

**GRANTS REPORT
2015-2016**

Fund	Grant	Purpose/Priorities	Amount
511	UPK Millbury St Greendale Mill Swan	<p>The purpose of the Universal Pre-Kindergarten (UPK) Grant for the Head Start sites at Millbury Street, Greendale and Mill Swan is to:</p> <ul style="list-style-type: none"> • Promote school readiness and positive outcomes for children participating in UPK classrooms and homes; • Provide quality grants to programs to meet and maintain the UPK eligibility requirements which are detailed in the Applicant Eligibility section below; • Support and enhance the quality of services for children in UPK classrooms and especially for low-income children and/or children living in underperforming school districts; • Maximize parent choice by ensuring participation from all program types within a mixed public and private service delivery system; • Support the use of child assessment systems/tools to ensure that programs are effectively measuring children's progress across all development domains and using this information practice; and • Inform the longer-term implementation of a program of universally accessible, high-quality early childhood education. <p>Priorities: The goals for this grant in FY2016 are to fund quality improvement activities that lead to the following:</p> <ul style="list-style-type: none"> • Increase staff compensation • Lower staff/child ratios and/or decrease class/group size • Enhance the program's ability to interpret and use assessment data to improve program quality • Purchase hardware, software, or training to fully implement the electronic component of the curriculum and/or assessment tool currently in use; • Enhance developmentally appropriate practice and instructional support; • Provide new staff professional development opportunities and/or support staff attainment of credentials or degrees; • Incorporate additional comprehensive services into the program to meet the diverse learning needs of children and their social-emotional, behavioral, and/or physical health needs; • Support ongoing accreditation or re-accreditation activities; • Enhance current or provide new family engagement opportunities; • Enhance current or provide new transitional supports to children moving to/from other programs or to kindergarten and/or • Provide or facilitate access to full-day, full-year services for working families 	\$135,000.00 (Total for 3 sites)

Use of Funds

- Allowable fund use includes the following:
- Staff compensation
 - Comprehensive Services:
 - Assessments and Screening Supports and Online Licenses, Assessments and Screening Trainings, Professional Development

Worcester Public Schools
Office of Grants Management

Grant Acceptance Form

Name of Grant: Universal Pre-Kindergarten

Type of Funder: Massachusetts Department of Elementary and Secondary Education

Awarded Amount: \$56,250.00

Grant Funding Period: July 1, 2015 through June 30, 2016

Project title: UPK-Greendale Head Start

Program coordinator: Laurie Kuczka

Purpose: To support school readiness and positive outcomes for preschool children.

Description of the program: To provide developmentally appropriate programming, using evidence-based formative assessment tools to measure children's development; and providing professional development and competitive compensation for educators.

Program location: Greendale Head Start

Outcomes and Measures: To ensure that programs are effectively measuring children's progress across all developmental domains and using this information to inform practice through individualized teaching



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(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

June 25, 2015

Ms. Melinda Boone
Superintendent
Worcester Public Schools
Greendale School Head Start
20 Irving Street
Worcester, MA 01609

Ms. Boone,

Congratulations! We are pleased to notify you of the decision to contract with Worcester Public Schools - Greendale School Head Start for the FY 2016 Universal Pre-Kindergarten grant in the amount of \$56,250.00.

We want to thank you for your continued commitment toward program quality improvement to support school readiness and positive outcomes for preschool children. Through this funding, we hope to support high quality preschool programs in providing developmentally appropriate programming, using evidence-based formative assessment tools to measure children's development; and providing professional development and competitive compensation for educators.

This grant award is subject to appropriation funding in the Department of Early Education and Care's (EEC) FY 2016 budget. EEC will contact you with the next steps for processing your award. Please feel free to contact Cathy Depradine, EEC Grants Management Specialist, if you have any questions on this process. She may be reached at cathy.depradine@massmail.state.ma.us.

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

Handwritten signature of Charles D. Baker in black ink.

Handwritten signature of Karyn E. Polito in black ink.

