

**GRANTS REPORT  
2014-2015**

<b>Fund</b>	<b>Grant</b>	<b>Purpose/Priorities</b>	<b>Amount</b>
790	Alternative Education	<p>The purpose of this state-funded competitive grant program is to help school districts plan, pilot, or enhance middle school and high school level district and inter-district alternative education programs/schools that serve students who are most at risk of not graduating from high school.</p> <p>The target population includes, but is not limited to: students identified as high and moderate risk in the Early Warning Indicator System (EWIS), students who are suspended or expelled, students who are chronically truant, students that have mental health concerns, and/or students with course failures.</p>	\$20,000.00

**Use of Funds**

Funds may be used for:

- Salaries for staff or stipends
- Curriculum development
- Consultants
- Substitutes
- Community partnerships
- Technology
- Travel
- Training
- Purchase of materials and supplies

**Funds cannot be used** to pay students for programs exclusively serving students with disabilities or to supplant existing alternative education programs.

## Grants and Other Financial Assistance Programs: FY2015





### Alternative Education State Grant: Education Pathways to Support Students Most At-Risk of Not Graduating from High School (Competitive)

Fund Code: 790

**Purpose:**

The purpose of this state-funded competitive grant program is to help school districts plan, pilot, or enhance middle school and high school level district and inter-district alternative education programs/schools that serve students who are most at risk of not graduating from high school.

The target population includes, but is not limited to: students identified as high and moderate risk in the Early Warning Indicator System (EWIS), students who are suspended or expelled, students who are chronically truant, students with mental health concerns, and/or students with course failures.

This grant program also supports implementation of Massachusetts' District Standards and Indicators   and the state's high priority strategies   for increasing student achievement. In so doing the program serves to strengthen the capacity of school districts to educate the Commonwealth's neediest children.

Specifically, this grant program may be used in support of the following District Standards (and Indicators): Curriculum and Instruction (sufficient instructional time); Assessment (data-based decision-making, student assessment); and Student Support (academic support, access and equity, educational continuity and student participation, services and partnerships to support learning).

In addition, this grant program is intended to support the state's goal of success after high school through four priority areas: strengthening curriculum and instruction; improving educator effectiveness; using data effectively to support student achievement; and turning around our lowest performing schools.

In particular, this grant opportunity focuses on the development or implementation of an alternative education pathway that addresses two required priority components:

1. Providing socio-emotional supports (behavioral health support)
2. Meeting the requirements of the Massachusetts discipline law, Chapter 222: An Act Relative to Student Access to Educational Services and Exclusion from School, including education options for:
  - students at-risk for dropping out (Section 8)
  - students that are suspended or expelled (Sections 1, 2, and 9)

In addition to these two required priority components, applicants may also implement through the grant additional optional components for student-centered learning:

**Priorities:**

1. Implementing a competency based education system
2. Implementing Individual Learning Plans (ILPs)
3. Providing contextual learning opportunities

Applicants must address the two required priority components, and any optional components, through the selection of one of the following grant missions:

1. Pilot - Funds are used to implement an innovative, new alternative education program/school.
2. Enhancement - Funds are used to enhance an existing alternative education program/school.

Descriptions of the two required and three optional priority components for student-centered learning, as well as the three grant mission options, are included in the Descriptions of Options for Grant Mission and Grant Priority Components document listed under "Additional Information" below.

Grants will be awarded to districts that propose activities based upon research-based interventions that:

- educate students using the same academic standards and curriculum frameworks as used with all students;
- provide an opportunity for students to earn a high school diploma (for high school programs);
- have small class sizes that use engaging instruction, address individual learning styles, and provide a supportive environment;
- use flexible scheduling;
- use existing resources in school districts, educational collaboratives, community colleges, other agencies, service providers, and community-based organizations;
- use family-based approaches and self-improvement, behavior management, and life skills training to help provide students with tools to better manage their lives and attitudes;
- provide a comprehensive array of social services to support students with issues that can cause school failure, excessive absenteeism, truancy, and dropping out of school; and
- use pre- and post-evaluative data in program development and assessment of program outcomes.

All selected districts will participate in professional development, networking, and evaluation activities during the 2013-14

## Grant Allocations & Awards: FY2015

### Fund Code: 790

### Alternative Education State Grant: Education Pathways to Support Students Most At-Risk of Not Graduating from High School (Competitive)

Funds Allocated: \$220,000 (State)

Funds Requested: \$220,000

Purpose: The purpose of this state-funded competitive grant program is to help school districts pilot or enhance middle school and high school level district and inter-district alternative education programs/schools that serve students who are most at risk of not graduating from high school. The target population includes, but is not limited to: students identified as high and moderate risk in the Early Warning Indicator System (EWIS), students who are suspended or expelled, students who are chronically truant, students with have mental health concerns, and/or students with course failures. Eligible applicants are school districts with a four-year cohort graduation rate below 80% in 2013.

