievance procedures which can be viewed at www.worcesterschools.org/handbook and by contacting your child's school.</p> <p>Delete remainder of section</p>
22	15	Anti-Hazing Law
24	16	Child Abuse
24	16	Drug-Free School Zones

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NEW	16	<p>Gun-Free School Zones (new section) Gun-Free School Zones MGL c.269§10(j) MGL c.269§10(j) prohibits anyone who is not law enforcement from carrying a gun or dangerous weapon on the grounds of any school (elementary, secondary, college or university). This prohibition is applicable <i>regardless of whether or not an individual possesses a valid license to carry</i>.</p>
24	17	<p>Education of Homeless Children 2nd section, #4 change to read: If a homeless student arrives without records, the student will be enrolled immediately and the district’s designated Homeless Education Liaison must assist the family and contact the previously attended school system to obtain the required records.</p>
24	18	<p>Education of Homeless Children (continued) #8 change Maura Mahoney to the Office of Social and Emotional Learning</p>
31	18	<p>Policy on Parental Notification Relative to Sexuality Education Capitalize and center heading</p>
32	19	<p>Annual Notice to Parents/Guardians on the Protection of Pupil Rights (PPRA)</p>
26	19	<p>SELECTIVE SERVICE – Capitalize and center heading Second paragraph: replace “The no Child Left Behind Act of 2001” with “The Every Student Succeeds Act”</p>
26	19	<p>Sex Offender Registry Capitalize and center heading</p>
26	19	<p>Student Records Capitalize and center heading Change bullets to numbers. 2nd bullet (now #2) change to read: 2. To request that a school add information, comments, data or any other relevant written material to the student record. If the school decides not to amend the record, the parent or eligible student then has the right to a conference with the principal. After the conference, if the school still decides not to amend the record, the parent or eligible student has the right to appeal to the Superintendent and has a further right to appeal to the School Committee. 4th paragraph, change first sentence to read: FERPA allows schools to disclose, without consent, “directory” information, which is considered by the Worcester Public Schools to include student’s name, honors and awards received...</p>
34	25	<p>Every Student Succeeds Act Capitalize and center heading 2nd paragraph, 2nd sentence, remove “if a parent/guardian asks for it.” 4th paragraph: end first sentence at ...required under Title I 5th paragraph, 1st sentence: parenthesize ...parents may request (and the school will provide)...</p>
6 - 15	26	<p>Due Process Move first two paragraphs here. Change second paragraph to read: The Worcester Public Schools adheres to the Student Discipline Laws and Regulations as set forth in MGL. C71§§37H, 37H½ and 37H¾ and 603 CMR 53.00 et. seq. which can be viewed on the district’s website at www.worcesterschools.org/handbook. Eliminate remainder of section through page 15</p>

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35	26	Code of Conduct Third paragraph, second sentence, remove “known as Chapter 766”
40	31	Rule 11 – Hazing Remove (Ch. 536 – Acts of 1986)
40	31	Rule 13 – Smoking and Tobacco Products Change first sentence to read: Smoking, possession, use or distribution of tobacco or tobacco products, including e-cigarettes and vaping devices, within school buildings...
NEW	34	Add new rule Rule 24. – Bullying and Harassment A student shall not engage in conduct that constitutes bullying or harassment in school, at school events or activities, or outside of school if the conduct creates a hostile or disruptive environment at school.
43	34	Bullying Change title to: Bullying or Harassment
44	36	Athletes and Participants in School-Related Activities
46	37	Chemical Health MIAA Rule 62 Change section to read: From the earliest fall practice date, to the conclusion of the academic year or final athletic event (whichever is later), a student shall not, regardless of the quantity, use, consume, possess, buy/sell, or give away any beverage containing alcohol; any tobacco product (including e-cigarettes, VAP pens and all similar devices); marijuana (including synthetic); steroids; or any controlled substance. This policy includes products such as “NA or near beer”, inhalants (defined as any substance that produces a mind-altering effect when inhaled), and misuse of over-the-counter medications and substances used for the purposes of altering one’s mental state. It is not a violation for a student to be in possession of a legally defined drug specifically prescribed for the student’s own use by his/her doctor. If a student who violates this rule is unable to participate in interscholastic sports due to injury or academics, any penalty imposed will not take effect until that student is able to participate again. See MIAA Handbook for penalties.
47	38	Discipline of Students Under Section 504 and ADA First paragraph: change to read: Under various federal and state laws and regulations, students with disabilities may not be discriminated against in discipline matters on the basis of their disability or impairment. In addition to those rights set forth in the Student Handbook of the Worcester Public Schools, procedures will be implemented to comply with state and federal law and regulations regarding students with disabilities. Additional information can be found at www.worcesterschools.org/handbook or you may obtain a copy from your child’s school, or by contacting the WPS 504 coordinator at 508-799-3175. Delete remainder of section
48	39	Students with Disabilities Receiving Special Education Services Change heading to read: Students with Disabilities and/or Suspected Disabilities Receiving Special Education Services or 504 Plan
49	40	Resolving School-related Problems - Capitalize and center heading #3 change 799-3264 to 799-3499

