

**GRANTS REPORT
2014-2015**

Fund	Grant	Purpose/Priorities	Amount
189	Creativity/Innovation Initiative	To integrate several educational initiatives, including: 1) supporting creativity and innovation skill acquisition; 2) preparing students for college and career; 3) integrating the use of new tools and technologies in the classroom; 4) partnering with community resources; and 5) implementing standards-based education. Inter-disciplinary work is strongly encouraged.	\$11,512.00

Use of Funds

- Stipends for educators and community partners
- Materials, supplies, and technologies for project development, project implementation and project documentation including purchase of student classroom materials, and student incentives, such as snacks for afterschool or summer activities
- Consultants
- In-state travel

Funds cannot be used for:

- Salaries
- Student wages
- Out-of-state travel

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS

PART I - GENERAL

A. APPLICANT: Worcester Public Schools	District Code:	0	3	4	8
ADDRESS: 20 Irving St					
Worcester, MA 01609					
TELEPHONE: (508) 799-3108					

B. APPLICATION FOR PROGRAM FUNDING				
FUND CODE	PROGRAM NAME	PROJECT DURATION		AMOUNT REQUESTED
		FROM	TO	
189	Massachusetts Creativity/Innovation Initiative	Upon Approval	6/30/2014	\$11,512
TOTAL AMOUNT REQUESTED:				

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATORY: <i>Melinda J. Boone</i>	TITLE: Superintendent
TYPED NAME: Melinda J. Boone, Ed.D.	DATE: 1/6/15

DO NOT WRITE BELOW THIS LINE

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION USE ONLY	
GRANTS MANAGEMENT	
For the Department Authorized Signatory:	Date:

FY15 - LEARNING SUPPORT SERVICES (LSS) & COLLEGE AND CAREER READINESS (CCR) PROGRAMS - PART II WORKBOOK					
A. GRANT 3-DIGIT FUND CODE					189
B. APPLICANT AGENCY CONTACT INFORMATION:					Applicant/District 4-digit code (if known): 0348
Applicant Agency:	Worcester Public Schools	Address:	20 Irving St, Worcester MA 01809		
Contact Person:	Gregory Bares	Zip Code:	See Above		
Telephone:	508-799-3108	E-mail address:	baresg@worc.k12.ma.us		
Budget/Budget Narrative Instructions:					
Budget request - Lines 1-10 (starting in cell A14). For each line item in which grant funds are requested, provide the requested budget detail (cost/unit breakdown, etc.). Please input information ONLY into cells highlighted in yellow.					
Budget Narrative/Justification - J1-J10 (starting in cell H14). For each line item in which grant funds are requested, provide a brief budget narrative that describes the purpose of justification for each grant expenditure.					
Printing Instructions: This document should print out in 4 pages in Portrait orientation. In Page Set Up - 2 pages wide by 2 pages tall. Two pages will be the Budget (II-A) and two pages will be the Budget Narrative (II-B). If you have any questions, contact the LSS or CCR Units via achievement@doe.mass.edu or 781-338-3010.					
For details regarding specific budget requirements related to this grant, see the grant's Funding Opportunity documents.			For a description of what should be included in each line item, see Grants for Schools: Getting Them and Using Them, A Procedural Manual: http://www.doe.mass.edu/grants/procedure/manual.html		
C. ASSIGNMENT THROUGH SCHEDULE A					<input type="checkbox"/>
Check this box ONLY if this project will be using funds assigned by more than one agency. A completed Schedule A, with signatures and the amount of funds assigned by each participating agency, must also be submitted.					
D. STAFFING CATEGORIES					
	E. # of Staff	F. FTE	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
1. ADMINISTRATORS:					
Supervisor/Director					
Project Coordinator					
Stipends				\$0	
Note hourly rate or write "flat rate:"					
SUB-TOTAL	0.00	0.00			\$0
	E. # of Staff	F. FTE	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
2. INSTRUCTIONAL/PROFESSIONAL STAFF:					
Stipends				\$1,463	
Note hourly rate or write "flat rate:"					
SUB-TOTAL	0.00	0.00			\$1,463
	E. # of Staff	F. FTE	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
3. SUPPORT STAFF					
// Stipends: Note hourly rate or write "flat rate:"					
Aides/Paraprofessionals					
Secretary/Bookkeeper					
Other					
SUB-TOTAL	0.00	0.00			\$0
* Check the MTRS box if the identified employee(s) is/are a member of the MA Teachers' Retirement System. This requirement only applies to federally funded grant programs					
				H. AMOUNT	I. LINE ITEM SUB-TOTAL
4. FRINGE BENEFITS:					
4-a MA TEACHERS' RETIREMENT SYSTEM (Federally funded grants only)					
4-b OTHER FRINGE BENEFITS (Other retirement systems, health insurance, FICA)					
SUB-TOTAL					\$0

