

GRANTS REPORT 2013-2014

Fund	Grant	Purpose/Priorities	Amount
158	Innovation Schools Enhancement & Sustainability	The innovation school model aims to be a fiscally neutral and sustainable school redesign model. Approved applicants are expected to use these one-time funds strategically to support high-leverage, high impact, and capacity-building strategies. All grant funds must be used to support a continued high quality operation of an innovation school or academy and the continued high quality implementation of its approved innovation plan.	\$75,000.00

Use of Funds

- Stipends for educators for planning purposes
- Stipends for educators participation in professional development activities
- Substitutes
- Consultants

Funds may not be used for:

- Capital expenses
- Purchase of computer hardware
- Stipends or costs related to direct services to students
- Out-of-state travel expenses
- Purchase of food or beverages

These funds have been awarded to Goddard Scholars Academy, Elm Park and Worcester East Middle schools

Grants and Other Financial Assistance Programs: FY2015

Innovation Schools Enhancement & Sustainability Grant Fund Code: 158

The purpose of this one-time state funded Innovation Schools Enhancement and Sustainability Grant is to provide district and school support for the enhanced implementation of the autonomies and flexibilities identified in approved Innovation Plans. In a continued effort to support high quality enhancement and subsequent sustainability of approved autonomies, the focus of the FY15 cycle will be on innovation school measurable annual goals (MAGs).

Purpose: Grant applicants must demonstrate how MAGs have been used to inform key organizational decision making processes in areas such as: curriculum and instruction, student achievement, school culture, professional development, staffing, fiscal planning, and operations. Additionally, applicants must identify the specific area of autonomy that has been selected for enhancement and describe how grant funded activities will improve the quality of implementation. Lastly, all grant applicants must address how activities will be sustained beyond the duration of the grant and how the effectiveness of funds will be determined.

Priorities for this competitive grant will be given to applicants that:

- Priorities:**
1. Operate an approved innovation school or academy in a Level 3 or 4 district.
 2. Operate an approved innovation school designated as Level 3 or 4.
 3. Clearly demonstrate how MAGs have been used to inform key organizational decision making processes in areas such as: curriculum and instruction, student achievement, school culture, professional development, staffing, fiscal planning, and operations.
 4. Clearly describe how grant funded activities will be sustained beyond the duration of the grant.
 5. Support the ongoing and thoughtful implementation of a distinctly innovative educational model.

Eligibility: In order to apply for an Innovation Schools Enhancement and Sustainability Grant, an applicant must have completed one full year of implementation of an approved innovation school or innovation academy. Awardees of the FY14 enhancement and sustainability grants are not eligible to apply for this RFP.

A district may submit a grant application for multiple innovation schools or academies within the district.

Funding: Award amounts will be up to \$15,000 per innovation academy and up to \$30,000 per approved innovation school.

Fund Use: The innovation school model aims to be a fiscally neutral and sustainable school redesign model. Approved applicants are expected to use these one-time funds strategically to support high-leverage, high impact, and capacity-building strategies. All grant funds must be used to support continued high quality operation of an innovation school or academy and the continued high quality implementation of its approved innovation plan.

Examples of unallowable expenditures include, but are not limited to: 1) capital expenses, 2) the purchase of computer hardware, 3) stipends or costs related to direct service provision to students, 4) out-of-state travel expenses, and 5) purchase of food or beverages.

Project Duration: Upon approval- 06/30/2015

Program Unit: Office Charter Schools and School Redesign

Contact: Shay Edmond sedmond@doe.mass.edu

Required Prior to Grant Submission: Interested applicants must submit an email to sedmond@doe.mass.edu indicating its intent to apply. The non-binding intent to apply email must include: 1) the name(s) of the approved innovation school(s) or innovation academy for which the applicant seeks enhancement and sustainability grant funding for; and 2) the contact information (name, title, email address, and phone number) for the applicant and district personnel who should be include on any communications regarding this grant program prior to the submission of a full application.

Intent to Apply Notification Due: Friday, October 10, 2014 by 5:00PM.

Date Due: Full Proposals Due: Friday, October 24, 2014 by 5:00PM (see Required Forms section below). Proposals must be postmarked by the due date and received at the Department by 5:00PM on the above date.