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50	40	<p>Policy Regarding the Reporting of any Potential or Actual Incidents that may Impact on the Safety of Children Remove last two sentences of first paragraph.</p>
50	41	<p>Health Services for Students – replace entire section (except Access for Pregnant Students) with: Wellness Policy Preamble It is the mission of the Worcester Public Schools (WPS) Wellness Policy to enable students to become independent and self-directed learners, responsible for meeting their own health and nutritional needs as developmentally appropriate. It is the goal of the Wellness Policy to promote all students’ physical, emotional and social well being through the coordinated efforts of all departments and services offered in the Worcester Public Schools. This model calls for a collaborative, coordinated and comprehensive approach to learning and health, and serves as the model for the WPS Wellness Policy and nursing practice.</p> <p>OVERVIEW OF SCHOOL HEALTH/NURSING SERVICES OFFERED A coordinated program of accessible health services will be provided to students through the leadership of the Nursing Department, in collaboration with the school Physician Consultant, various school departments, and community agencies, as applicable. The program includes communicable disease prevention and reporting, immunization compliance, health education and wellness promotion, health assessments and screenings, chronic condition (including but not limited to asthma, diabetes, life-threatening allergies, seizures, ADHD) management, counseling, community health referrals, first aid and emergency care. The school nurses collaborate and coordinate with parents and other health care providers to create an Individual Health Care Plan.</p> <p>School nurses provide mandated screenings for students at various grade levels in accordance with MA State laws and the Division of Public Health requirements. Screenings include vision and hearing (grades K-5, 8, 10), scoliosis (grades 5-9) height, weight and BMI (grades 1, 4, 7, 10) and Screening Brief Intervention and Referral to Treatment [SBIRT] (grades 7 and 9). All students will receive a form from school for parents/ guardians to choose to opt out of one or more of these preventive screenings.</p> <p>All school staff throughout the district are trained by school nurses yearly on life threatening allergy awareness education and Epi-Pen administration and basic first-aid. There are also many school staff members who are trained by the Nursing Department in Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) use. Every school and outside athletic area has at minimum one AED available and at least one person trained to use it at all times.</p> <p>The Nursing Administration coordinates and supports other health services available to students including oral health screenings and preventive care such as fluoride and sealant application with referral to a dentist as needed. All high-schools, Burncoat, Worcester East, and Sullivan middle schools, and Elm Park Community, Goddard School of Science and Technology, and Woodland Academy elementary schools have School-Based Health Centers (SBHC) staffed with Nurse Practitioners who can provide more advanced health assessments, diagnoses, and treatment as indicated. Students can also receive physical examinations and immunizations if registered. The Edward Kennedy Health Center (EKHC) and the Family Health Center (FHC) of Worcester operate the SBHCs in the WPSs. Parents/guardians who are interested in this additional health service must register your child/children at the start of every school year, providing consent for treatment.</p>