Applicant Agency: Worcester Public Schools		Fund Code: 180	
5. CONTRACTUAL SERVICES: Indicate the services to be provided and the rate to be paid per hour or per day, whichever is applicable.		H. AMOUNT	I. LINE ITEM SUB-TOTAL
	Rate(\$) Hour/Day		
Consultants			
Specialists			
Instructors			
Speakers			
Substitutes		\$0	
Other			
SUB-TOTAL			\$0
6. SUPPLIES AND MATERIALS: Items costing less than \$5,000 per unit or having a useful life of less than one year.		H. AMOUNT	I. LINE ITEM SUB-TOTAL
Textbooks and Instructional Materials			
Instructional Technology including Software		\$9,684	
Non-Instructional Supplies			
SUB-TOTAL			\$9,684
7. TRAVEL: Mileage, conference registration, hotel, and meals		H. AMOUNT	I. LINE ITEM SUB-TOTAL
Supervisory Staff			
Instructional Staff			
Other			
SUB-TOTAL			\$0
8. OTHER COSTS: Please indicate the amount requested in each category		H. AMOUNT	I. LINE ITEM SUB-TOTAL
Transportation of Students		\$250	
Memberships/Subscriptions/			
Computer Licenses			
Advertising			
Printing/Reproduction			
Maintenance/Repairs			
Rental of Space			
Rental of Equipment			
Telephone/Utilities			
SUB-TOTAL			\$250
9. INDIRECT COSTS			
Use this link to access the indirect cost calculation worksheet: http://www.doe.mass.edu/grants/procedure/forms/p.xls		Approved Rate: 1.00%	\$115
			\$115
10. EQUIPMENT: Attach a list with a statement of need and cost of each item.		H. AMOUNT	I. LINE ITEM SUB-TOTAL
Instructional Equipment			
Non-Instructional Equipment			
SUB-TOTAL			\$0
TOTAL FUNDS REQUESTED			\$11,512

FY15 - LEARNING SUPPORT SERVICES (LSS) & COLLEGE AND CAREER READINESS (CCR) PROGRAMS - PART II WORKBOOK		
	FUND CODE	189
APPLICANT AGENCY: Worcester Public Schools	Applicant/District four-digit code: 0348	
J1. BUDGET NARRATIVE--ADMINISTRATORS		
To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):		
Quadrant Office will cover the stipends for the supervisors		
J2. BUDGET NARRATIVE--INSTRUCTIONAL STAFF		
To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):		
Stipends Two Teachers and One Focused Instructional Coach will attend 15, 2 hour meetings at \$32.50/hr. Total: 1462.50		
J3. BUDGET NARRATIVE--SUPPORT STAFF		
To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):		
J.4 BUDGET NARRATIVE--FRINGE BENEFITS		
To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):		

APPLICANT AGENCY: Worcester Public Schools

FUND CODE: 189

J5. BUDGET NARRATIVE--CONTRACTUAL SERVICES

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

Substitutes

Two participating educators will attend two conferences, and require substitute coverage at \$75/day. Total" \$450. Quadrant office will assume this cost.

J6. BUDGET NARRATIVE--SUPPLIES AND MATERIALS

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

Technology Including Software.

6 USB Microphones @ \$100,

6 MIDI interfaces @ \$100

Mixcraft Software @ \$1,000

3D Printer @ \$2000

2 Canon EOS Rebel (digital cameras) @ \$549

2 Video Recorders @ \$250

Adobe Illustrator @ \$400

J7. BUDGET NARRATIVE--TRAVEL

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

J8. BUDGET NARRATIVE--OTHER COSTS

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

Transportation of Students

Students will go on two field trips to local community organizations. Bus cost: \$125/day

J9. BUDGET NARRATIVE - INDIRECT COSTS

J10. BUDGET NARRATIVE--EQUIPMENT

EQUIPMENT: Please attach a list with a statement of need and cost for each item.



--Select Program Area--

- News
- School/District Profiles
- School/District Administration
- Administration
- Educator Services
- Finance/Grants
- Assessment/Accountability
- PK-16 Program Support
- Family & Community
- Information Services

- > Finance Home | News
- > ARRA
- > Accounting & Auditing
- > Chapter 70 Program
- > Charter Schools
- > Circuit Breaker
- > Educational Collaboratives
- > ESE Budget
- > Grants/Funding Opportunities
 - Current Grants
 - Previous Grants
 - Allocations & Awards
- > Nutrition Programs
- > Regional Districts
- > School Building Issues
- > School Choice
- > School Finance Regulations
- > Statistical Comparisons
- > Transportation
- > Chapter 74 Nonresident Tuition
- > School Finance Contacts
- > Links

Grants and Other Financial Assistance Programs: FY2015

Massachusetts Creativity/Innovation Initiative

Fund Code: 189

Purpose: The purpose of this new state-funded two-year competitive funding opportunity is to foster students' creativity and capacity for innovation, critical for success in a 21st century economy. More specifically, this funding opportunity will support the review, design, and implementation of middle and/or high school curricula that promote these essential skills of creativity and innovation while improving students' academic achievement and engagement.

Overview: The proposed project must be anchored in the definition of college and career readiness and specifically address the three domains (academic, personal/social and career readiness). Through this focus, students will build creativity and innovation skills to better prepare them for successful futures.