Budget Workbook - Includes- Part I-General Program Signature Page (Cover Sheet)- and Part II- Project Expenditures-Detail Information



Required Forms: Part III - Required Program Information



Part IV- Innovation Schools Assurances Form

Copy of final approved innovation school plan and subsequent addendums (if applicable)

Email all required documents, in their original Word or Excel formats (e.g., not converted to a PDF), to sedmond@doe.mass.edu. Note: Signatures are not required on the emailed versions.

And

Mail three (3) sets of all required documents which includes original signatures to:

Submission Instructions: Shay Edmond
Office of Charter Schools and School Redesign
Massachusetts Department of
Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906

ANNEX A
gb #5-24
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All mailed documents must be received by the Department by 5:00PM on Friday, October 24, 2014.

*Massachusetts Department of
Elementary & Secondary Education*

Massachusetts Department of Elementary and Secondary Education
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS



PART I - GENERAL

A. APPLICANT	District Name: <u>Worcester</u>	District Code: <u>03480000</u>
Contact Name:	<u>Gregory Bares</u>	
Address:	<u>20 Irving Street</u> <u>0</u> <u>Worcester</u> <u>01609</u>	
Contact Telephone #:	<u>508 799 3108</u>	
Contact Email Address:	<u>BaresG@worc.k12.ma.us</u>	

B. APPLICATION FOR PROGRAM FUNDING

Fund Code	Program Name	PROJECT DURATION		TOTAL AMOUNT REQUESTED:
		FROM	TO	
Fund Code 158	FY15 Innovation Schools Enhancement and Sustainability Grant	Upon Approval	6/30/2015	\$75,000

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICATION STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS

AUTHORIZED SIGNATORY: <u>Melinda J. Boone</u>	TITLE: <u>Superintendent</u>
TYPED NAME: <u>Melinda J. Boone, Ed.D.</u>	DATE: <u>10.21.14</u>

Reminder: Fund Code 158 Letters of Intent are due on Friday, October 10, 2014. FULL PROPOSALS with all required documents are due by 5PM on Friday October 24, 2014 by 5PM. Mail (or hand deliver) three (3) sets of all required forms, at least one of which has an original signature page to:
Sheika Edmond, Office of Charter Schools and School Redesign
Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906
Email all required documents to Sheika Edmond at sedmond@doe.mass.edu

DO NOT WRITE BELOW THIS LINE

Massachusetts Department of Elementary and Secondary Education ONLY	
GRANTS MANAGEMENT	
For the Department Authorized Signatory: _____	Date: _____

PART II - PROJECT EXPENDITURES - DETAIL INFORMATION				A. Fund Code 158	
B. APPLICANT AGENCY Worcester		District Code: 03480000		FY 2015	
Contact Person:	Gregory Bares	Address:	20 Irving Street	01609	
Telephone:	(508) 799-3108	Email address:	Baresg@worc.k12.ma.us		
		Submission Date:			
<p>PLEASE PROVIDE ALL OF THE INFORMATION REQUESTED ABOVE AND SUBMIT ALL PAGES OF THE BUDGET DETAIL. Some of the information in the first column may not roll up automatically from the school pages. Please be sure these fields are filled in.</p>					
<p>C. ASSIGNMENT THROUGH SCHEDULE A <input type="checkbox"/></p> <p>Check this box ONLY if this project will be using funds assigned by more than one agency. A completed Schedule A, with signatures and the amount of funds assigned by each participating agency, must be attached to this Budget Detail.</p>					
D. STAFFING CATEGORIES	E. # OF STAFF	F. FTE	G. MTRS *	H. AMOUNT	I. TOTAL
1. ADMINISTRATORS:				Do not use decimals	
Supervisor/Director			<input type="checkbox"/>		
Project Coordinator			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
Stipends			<input type="checkbox"/>		
			<input type="checkbox"/>	\$1,275	
			<input type="checkbox"/>	\$1,575	
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
SUB-TOTAL					\$2,850
INSTRUCTIONAL/				Do not use decimals	
2. PROFESSIONAL STAFF:					
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>	\$39,431	
			<input type="checkbox"/>	\$8,963	
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
SUB-TOTAL					\$48,394