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50	41	<p>School Health Advisory Council The School Committee recognizes the relationship between student wellness and student achievement. The purpose of the School Health Advisory Council is to recommend, review and help implement school district policies addressing school nutrition, nutrition education, physical activity and related issues that affect student health (105 CMR 215.000). The council is comprised of the Coordinator of Nursing and a variety of community agencies who work together to advocate, develop, implement, monitor, review and revise school health policy as needed/mandated.</p> <p>See the WPS Nursing and Health website for the complete Wellness Policy and other health-related policies and forms or call your school nurse with any questions</p>
61	42	Suggested Guidelines for Safe Backpack Use
61	42	<p>Access for Pregnant Students Eliminate last paragraph (The district does not require...)</p>
62	44	<p>Transportation (include Riding School Buses section from Safety and Behavior)</p>
69	45	<p>Student Services 10th bullet: change Risk/lethality assessments to Risk assessments</p>
70	46	Section 504 – Americans with Disabilities Act
71	47	<p>Section 504 – Americans with Disabilities Act (continued) Last paragraph change to read: The person responsible for Section 504 at your school is the principal. Please contact your child’s school or the Office of Social and Emotional Learning at 508-799-3175 if you have any questions or concerns regarding this notice or Section 504.</p>
71	47	<p>Special Education Replace current section with:</p> <p>The mission of the Special Education Department is to provide support, technical assistance and service to schools, staff, students, families and community stakeholders as we work collaboratively to promote safe schools to maximize educational outcomes for students with disabilities. Through our efforts we are committed to partnering with families and schools to ensure the fidelity of specialized instruction, inclusion opportunities, professional learning and rigorous outcomes to ensure the individual growth and personal success of students.</p> <p>The following key areas provides an overview of special education: Child Find activities includes the district providing screenings and evaluations annually for students to determine eligibility for special education and /or related services. Parental consent is required for all evaluations and completed within 45 school working days after the parent provides the district with written consent. Through the evaluations process the evaluation must assess the child in all areas related to the child’s suspected disability. The evaluation results will be used to determine the child’s eligibility for special education and/or related services or a 504 Plan.</p>

71	47	<p>Special education services provides specially designed instruction to meet the unique needs of a child who has a disability. The Federal law, Individuals with Disabilities Education Act (IDEA), in combination with the state's special education law (MGL c.71B) protects students with disabilities who are eligible for special education and guarantees them an Individual Education Program (IEP) designed to meet their unique needs. Special education laws and regulations are meant to protect a student with disabilities to ensure that individualized education program services are designed to make effective progress. While not every child with a disability will require special education services, every child whose disability affects their school progress is entitled to receive a free and appropriate public education (FAPE).</p> <p>Students are the focus of the special education process as each IEP TEAM must discuss and create a vision for the student. A student at the age of 14 should be encouraged to be an active participant through the TEAM process as this begins the onset of the IEP TEAM to create a Transition Plan. The Transition Planning process should include an interest inventory, transition assessments, post-secondary goals and/or prevocational assessments for all students with a disability who are (14-22) years of age. The completion of the Transition Planning Form (TPF) allows TEAM members to discuss what a student is interested in doing after high school and what supports they need to get there. When the student is 17 years of age, the school district must discuss with both the student and parent the change in rights of the student and the parent(s) that will occur on the student's 18th birthday. In Massachusetts, at age 18 the student reaches the age of majority and thus able to make his or her own medical and education decisions.</p> <p>Another critical process for students with severe disabilities is the Chapter 688 process. This is not a continuation of special education services and is not an entitlement to services. Special education services provided while a student is in school are entitlements mandated by federal and state law. A 688 referral is to plan for needed adult services for students with severe disabilities. Filing a Chapter 688 referral is discussed by the TEAM at least two years before the student is expected to graduate or turn 22, as part of a transition planning. This process sets in motion a two year planning process for students whose entitlements to special education services will end when they graduate from school or turn 22 years of age. This filing results in the creation of an Individual Transition Plan (ITP) that describes how the student will connect with needed supports and services beyond school. Additional information about this process can be found at the following link: www.doe.mass.edu/sped/links/transition.html . Parents can also call the Parent Training Information Center at the Federation for Children with Special Needs at 1-800-331-0688, or the Director of the Bureau of Transitional Planning with The Executive Office of Health and Human Services at 617-573-1600.</p> <p>Referrals are made by contacting the principal, school personnel, or the district's Manager of Special Education when requesting an evaluation for a special education eligibility. The parent must give consent in writing before a special education evaluation can begin. The school must contact the parent within five school days of receiving the referral asking for written permission and/or consent to begin the evaluation process.</p> <p>Principals at each school are responsible to ensure that individual student's education plans are implemented with fidelity as written. The person responsible for assuring that the district complies with Federal and State guidelines that governs special education regulations is the Manager of Special Education and Intervention Services. Please contact your child's school, evaluation team chairperson or the Special Education Manager if you have any questions or concerns regarding special education and your child's educational program.</p> <p>Please visit www.worcesterschools.org/handbook for additional information.</p>
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2017-18	2018-19	
72	49	Employment Information and Procedures 2 nd paragraph, 1 st sentence: remove "Effective January 3, 2007," Begin sentence with Anyone under 18 years of age...
73	49	Home and Hospital Instruction Change second paragraph to read: Home and Hospital instruction is a service of the Worcester Public Schools and must be requested by a physician in accordance with state regulations. The Home Hospital Department will review and approve request once in receipt of the state-mandated Physician's Statement Form which must be completed by the attending physician and must include, at a minimum, the following information: Change 4 th paragraph to read: The program begins as soon as the physician requests Home and Hospital Instruction on the Physician's Statement form and the district approves the services. Once the Home and Hospital Department receives the completed Physician's Statement, the parent or guardian will be contacted to coordinate the services and an instructor will be assigned to provide educational services.
73	50	Home Schooling 1 st paragraph – after first sentence add: Students must attend their assigned school until approval has been received. At end of paragraph, add: To avoid miscommunication and to ensure compliance with the home schooling approval law, parents are requested to give this notice in writing. 4 th paragraph last sentence Home schooled students applying to participate in district-sponsored sports must follow the athletic eligibility guidelines described on page 36.
74	50	Instructional Policies
75	51	Homework Policy – Secondary Schools Change last sentence in 2 nd paragraph to read: the average minimum daily homework assignment from the high school teachers should be 45 minutes per academic subject and up to one hour for AP classes.
75	52	Process for Assigning Textbooks
75	52	Promotion Policy
76	53	Academic Dishonesty
77	54	Attendance Policy After #5 (Illness), change sentence to read: Students who will be out of school for more than fourteen consecutive days because of illness or hospitalization may receive home or hospital instruction. For more information refer to Home and Hospital Instruction on page 49.
79	56	High School Attendance and Academic Credit Policy Number 1 and number 3 change 2017-18 to 2018-2019.
83	57	Field Trip Policy Capitalize and center heading
83	57	Honor Roll Policy Capitalize and center heading Remove Honor Roll sub-title before High School and Middle School