50529416

Greenhall 511 UPIC
EK641924837US

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Greendale School Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:05PM

Cover Page (Part 11)

PROCUREMENT INFORMATION

<p>Vendor Name (Your program or agency name): Worcester Public Schools - <i>greendale</i></p> <p>Program or Agency Legal Address: 20 Irving Street</p> <p>City, State, Zip Code: Worcester, MA 01610</p> <p>Email Address: Kuczka@worc.k12.ma.us</p> <p>Phone Number: 508-799-3237</p>	
<p align="center">Authorized Applicant Signatory: (This person must be listed on your Contractor Authorized Signatory Listing Form)</p> <p>I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICATION STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.</p> <p>Name: <u>Melinda J. Boone, Ed. D. - superintendent</u></p> <p>x <u><i>Melinda J. Boone</i></u> Date: <u>5/5/15</u> (please Print Name, and then sign in blue ink)</p>	
<p>Applicant Federal Tax I.D.</p> <p><u>04-6001418</u></p>	<p>Indicate (circle) whether this grant application is:</p> <p>Original <u>Copy</u></p>

To be mailed to:
Department of Early Education and Care
FY 2016 Universal Pre-Kindergarten Grant (Fund Code 511)
Worcester Public Schools - Greendale School Head Start
Attention: Michele Smith, Grants Administration
51 Sleeper Street, 4th Floor
Boston, MA 02210

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Greendale School Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:05PM

Lead Agency Budget (Part 4)

1 Administrators

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Supervisor/Director	0	0.00	\$0	\$0	\$0	
Project Coordinator	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Administrators Sub-Total	0	0.00	\$0	\$0	\$0	

2 Instructional/Professional Staff

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Advisor	0	0.00	\$0	\$0	\$0	
Clinician	0	0.00	\$0	\$0	\$0	
Coordinator	0	0.00	\$0	\$0	\$0	
Educator/Instructor	5	1.05	\$31,167	\$0	\$31,167	5 Teachers to support extended day and comprehensive services to children and families identified as high needs and who have multiple risk factors.
Home Visitor	0	0.00	\$0	\$0	\$0	
Specialist	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Instructional/ Professional Staff Sub-Total	5	1.05	\$31,167	\$0	\$31,167	

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Greendale School Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:05PM

Lead Agency Budget (Part 4)

Support Staff						
Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Aide/Paraprofessional	5	1.05	\$24,521	\$0	\$24,521	5 Teacher Assistants to support extended day and comprehensive services to children and families identified as high needs and who have multiple risk factors.
Secretary/Bookkeeper	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Support Staff Sub-Total	5	1.05	\$24,521	\$0	\$24,521	

Fringe Benefits						
Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Fringe Benefits	0	0.00	\$0	\$0	\$0	Paid for by the City of Worcester/Worcester Public Schools
Fringe Benefits Sub-Total	0	0.00	\$0	\$0	\$0	

Contracted Services						
Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	Rate	Hr/Day/Wk /Yr/Flat	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Advisor	\$0.00		\$0	\$0	\$0	
Clinician	\$0.00		\$0	\$0	\$0	
Consultant	\$0.00		\$0	\$0	\$0	
Educator/Instructor	\$0.00		\$0	\$0	\$0	
Home Visitor	\$0.00		\$0	\$0	\$0	

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Greendale School Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:05PM

Lead Agency Budget (Part 4)

Specialist	\$0.00	\$0	\$0	\$0
Speaker	\$0.00	\$0	\$0	\$0
Substitute	\$0.00	\$0	\$0	\$0
Stipend		\$0	\$0	\$0
Other	\$0.00	\$0	\$0	\$0
Contractual Services Sub-Total		\$0	\$0	\$0

Supplies & Materials

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Educational & Instructional Materials			\$0	\$0	\$0	
Instructional Technology, including Software			\$0	\$0	\$0	
Non-Instructional Supplies			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Supplies & Materials Sub-Total			\$0	\$0	\$0	

Travel

Column A Expenditure Category	Column B Mileage Rate	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Supervisory Staff	\$0.00		\$0	\$0	\$0	
Instructional Staff	\$0.00		\$0	\$0	\$0	
Other	\$0.00		\$0	\$0	\$0	
Travel Sub-Total			\$0	\$0	\$0	

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Greendale School Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:05PM

Lead Agency Budget (Part 4)