Creativity and innovation cannot be developed through passive learning. Curriculum and instructional methods developed or refined under this funding program must actively engage students in project-based learning aligned with grade-level standards in any of the Massachusetts Curriculum Frameworks.

Work undertaken through this funding will integrate several educational initiatives, including: 1) supporting creativity and innovation skill acquisition; 2) preparing students for college and career; 3) integrating the use of new tools and technologies in the classroom; 4) partnering with community resources; and 5) implementing standards-based education. Inter-disciplinary work is strongly encouraged.

This opportunity supports implementation of district standards and indicators in curriculum and instruction, human resources and professional development. Applicants should be deliberate and intentional in the use of funds to support these standards and priorities. Proposals will be reviewed in part based on how likely the applicant's implementation plan result in making progress in these areas.

Applicants are encouraged to build on existing curricula for this initiative rather than creating something entirely new.

Priorities: Priority will be given to projects that provide students with an active role in documenting project activities, student progress, and presentations of final products, including interviews of project participants and partners using various media (video, photography etc.). Priority will also be given to projects that integrate the use of new tools and technologies (such as: mobile devices, games, online courses, social media, presentation software, and research tools) to enhance student learning.

Priority will be given to proposals that involve more than one educator, address more than one academic discipline, and engage community partners in the curriculum development and implementation process.

Priority will be given to proposals that enable a team of students to demonstrate their creativity, capacity to innovate, and leadership skills to respond to community needs, using principles of community service learning, in collaboration with community partners.

Requirements:

1. Proposed curriculum must include a project-based learning experience that is accessible for all students in a class/course and that occurs during the school day. (Afterschool/out of school activities may be an additional part or extension of the programming.)
2. Proposed curriculum must be designed to foster students' creativity and capacity for innovation. The Department of Elementary and Secondary Education (ESE) has collaborated with partners to develop a *Rubric for Projects and Units that Foster Creativity and Innovation* (Creativity/Innovation Rubric). This rubric, attached as an appendix to this application, is designed to help analyze the degree to which a curriculum unit or program fosters students' creativity and innovation.

The five dimensions of the rubric are: I.) Alignment with the Massachusetts Curriculum Frameworks; II.) Learning Environment; III.) Time and Resources; IV.) Classroom, Community, and Career Connections; and V.) Reflection and Assessment.

3. The proposed curriculum project must be targeted to identified grade-level standards in any of the Massachusetts Curriculum Frameworks, and the project must be designed to improve upon the way that the targeted content is currently being offered in the district/school, using the methods described in #1 and #2 above.
4. Applicants must use the Creativity Rubric to conduct an initial assessment of the targeted curriculum to be improved or created and to determine the extent to which it currently fosters students' creativity and capacity for innovation. [It is expected that funded districts will be at different starting points with respect to this work.] That assessment, as well as a

FY2015 Fund Code 189: Massachusetts Creativity/Innovation Initiative - Grants and Othe... Page 2 of 2

follow-up program assessment at the end of the fiscal year, will be completed online at [ESE's Contextual Learning Portal](#).

5. Grantees will be required to contribute to ESE's Contextual Learning Portal by posting a description of the curriculum and program materials.
6. Grantees must commit to attending grant convening(s) and making a presentation about their project at the Connecting Activities Conference on May 19, 2015.

Eligibility: Public school districts, charter schools, approved private special education schools, and collaboratives that serve students in some or all of grades 6-12.

Funding: A total of \$160,000 is available in FY2015, grants of up to \$15,000 will be awarded in Year 1; districts awarded FY2015 grants may be eligible for an FY2016 Continuation Grant, contingent upon funding and successful completion of their Year 1 performance goals and objectives.

Fund Use: Funds may be used for:

- Stipends for educators and community partners
- Materials, supplies, and technologies for project development, project implementation and project documentation including purchase of student classroom materials, and student incentives, such as snacks for afterschool or summer activities
- Consultants
- In-state travel

Funds may not be used for:

- Salaries
- Student wages
- Out-of-state travel

Project Duration: Upon approval- June 30, 2015 (Year 1)

Program Unit: College and Career Readiness

Contact: Shailah Stewart at ssewart@doe.mass.edu; or Nyal Fuentes at nfuentes@doe.mass.edu

Phone Number: (781) 338-3904 or (781) 338-3593

Date Due: November 13, 2014

Proposals must be received at the Department by 5:00 p.m. on the date due.

Required Forms:

- Part I - General - Program Unit Signature Page - (Standard Contract Form and Application for Program Grants)
- Part II - Budget Detail Pages (Include both pages.)
- Part III - Required Program Information (includes submission of [Creativity/Innovation Rubric](#).)

Additional Information:

- Definition of College and Career Readiness
- Contextual Learning Web Portal
- Online *Rubric for Projects and Units that Foster Creativity and Innovation (In and Out-of-School) Version 1.0*
- Massachusetts Curriculum Frameworks and Standards

Submission Instructions: Submit 3 sets, each with an original signature of the Superintendent/Executive Director and e-mail one complete copy to charrington@doe.mass.edu

Mail to:

Carrie Harrington
College and Career Readiness
Massachusetts Department of
Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906

Last Updated: September 24, 2014

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