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84	58	<p>Standardized Testing Capitalize and center heading Keep first and last paragraphs, and eliminate:</p> <ul style="list-style-type: none"> – District Testing – State Testing – Assessing Comprehension and Communication in English State-to-State for English Language Learners (ACCESS for ELLs) – Testing Accommodations – Additional High School Tests <p>First paragraph: add sentence to end – A description of standardized instruments commonly used in the district can be found at www.worcesterschools.org/handbook</p> <p>Last paragraph: change Office of Research and Accountability to Office of School and Student Performance</p>
86	58	<p>High School Graduation Course Requirements Change heading to read: HIGH SCHOOL GRADUATION REQUIREMENTS Add:</p> <p>On February 27th, 2018 the Board of Elementary and Secondary Education established an interim passing standard for students in the classes on 2021 and 2022 in the subject areas of English language arts and mathematics. Students in the graduating classes of 2021 and 2022 will need to satisfy one of the following two conditions in both English language arts and mathematics to earn a competency determination.</p> <ul style="list-style-type: none"> · meet or exceed the scaled score threshold on the English language arts and mathematics grade 10 MCAS tests administered in 2019 or later that has been determined by the Commissioner to be comparable to the scaled score threshold of 240 on the grade 10 MCAS tests administered before 2019, or · meet or exceed the scaled score threshold on the English Language Arts and Mathematics grade 10 MCAS tests administered in 2019 or later that has been determined by the Commissioner to be comparable to the scaled score threshold of 220 on the grade 10 MCAS tests administered before 2019 and fulfill the requirements of an Educational Proficiency Plan. <p>Continue with: In order to graduate, all students must...</p>
89	60	MCAS Appeals Process
88	61	Massachusetts State College & University Minimum Required Courses for Admission
89	61	Advanced Placement Policy
90	62	<p>Class Rank Grade Point Average Change second sentence to read: The official class rank will be recomputed after the second quarter. Change last sentence to read: For information on how grades are weighted visit www.worcesterschools.org/handbook. Eliminate chart</p>
91	62	College Courses for High School Students
91	63	General School Issues
91	63	<p>Early Dismissal Change to read: *Please note: When schools are dismissed early, all after-school programs including daycare are canceled. Early dismissal time is two hours earlier than each school’s regular dismissal time. Eliminate tiers and special schedule</p>