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Advertising			\$0	\$0	\$0	
Equipment Rental			\$0	\$0	\$0	
Maintenance/Repairs			\$0	\$0	\$0	
Membership/ Subscriptions			\$0	\$0	\$0	
Printing/Reproduction			\$0	\$0	\$0	
Staff Training			\$0	\$0	\$0	
Rental of Space			\$0	\$0	\$0	
Telephone/Utilities			\$0	\$0	\$0	
Direct Service Transportation			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Other Costs Sub-Total			\$0	\$0	\$0	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Professional Development Opportunities			\$0	\$0	\$0	
Application Fees			\$0	\$0	\$0	
CEU Courses			\$0	\$0	\$0	
College Courses			\$0	\$0	\$0	

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Greendale School Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:05PM

Lead Agency Budget (Part 4)

Other	\$0	\$0	\$0
Capacity Building Sub-Total	\$0	\$0	\$0

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Indirect Costs	Approved Rate: 2.53%			\$562		Worcester Public Schools School Committee only authorizes the City of Worcester to take 1% indirect cost rate.
Indirect Costs Sub-Total				\$562		

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Instructional Equipment			\$0	\$0	\$0	
Non-instructional Equipment			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Equipment Sub-Total			\$0	\$0	\$0	

Lead Agency Total			\$55,688.00	\$562.00	\$56,250.00	
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*Worcester Public Schools
Office of Grants Management*

Grant Acceptance Form

Name of Grant: Universal Pre-Kindergarten

Type of Funder: Massachusetts Department of Elementary and Secondary Education

Awarded Amount: \$56,250.00

Grant Funding Period: July 1, 2015 through June 30, 2016

Project title: UPK-Millbury Street Head Start

Program coordinator: Laurie Kuczka

Purpose: To support school readiness and positive outcomes for preschool children.

Description of the program: To provide developmentally appropriate programming, using evidence-based formative assessment tools to measure children's development; and providing professional development and competitive compensation for educators.

Program location: Millbury Street Head Start

Outcomes and Measures: To ensure that programs are effectively measuring children's progress across all developmental domains and using this information to inform practice through individualized teaching



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(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

June 25, 2015

Ms. Melinda Boone
Superintendent
Worcester Public Schools
Millbury Street Head Start
20 Irving Street
Worcester, MA 01609

Ms. Boone,

Congratulations! We are pleased to notify you of the decision to contract with **Worcester Public Schools - Millbury Street Head Start** for the FY 2016 Universal Pre-Kindergarten grant in the amount of **\$56,250.00**.

We want to thank you for your continued commitment toward program quality improvement to support school readiness and positive outcomes for preschool children. Through this funding, we hope to support high quality preschool programs in providing developmentally appropriate programming, using evidence-based formative assessment tools to measure children's development; and providing professional development and competitive compensation for educators.

This grant award is subject to appropriation funding in the Department of Early Education and Care's (EEC) FY 2016 budget. EEC will contact you with the next steps for processing your award. Please feel free to contact Cathy Depradine, EEC Grants Management Specialist, if you have any questions on this process. She may be reached at cathy.depradine@massmail.state.ma.us.

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

Handwritten signature of Charles D. Baker in black ink.

Handwritten signature of Karyn E. Polito in black ink.

50529514

Millbury 511 UPK
EK641924845US

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Millbury Street Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:07PM

Cover Page (Part 11)

PROCUREMENT INFORMATION

Vendor Name (Your program or agency name): Worcester Public Schools - *Millbury*
Program or Agency Legal Address: 20 Irving Street
City, State, Zip Code: Worcester, MA 01609
Email Address: Kuczka@worc.k12.ma.us
Phone Number: 508-799-3237

Authorized Applicant Signatory:

(This person must be listed on your Contractor Authorized Signatory Listing Form)

I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICATION STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

Name: Melinda J. Boone, Ed. D. Superintendent

x Melinda J. Boone
(please Print Name, and then sign in blue ink)

Date: 5/5/15

Applicant Federal Tax I.D.