This grant opportunity focuses on the implementation of an alternative education pathway that addresses two required priority components:

1. Providing socio-emotional supports (behavioral health support)
2. Meeting the requirements of the Massachusetts discipline law, Chapter 222: An Act Relative to Student Access to Educational Services and Exclusion from School, including education options for:
  - students at-risk for dropping out (Section 8)
  - students that are suspended or expelled (Sections 1, 2, and 9)

In addition to these two required priority components, applicants may also select through the grant additional optional components for student-centered learning:

1. Implementing a competency based education system
2. Implementing Individual Learning Plans (ILPs)
3. Providing contextual learning opportunities

Number of Proposals Received: 11

Number of Proposals Recommended: 11

Number of Proposals Not Recommended: 0

Result of Funding: This grant will support 11 districts in either piloting or enhancing efforts for alternative education programming for students most at-risk of not graduating from high school. Grant awards are each \$20,000.

Recipient	Amounts
Boston Public Schools	\$20,000
Boston Day and Evening Academy Charter School	20,000
Chicopee Public Schools	20,000
Gardner Public Schools	20,000
Holyoke Public Schools	20,000
Lowell Public Schools	20,000
Malden Public Schools	20,000
New Bedford Public Schools	20,000
Somerville Public Schools	20,000
Wareham Public Schools	20,000
Worcester Public Schools	20,000
Total State Funds	\$220,000

school year.

**Eligibility:** Eligible entities are public school districts that had a 2013 four-year cohort graduation rate below 80.0%. See the Alternative Education Grant FY15 Eligibility document listed under "Additional Information" below for eligible district names. Eligible school districts may partner with non-eligible districts for implementation of the grant program (the eligible district must be the lead).

**Funding:** Applicants may apply for up to \$20,000 for either the Pilot or Enhancement grant. A total of \$246,000 is available.

Grant funds may be used for salaries for staff or stipends, curriculum development, consultants, substitutes, community partnerships, technology, travel, training, and purchase of materials and supplies.

**Fund Use:** Grant funds may not be used to pay students for program participation, however modest incentives (e.g., school supplies, meals, transportation) are permitted.

Grant funds may not be used for programs exclusively serving students with disabilities or to supplant existing alternative education programs.

**Project Duration:** Upon Approval through 6/30/2015

**Program Unit:** College and Career Readiness

**Contacts:** Jenny Curtin [jcurtin@doe.mass.edu](mailto:jcurtin@doe.mass.edu)  
Lisa Harney [lharnay@doe.mass.edu](mailto:lharnay@doe.mass.edu)  
Carrie Harrington [charrington@doe.mass.edu](mailto:charrington@doe.mass.edu)

**Phone Number:** (781) 338-3906

**Date Due:** Wednesday, November 26, 2014.

Proposals must be received at the Department by 5:00 p.m. on the date due.

Note: Proposals must be selected and approved before funded services may begin.



Part I - General - Program Unit Signature Page - (Standard Contract Form and Application for Program Grants)



Part II Workbook - Budget (II-A) and Budget Narrative (II-B)\*

(Print and mail with the application all four budget and budget narrative pages. See important opening instructions below.)



**Required Forms:** Part III - Required Program Information



Part IV - Grant Assurances



Part V - Dropout Reduction Student Support and Intervention Mapping Tool



Part VI - Alternative Education code form (only required for applicants that do not currently have a Department-provided Alternative Education code for SIMS data collection)



The Massachusetts definition of Alternative Education

**Additional Information:**



Alternative Education Grant FY15 Eligibility



Descriptions of Options for Grant Mission and Grant Priority Components

Applicants must submit the complete application via email and via mail, following the instructions below:

1. Email the complete application (without signatures) to: [charrington@doe.mass.edu](mailto:charrington@doe.mass.edu)
2. Mail two (2) complete applications with an originals signatures on Part I (Signature Page) and on the Grant Assurances page to:

**Submission Instructions:**

Carrie Harrington  
College and Career Readiness  
Massachusetts Department of  
Elementary and Secondary Education  
75 Pleasant Street  
Malden, MA 02148-4906

**MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS**

**PART I - GENERAL**

<b>A. APPLICANT:</b> Worcester Public Schools	<b>District Code:</b>	0	3	4	8
<b>ADDRESS:</b> 20 Irving Street					
Worcester, MA 01609					
<b>TELEPHONE:</b> ( 508 ) 799 - 3108					