PART II - PROJECT EXPENDITURES - DETAIL INFORMATION					A. Fund Code 158	
B. APPLICANT AGENCY Worcester			District Code: 03480000		FY 2015	
D. STAFFING CATEGORIES	E. # OF STAFF	F. FTE	G. MTRS*	H. AMOUNT	I. TOTAL	
3. SUPPORT STAFF				Do not use decimals		
Aides/Paraprofessionals			<input type="checkbox"/>			
			<input type="checkbox"/>			
			<input type="checkbox"/>			
Secretary/Bookkeeper			<input type="checkbox"/>			
Other			<input type="checkbox"/>			
			<input type="checkbox"/>			
Stipends			<input type="checkbox"/>			
SUB-TOTAL						
* Check the MTRS box if the identified employee(s) is/are a member of the MA Teachers' Retirement System. This requirement only applies to federally-funded grant programs.						
4. FRINGE BENEFITS:				AMOUNT	LINE ITEM SUB-TOTAL	
4-a MA TEACHERS' RETIREMENT SYSTEM (Federally-funded grants only)						
4-b OTHER FRINGE BENEFITS (Other retirement systems, health insurance, FICA) Medicaid						
SUB-TOTAL						
5. CONTRACTUAL SERVICES: Indicate the services to be provided and the rate to be paid per hour or per day, whichever is applicable.				H. AMOUNT	I. LINE ITEM SUB-TOTAL	
	Rate(\$)	Hour/Day				
CONSULTANTS -						
				\$4,000		
				\$3,000		
				\$3,000		
SPECIALISTS -						
INSTRUCTORS -						
SPEAKERS -						
SUBSTITUTES -						
				\$1,400		
OTHER -						
SUB-TOTAL					\$11,400	

PART II - PROJECT EXPENDITURES - DETAIL INFORMATION				A. Fund Code 158	
B. APPLICANT AGENCY Worcester		District Code: 03480000		FY 2015	
6. SUPPLIES AND MATERIALS: Items costing less than \$5,000 per unit or having a useful life of less than one year.		H. AMOUNT		I. LINE ITEM SUB-TOTAL	
TEXTBOOKS AND INSTRUCTIONAL MATERIALS -					
		\$6,206			
INSTRUCTIONAL TECHNOLOGY INCLUDING SOFTWARE -					
		\$1,300			
NON-INSTRUCTIONAL SUPPLIES -					
		\$1,320			
		\$2,780			
SUB-TOTAL				\$11,606	
7. TRAVEL: Mileage, conference registration, hotel, and meals					
SUPERVISORY STAFF - Best Practices Summit					
INSTRUCTIONAL STAFF -					
OTHER -					
SUB-TOTAL					
8. OTHER COSTS: Please indicate the amount requested in each category					
		Do not use decimals			
Transportation of Students -					
Memberships/Subscriptions -					
Advertising-					
Printing/Reproduction -					
Maintenance/Repairs -					
Rental of Space -					
Rental of Equipment -					
Telephone/Utilities -					
SUB-TOTAL					
9. INDIRECT COSTS: First, click on the 'Indirect Cost Calculator' link to access the worksheet to calculate maximum amount that can be used for indirect costs. Then enter approved rate and the amount from the 'Indirect Cost Calculator' worksheet (cell D13 or D22) in the green cell to the right:		Approved Rate:	1.00%	Click here Indirect Cost Calculator	\$750
10. EQUIPMENT: Provide a statement of need and cost of each item in the Notes Page. Items costing \$5,000 or more per unit and having a useful life of more than one year.		H. AMOUNT		I. LINE ITEM SUB-TOTAL	
INSTRUCTIONAL EQUIPMENT					
NON-INSTRUCTIONAL EQUIPMENT					
SUB-TOTAL					
TOTAL FUNDS REQUESTED				\$75,000	

FY15 Innovation Schools Enhancement and Sustainability Grant

Goddard School of Science and Technology

Instructions: In the text box below, provide an overview of the budget expenditures that are necessary to support the implementation of the approved Innovation Plan. In the specific budget categories that follow, provide detailed information for each proposed expenditure and how it will support the implementation of the Innovation Plan. Please be mindful of those items listed in the unallowable expenditures section of the RFP. All expenditures should be broken down as much as possible, i.e. teacher stipends - 10 teachers @\$x/hr@xhrs.

Grant funds will support school wide professional development based on developing high quality curriculum. Funds will support 2 workshops from outside consultants, school wide grade level meetings to develop and implement curriculum modules, the purchase of non instructional supplies, and substitute coverage for teachers attending consultant workshops.