04-6001418

Indicate (circle) whether this grant application is:
Original Copy

To be mailed to:
Department of Early Education and Care
FY 2016 Universal Pre-Kindergarten Grant (Fund Code 511)
Worcester Public Schools - Millbury Street Head Start
Attention: Michele Smith, Grants Administration
51 Sleeper Street, 4th Floor
Boston, MA 02210

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Millbury Street Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:07PM

Lead Agency Budget (Part 4)

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Supervisor/Director	0	0.00	\$0	\$0	\$0	
Project Coordinator	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Administrators Sub-Total	0	0.00	\$0	\$0	\$0	

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Advisor	0	0.00	\$0	\$0	\$0	
Clinician	0	0.00	\$0	\$0	\$0	
Coordinator	0	0.00	\$0	\$0	\$0	
Educator/Instructor	5	1.05	\$31,167	\$0	\$31,167	5 Teachers to support extended day and comprehensive services to children and families identified as high needs and who have multiple risk factors.
Home Visitor	0	0.00	\$0	\$0	\$0	
Specialist	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Instructional/ Professional Staff Sub-Total	5	1.05	\$31,167	\$0	\$31,167	

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Millbury Street Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:07PM

Lead Agency Budget (Part 4)

Support Staff

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Aide/Paraprofessional	5	1.05	\$24,521	\$0	\$24,521	5 Teacher Assistants to support extended day and comprehensive services to children and families identified as high needs and who have multiple risk factors.
Secretary/Bookkeeper	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Support Staff Sub-Total	5	1.05	\$24,521	\$0	\$24,521	

Fringe Benefits

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Fringe Benefits	0	0.00	\$0	\$0	\$0	Paid for by the City of Worcester/Worcester Public Schools
Fringe Benefits Sub-Total	0	0.00	\$0	\$0	\$0	

Contractual Services

Column A Expenditure Category	Column B Rate	Column C Hr/Day/Wk /Yr/Flat	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Advisor	\$0.00		\$0	\$0	\$0	
Clinician	\$0.00		\$0	\$0	\$0	
Consultant	\$0.00		\$0	\$0	\$0	
Educator/Instructor	\$0.00		\$0	\$0	\$0	
Home Visitor	\$0.00		\$0	\$0	\$0	

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Millbury Street Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:07PM

Lead Agency Budget (Part 4)

Specialist	\$0.00	\$0	\$0	\$0
Speaker	\$0.00	\$0	\$0	\$0
Substitute	\$0.00	\$0	\$0	\$0
Stipend		\$0	\$0	\$0
Other	\$0.00	\$0	\$0	\$0
Contractual Services Sub-Total		\$0	\$0	\$0

Supplies & Materials

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Educational & Instructional Materials			\$0	\$0	\$0	
Instructional Technology, including Software			\$0	\$0	\$0	
Non-Instructional Supplies			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Supplies & Materials Sub-Total			\$0	\$0	\$0	

Travel

Column A Expenditure Category	Column B Mileage Rate	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Supervisory Staff	\$0.00		\$0	\$0	\$0	
Instructional Staff	\$0.00		\$0	\$0	\$0	
Other	\$0.00		\$0	\$0	\$0	
Travel Sub-Total			\$0	\$0	\$0	

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Millbury Street Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:07PM

Lead Agency Budget (Part 4)

Agency Budget

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Advertising			\$0	\$0	\$0	
Equipment Rental			\$0	\$0	\$0	
Maintenance/Repairs			\$0	\$0	\$0	
Membership/ Subscriptions			\$0	\$0	\$0	
Printing/Reproduction			\$0	\$0	\$0	
Staff Training			\$0	\$0	\$0	
Rental of Space			\$0	\$0	\$0	
Telephone/Utilities			\$0	\$0	\$0	
Direct Service Transportation			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Other Costs Sub-Total			\$0	\$0	\$0	

Agency Budget

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Professional Development Opportunities			\$0	\$0	\$0	
Application Fees			\$0	\$0	\$0	
CEU Courses			\$0	\$0	\$0	
College Courses			\$0	\$0	\$0	

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Millbury Street Head Start

Eligibility Amount: \$56,250.00

Submission Date: May 5 2015 3:07PM

Lead Agency Budget (Part 4)

Other	\$0	\$0	\$0
Capacity Building Sub-Total	\$0	\$0	\$0

Indirect Costs

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Indirect Costs	Approved Rate: 2.53%			\$562		Worcester Public Schools School Committee only authorizes the City of Worcester to take 1% Indirect cost rate.
Indirect Costs Sub-Total				\$562		