**B. APPLICATION FOR PROGRAM FUNDING**

<b>790</b>	<b>Alternative Education State Grant: Education Pathways to Support Students Most At-Risk of Not Graduating from High School (Competitive)</b>	<b>PROJECT DURATION</b>		<b>AMOUNT REQUESTED</b>
<b>FY2015</b>	<b>STATE GRANT administered by the OFFICE OF COLLEGE AND CAREER READINESS</b>	<b>FROM</b>	<b>TO</b>	
		Upon Approval	6/30/15	<b>\$20,000</b>

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

<b>AUTHORIZED SIGNATORY:</b> <i>Melinda J. Boone</i>	<b>TITLE:</b> Superintendent
<b>TYPED NAME:</b> Melinda J. Boone, Ed.D.	<b>DATE:</b> 11-25-14

**DATE DUE: November 26, 2014**

Proposals must be received at the Department by 5:00 p.m. on the date due.

Mail the Fund Code 790 proposal listed on this signature page to:

Carrie Harrington  
 Office of College and Career Readiness  
 Massachusetts Department of Elementary and Secondary Education  
 75 Pleasant Street  
 Malden, MA 02148-4906  
 Number of sets: 2

**DO NOT WRITE BELOW THIS LINE**

<b>MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION USE ONLY</b>	
<b>GRANTS MANAGEMENT</b>	
<b>For the Department Authorized Signatory:</b>	<b>Date:</b>

**FY 2015 - College and Career Readiness - PART II WORKBOOK**

<b>A. GRANT 3-DIGIT FUND CODE</b>		790
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<b>B. APPLICANT AGENCY CONTACT INFORMATION:</b>	<b>Applicant/District 4-digit code (if known):</b>	0348
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<b>Applicant Agency:</b>	Worcester Public Schools	<b>Address:</b>	20 Irving Street, Worcester MA
<b>Contact Person:</b>	Gregory Bares	<b>Zip Code:</b>	01609
<b>Telephone:</b>	(508) 799-3108	<b>E-mail address:</b>	BaresG@worc.k12.ma.us

Please complete the grant-specific information requested above, below, and to the right, and submit with all required Funding Opportunity documents (Print on portrait setting. If using Page Setup it should say 2 pages wide by 2 pages tall.)  
**Two pages will be the Budget (II-A) and two pages will be the Budget Narrative (II-B).**

*This Part II Budget and Budget Narrative workbook is for FY13 Learning Support Services (LSS) & College and Career Readiness (CCR) programs.*

*These should print on a total of four (4) pages.*

*If you have any questions, contact the LSS or CCR Units via [achievement@doe.mass.edu](mailto:achievement@doe.mass.edu) or 781-338-3010.*



signatures and the amount of funds assigned by each participating agency, must also be submitted.

**D. STAFFING CATEGORIES**

	E. # of Staff	F. FTE	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
<b>1. ADMINISTRATORS:</b>					
Supervisor/Director					
Project Coordinator					
<b>Stipends</b>					
Note hourly rate or write "flat rate:"					
<b>SUB-TOTAL</b>	0.00	0.00			\$0

	E. # of Staff	F. FTE	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
<b>2. INSTRUCTIONAL/PROFESSIONAL STAFF:</b>					
<b>Stipends</b>					
Note hourly rate or write "flat rate:"					
<b>SUB-TOTAL</b>	0.00	0.00			\$7,250

	E. # Of Staff	F. FTE	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
<b>3. SUPPORT STAFF</b>					
<i>If Stipends:</i>					
Note hourly rate or write "flat rate:"					
Aides/Paraprofessionals					
Secretary/Bookkeeper					
Other Grant support	1	0.15		\$1,450	
<b>SUB-TOTAL</b>	1.00	0.15			\$1,450

\* Check the MTRS box if the identified employee(s) is/are a member of the MA Teachers' Retirement System.  
This requirement only applies to federally funded grant programs

	H. AMOUNT	I. LINE ITEM SUB-TOTAL
<b>4. FRINGE BENEFITS:</b>		
4-a MA TEACHERS' RETIREMENT SYSTEM (Federally funded grants only)		
4-b OTHER FRINGE BENEFITS (Other retirement systems, health insurance, FICA)		
<b>SUB-TOTAL</b>		\$0