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93	63	No School/Delayed School Opening/Early Dismissal Announcements Change last sentence to read: In addition, information about no school, a delay in the opening of school and early dismissal from school will be posted on the WPS website and social media, and an automate phone message will be sent to parents/guardians.
93	64	Policy Statement and Procedural Guidelines for Recess
94	64	Parents and Community
94	65	Special Education Parent Advisory Council Change to read: The SEPAC provides ongoing professional development and networking to families of students with disabilities and the opportunity to discuss common areas of interest and specific needs regarding the education and well-being of students with disabilities. Parent/guardians meet four times during the school year to engage in various activities or selected topics of interest. These meetings provide opportunities for parents to share and collaborate as they deepen their understanding of the procedural regulations that govern special education, as well as various resources available for students with disabilities and their families.
NEW	65	English Learner Parent Advisory Committee The English Learner Parent Advisory Committee (EL PAC) will be established in 2018-2019. Its goal will be to enable parents of English learners (ELs) to participate in their children's education and success in school by creating and strengthening effective communication and home-school partnerships. The EL PAC will consist of parents, community members, teachers and district staff members. Meetings will be a venue for meaningful discussions about Dual Language, Transitional Bilingual Education and English as a Second Language, as well as for asking questions about topics related to education, schools, and the district. Parents of English learners are encouraged to attend the numerous meetings that will be held throughout the school year.
95	65	Title I Parent Involvement Replace entire section with: Parent and Family Engagement It is the policy of the Worcester Public Schools to promote parent and family engagement in accord with Title I of the Every Student Succeeds Act (ESSA) of 2015. The WPS conducts outreach to parents and family members; implements programs, activities and procedures to involve parents and family members in the Title I programs, and plans and implements such programs, activities and procedures with meaningful consultation with parents and family members. The Office of English Learners and the WPS works with schools, parents and community partners in a variety of ways to facilitate verbal and written communication in a language that family members can understand.
95	66	Opportunities for Parent/Guardian Support Eliminate list and replace with: Please see district website or contact your school for information on community resources available to parents.
96	66	Volunteer Staff Regulations Application Process Change to read: All school volunteers must fill out a volunteer application which can be obtained at the school or on the WPS website. This applies to any individual who volunteers on school property or for school activities, including field trips. All volunteers must go through a screening process prior to beginning service. Eliminate Placement of Volunteers (2 paragraphs)

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97 and inside back cover	67 and inside back cover	WPS District Media Policy
98	69	Telephone Directory SENIOR HIGH SCHOOLS – change to HIGH SCHOOLS ELEMENTARY SCHOOLS Add (Beneath Worcester Arts Magnet) Academic Center for Transition.....(508) 799-3250 MANAGERS' OFFICE change to read <p style="text-align: center;">MANAGERS FOR INSTRUCTIONAL LEADERSHIP</p> Elementary.....(508) 799-3221 Secondary.....(508) 799-3499
Inside back cover		WPS District Media Policy/Opt Out
Back cover		Policy Handbook Sign Off Change 2017-18 to 2018 – 2019

**Massachusetts School Immunization Requirements
for School Year 2018-19**

	Child Care/Pre-K	Kindergarten	Grades 1-6	Grades 7-12
Hepatitis B	3 doses	3 doses	3 doses	3 doses
DTap/DTP/TD/Tdap	>= 4 doses DTap/DTP	5 doses DTap/DTP	>= 4 doses DTap/DTP or >= 3 doses TD	4 doses DTap/DTP or >= 3 doses TD, plus 1 dose Tdap
Polio	>= 3 doses	4 doses	>= 3 doses	>= 3 doses
Hib	1 to 4 doses	N/A	N/A	N/A
MMR	1 dose	2 doses	2 doses	2 doses
Varicella	1 dose	2 doses	2 doses	2 doses