Equipment

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Instructional Equipment			\$0	\$0	\$0	
Non-instructional Equipment			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Equipment Sub-Total			\$0	\$0	\$0	

Lead/Agency Total			\$55,888.00	\$562.00	\$56,250.00	
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Worcester Public Schools
Office of Grants Management

Grant Acceptance Form

Name of Grant: Universal Pre-Kindergarten

Type of Funder: Massachusetts Department of Elementary and Secondary Education

Awarded Amount: \$22,500.00

Grant Funding Period: July 1, 2015 through June 30, 2016

Project title: UPK-Mill Swan Head Start

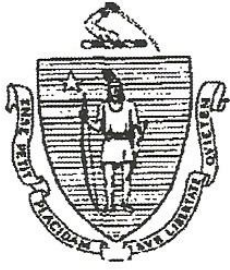
Program coordinator: Laurie Kuczka

Purpose: To support school readiness and positive outcomes for preschool children.

Description of the program: To provide developmentally appropriate programming, using evidence-based formative assessment tools to measure children's development; and providing professional development and competitive compensation for educators.

Program location: Mill Swan Head Start

Outcomes and Measures: To ensure that programs are effectively measuring children's progress across all developmental domains and using this information to inform practice through individualized teaching



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CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

June 25, 2015

Ms. Melinda Boone
Superintendent
Worcester Public Schools
Mill Swan School Head Start
20 Irving Street
Worcester, MA 01609

Ms. Boone,

Congratulations! We are pleased to notify you of the decision to contract with Worcester Public Schools - Mill Swan School Head Start for the FY 2016 Universal Pre-Kindergarten grant in the amount of \$22,500.00.

We want to thank you for your continued commitment toward program quality improvement to support school readiness and positive outcomes for preschool children. Through this funding, we hope to support high quality preschool programs in providing developmentally appropriate programming, using evidence-based formative assessment tools to measure children's development; and providing professional development and competitive compensation for educators.

This grant award is subject to appropriation funding in the Department of Early Education and Care's (EEC) FY 2016 budget. EEC will contact you with the next steps for processing your award. Please feel free to contact Cathy Depradine, EEC Grants Management Specialist, if you have any questions on this process. She may be reached at cathy.depradine@massmail.state.ma.us.

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

Handwritten signature of Charles D. Baker in black ink.

Handwritten signature of Karyn E. Polito in black ink.

50529616

Mill Swan 511 UPK
EK641924854US

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Mill Swan Head Start

Eligibility Amount: \$22,500.00

Submission Date: May 5 2015 3:08PM

Cover Page (Part 11)

PROCUREMENT INFORMATION

Vendor Name (Your program or agency name): Worcester Public Schools *Mill Swan*

Program or Agency Legal Address: 20 Irving Street

City, State, Zip Code: Worcester, MA 01609

Email Address: kuczka@worc.k12.ma.us

Phone Number: 508-799-3237

Authorized Applicant Signatory:
(This person must be listed on your Contractor Authorized Signatory Listing Form)

I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICATION STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

Name: Melinda J. Boone, Ed. D. Superintendent

x Melinda J. Boone Date: 5/5/15
(Please Print Name, and then sign in blue ink)

<p>Applicant Federal Tax I.D.</p> <p>04-6001418</p>	<p>Indicate (circle) whether this grant application is:</p> <p>Original <u>Copy</u></p>
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To be mailed to:
Department of Early Education and Care
FY 2016 Universal Pre-Kindergarten Grant (Fund Code 511)
Worcester Public Schools - Mill Swan Head Start
Attention: Michele Smith, Grants Administration
51 Sleeper Street, 4th Floor
Boston, MA 02210

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

Lead Agency: Worcester Public Schools - Mill Swan Head Start

Eligibility Amount: \$22,500.00

Submission Date: May 5 2015 3:08PM

Lead Agency Budget (Part 4)

1. Administrative Staff

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Supervisor/Director	0	0.00	\$0	\$0	\$0	
Project Coordinator	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Administrators Sub-Total	0	0.00	\$0	\$0	\$0	