<b>Applicant Agency:</b> Worcester Public Schools			<b>Fund Code:</b> 790
<b>5. CONTRACTUAL SERVICES:</b> Indicate the services to be provided and the rate to be paid per hour or per day, whichever is applicable.			
	<b>Rate(\$)</b>	<b>Hour/Day</b>	<b>H. AMOUNT</b>
<b>Consultants</b>			<b>I. LINE ITEM SUB-TOTAL</b>
<b>Specialists</b>			
<b>Instructors</b>			
<b>Speakers</b>			
<b>Substitutes</b> To provide coverage of classrooms when team members meet	\$70	50 days	\$3,500
<b>Other</b>			
<b>SUB-TOTAL</b>			\$3,500
<b>6. SUPPLIES AND MATERIALS:</b> Items costing less than \$5,000 per unit or having a useful life of less than one year.			
<b>Textbooks and Instructional Materials</b>	<b>Materials that will be used by the</b>		\$7,600
<b>Instructional Technology including Software</b>			
<b>Non-Instructional Supplies</b>			
<b>SUB-TOTAL</b>			\$7,600
<b>7. TRAVEL: Mileage, conference registration, hotel, and meals</b>			
<b>Supervisory Staff</b>			<b>H. AMOUNT</b>
<b>Instructional Staff</b>			<b>I. LINE ITEM SUB-TOTAL</b>
<b>Other</b>			
<b>SUB-TOTAL</b>			\$0
<b>8. OTHER COSTS: Please indicate the amount requested in each category</b>			
<b>Transportation of Students</b>			<b>H. AMOUNT</b>
<b>Memberships/Subscriptions/Computer Licenses</b>			<b>I. LINE ITEM SUB-TOTAL</b>
<b>Advertising</b>			
<b>Printing/Reproduction</b>			
<b>Maintenance/Repairs</b>			
<b>Rental of Space</b>			
<b>Rental of Equipment</b>			
<b>Telephone/Utilities</b>			
<b>SUB-TOTAL</b>			\$0
<b>9. INDIRECT COSTS</b>			
	<b>Approved Rate:</b>	1.00%	\$200
<b>10. EQUIPMENT: Attach a list with a statement of need and cost of each item.</b>			
<b>Instructional Equipment</b>			<b>H. AMOUNT</b>
<b>Non-Instructional Equipment</b>			<b>I. LINE ITEM SUB-TOTAL</b>
<b>SUB-TOTAL</b>			\$0
<b>TOTAL FUNDS REQUESTED</b>			\$20,000

**FY 2015 - College and Career Readiness - PART II WORKBOOK**

FUND CODE		790
APPLICANT AGENCY: Worcester Public Schools		Applicant/District four-digit code: 0348

**INSTRUCTIONS:**

Provide a budget narrative that describes, by line item, the purpose of each expenditure. The breakdown should reflect cost/unit and number of units where applicable.

For details regarding budget requirements related to this grant, see the grant's Funding Opportunity documents.

For a description of what should be included in each line item, see *Grants for Schools: Getting Them and Using Them, A Procedural Manual*:

<http://finance1.doe.mass.edu/Grants/procedure/manual.html>

*This Part II Budget and Budget Narrative workbook is for FY13 Learning Support Services (LSS) & College and Career Readiness (CCR) programs. These should print on a total of four (4) pages. If you have any questions, contact the LSS or CCR Units via [achievement@doe.mass.edu](mailto:achievement@doe.mass.edu) or 781-338-3010.*

**J1. BUDGET NARRATIVE--ADMINISTRATORS**

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

**J2. BUDGET NARRATIVE--INSTRUCTIONAL STAFF**

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

Stipend for grant coordination  
Stipend for coach for grant oversight and coordination of efforts of all participants and appropriate follow-up: 1 staff x 20 hours x \$37.50 = \$750  
Stipends for instructional staff:  
Stipends for teachers to work independently in building these units: 10 teachers x 20 hours x \$32.50 per hour = \$6,500

**J3. BUDGET NARRATIVE--SUPPORT STAFF**

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

Grant support:  
Duties include  
data and financial reporting, correspondence,  
bookkeeping, payroll, purchase order and  
supply processing, ensure fiduciary and  
programmatic compliance, and provide  
additional grant management support as  
needed 1 staff X .15 FTE = \$1,450

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):



**APPLICANT AGENCY:** Worcester Public Schools

**FUND CODE:** 790

**J5. BUDGET NARRATIVE--CONTRACTUAL SERVICES**

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

Substitutes:

To provide coverage for team members: 10 team members x 5 days x \$70 per day = \$3,500

**J6. BUDGET NARRATIVE--SUPPLIES AND MATERIALS**

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

Materials that will be used by teachers in the classroom in support of their work: 10 classrooms x \$760 per classroom = \$7,600

**J7. BUDGET NARRATIVE--TRAVEL**

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

**J8. BUDGET NARRATIVE--OTHER COSTS**

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

**J9. BUDGET NARRATIVE - INDIRECT COSTS**

1 % as authorized by the Worcester Public School Committee

**J10. BUDGET NARRATIVE--EQUIPMENT**

**EQUIPMENT:** Please attach a list with a statement of need and cost for each item.