ALLOCATION OF FUNDS

1 ADMINISTRATORS:

Supervisor/Director
Project Coordinator

Stipends

# of staff	FTE	MTRS	FY14 Amount	Expenditure Justification
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
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		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		
		<input type="checkbox"/>		

SUB-TOTAL 0 0.00 \$ -

2 INSTRUCTIONAL/PROFESSIONAL STAFF:

Stipends

Grade level teams develop curriculum: 32.5

One Administrator to plan grade level meeti

# of staff	FTE	Amount	Expenditure Justification
			Instructional Staff Stipends Academic Teachers – Curriculum Work Grade level teams will be working to develop curriculum modules 5 facilitators and 10 teachers @ \$32.50 per hour x 18.5 hours = \$9,019 Administrator/Planner One administrator will work with grade level teams to plan curriculum module work 1 administrator @ \$37.50 per hour x 18 hours = \$675

SUB-TOTAL 0 0.00 \$ 9,694

3 SUPPORT STAFF

Aides/Paraprofessionals

Secretary/Bookkeeper

Other

Stipends

# of staff	FTE	Amount	Expenditure Justification

SUB-TOTAL 0 0.00 \$ -

4 FRINGE BENEFITS:

4-a MTRS

Automatically calculates if MTRS box is checked for any staff listed above.

4-b OTHER FRINGE BENEFITS (Other retirement systems, health insurance, FICA - Describe below)

\$0

SUB-TOTAL \$ -

\$ 29,700

University Park would like to use our Professional Development autonomy to enhance our curriculum, instruction, and assessment. Specifically, we are requesting the \$30,000 grant to provide up to 42 hours of professional development for the entire faculty. The PD activities will be spread over 6 full days (Saturdays and school vacation days). Funds will also support school based planning for the PD activities

1 ADMINISTRATORS:

Supervisor/Director
Project Coordinator

Stipends

One Administrator: Planning: 37.50/Hr

One Administrator: Implementation: 37.50/I

SUB-TOTAL	0	0.00	\$	1.725
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2 INSTRUCTIONAL/PROFESSIONAL STAFF:

Stipends

20 Instructional Staff: Implementation: 32.50

5 Instructional Staff: Planning: 32.50/Hr

SUB-TOTAL	0	0.00	\$	27,975
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3 SUPPORT STAFF

Aides/Paraprofessionals

Secretary/Bookkeeper

Other

Stipends

SUB-TOTAL	0	0.00	\$	-
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4 FRINGE BENEFITS:

4-a MTRS

Automatically calculates if MTRS box is checked for any staff listed above.

4-b OTHER FRINGE BENEFITS (Other retirement systems, health insurance, FICA - Describe below)

SUB-TOTAL		\$
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University Park Campus School

5 CONTRACTUAL SERVICES

Consultants

Rate (\$)

Hour/Day

Amount

Expenditure Justification

Specialists

Instructors

Speakers

Substitutes

Other

SUB-TOTAL

\$

6 SUPPLIES AND MATERIALS

Textbooks and Instructional Materials

Instructional Technology including Software

Non-instructional Supplies

Amount

Expenditure Justification

SUB-TOTAL

\$

7 TRAVEL: Mileage, conference registration, hotel and meals

Supervisory Staff

Instructional Staff

Other

Amount

Expenditure Justification

SUB-TOTAL

\$

8 OTHER COSTS:

Transportation of Students

Memberships/Subscriptions

Advertising

Printing/Reproduction

Maintenance/Repairs

Rental of Space

Rental of Equipment

Telephone/Utilities

Amount

Expenditure Justification

SUB-TOTAL

\$

9 INDIRECT COSTS - Must be entered directly on Budget Worksheet**10 EQUIPMENT:**

Only list items costing \$5,000 or more per unit and having a useful life of more than one year.

Describe below.

Instructional Equipment

Non-instructional Equipment

Amount

Expenditure Justification

SUB-TOTAL

\$

TOTAL FY14 FUNDS REQUESTED

\$ 29,700

Instructions: In the text box below, provide an overview of the budget expenditures that are necessary to support the implementation of the approved Innovation Plan. In the specific budget categories that follow, provide detailed information for each proposed expenditure and how it will support the implementation of the Innovation Plan. Please be mindful of those items listed in the unallowable expenditures section of the RFP. All expenditures should be broken down as much as possible, i.e. teacher stipends - 10 teachers@\$x/hr@xhrs.

ALLOCATION OF FUNDS

SUB-TOTAL

\$0

Concentration of inhibitor (mole/l)	Rate of polymerization (mole/l·hr)
0	0.001
0.0001	0.0008
0.0002	0.0006
0.0004	0.0004
0.0006	0.0003
0.0008	0.0002
0.001	0.0001