2. Instructional/Professional Staff

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Advisor	0	0.00	\$0	\$0	\$0	
Clinician	0	0.00	\$0	\$0	\$0	
Coordinator	0	0.00	\$0	\$0	\$0	
Educator/Instructor	2	0.51	\$14,399	\$0	\$14,399	2 Teachers to support extended day and comprehensive services to children and families identified as high needs and who have multiple risk factors.
Home Visitor	0	0.00	\$0	\$0	\$0	
Specialist	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Instructional/ Professional Staff Sub-Total	2	0.51	\$14,399	\$0	\$14,399	

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Lead Agency Budget (Part 4)

2 Support Staff

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Aide/Paraprofessional	2	0.26	\$7,876	\$0	\$7,876	2 Teacher Assistants to support extended day and comprehensive services to children and families identified as high needs and who have multiple risk factors.
Secretary/Bookkeeper	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Support Staff Sub-Total	2	0.26	\$7,876	\$0	\$7,876	

3 Fringe Benefits

Column A Expenditure Category	Column B # of Staff	Column C FTE	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Fringe Benefits	0	0.00	\$0	\$0	\$0	Paid for by the City of Worcester/Worcester Public Schools
Fringe Benefits Sub-Total	0	0.00	\$0	\$0	\$0	

5 Contractual Services

Column A Expenditure Category	Column B Rate	Column C Hr/Day/Wk /Yr/Flat	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Advisor	\$0.00		\$0	\$0	\$0	
Clinician	\$0.00		\$0	\$0	\$0	
Consultant	\$0.00		\$0	\$0	\$0	
Educator/Instructor	\$0.00		\$0	\$0	\$0	
Home Visitor	\$0.00		\$0	\$0	\$0	

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Lead Agency Budget (Part 4)

Specialist	\$0.00	\$0	\$0	\$0
Speaker	\$0.00	\$0	\$0	\$0
Substitute	\$0.00	\$0	\$0	\$0
Stipend		\$0	\$0	\$0
Other	\$0.00	\$0	\$0	\$0
Contractual Services Sub-Total		\$0	\$0	\$0

6. Supplies & Materials

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Educational & Instructional Materials			\$0	\$0	\$0	
Instructional Technology, including Software			\$0	\$0	\$0	
Non-Instructional Supplies			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Supplies & Materials Sub-Total			\$0	\$0	\$0	

7. Travel

Column A Expenditure Category	Column B Mileage Rate	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Supervisory Staff	\$0.00		\$0	\$0	\$0	
Instructional Staff	\$0.00		\$0	\$0	\$0	
Other	\$0.00		\$0	\$0	\$0	
Travel Sub-Total			\$0	\$0	\$0	

FY 2016 Universal Pre-Kindergarten (Fund Code 511)

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Eligibility Amount: \$22,500.00

Submission Date: May 5 2015 3:08PM

Lead Agency Budget (Part 4)

Other Costs

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Advertising			\$0	\$0	\$0	
Equipment Rental			\$0	\$0	\$0	
Maintenance/Repairs			\$0	\$0	\$0	
Membership/ Subscriptions			\$0	\$0	\$0	
Printing/Reproduction			\$0	\$0	\$0	
Staff Training			\$0	\$0	\$0	
Rental of Space			\$0	\$0	\$0	
Telephone/Utilities			\$0	\$0	\$0	
Direct Service Transportation			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Other Costs Sub-Total			\$0	\$0	\$0	

Agency Funding

Column A Expenditure Category	Column B	Column C	Column D Program Costs	Column E Admin Costs	Column F Total Grant Budget	Column G Budget Narrative
Professional Development Opportunities			\$0	\$0	\$0	
Application Fees			\$0	\$0	\$0	
CEU Courses			\$0	\$0	\$0	
College Courses			\$0	\$0	\$0	

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Lead Agency Budget (Part 4)

Other	\$0	\$0	\$0
Capacity Building Sub-Total	\$0	\$0	\$0

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Indirect Costs	Approved Rate: 2.53%			\$225		Worcester Public Schools School Committee only authorizes the City of Worcester to take 1% Indirect cost rate.
Indirect Costs Sub-Total				\$225		

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Instructional Equipment			\$0	\$0	\$0	
Non-instructional Equipment			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Equipment Sub-Total			\$0	\$0	\$0	

Lead Agency Total			\$22,275.00	\$225.00	\$22,500.00	
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