GRANTS REPORT 2016-2017

Fund	Grant	Purpose/Priorities	Amount
Fund 647-B1	Grant 21st Century Burncoat Middle School	Programming will be provided through the following measures including academic and social- emotional components: Academic Success- students will be engaged in interactive projects that will build upon the school's focus through providing students with the skills necessary to effectively read, write and present. Literacy Component-students will develop reading and writing comprehension skills through the book and creative writing club. Students will be provided with a book through grant funds in order to expand their skills and engage in hands-on inquiry. Art Enrichment- students will be provided ample arts activities including theater, art, music,	Amount \$90,000.00
		 Art Emicriments students will be provided ample arts activities including theater, art, music, and media arts. This will allow time for student growth and exploration in the arts amplifying motivational, behavioral and social-emotional skills. Service Learning-students will develop 21st Century skills through projects that incorporate academic integrity, student ownership and apprentice citizenship. Students will develop the knowledge, attitudes and behaviors needed to be a responsible and effective citizen in their school and home environment. Family Engagement-families will be provided opportunities to be submerged in their students learning and progress through family engagement nights. 	

Use of Funds

Funds may be used to support salaries, stipends, contracts, instructional materials, and other expenses associated with implementing additional time.

These funds have been awarded to Burncoat Middle School.

<u>Massachusetts Department of Elementary and Secondary Education</u> STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS



PART I - GEN	District/Lead App	olicant:	Worcester Public Schools		District Code	0348
	Contact Name: Contact Email:		Gregory Bares	(ii kilowii)		
			BaresG@worc.k12.ma.us			
	Contact Linaii.		BalesG@word.R12.ma.us			
	Address:		20 Irving Street, Worcester MA	Zip Code:	01609	
	Contact Telephor	ne:	508-799-3108			
B. APPLICAT	ION FOR PROG	RAM F	FUNDING			<u> </u>
Fund			Program Name	PROJEC	T DURATION	
				FROM	TO	TOTAL AMOUNT REQUESTED:
647	-B1	Learn	sachusetts 21st Century Community ning Centers – Supporting Additional ning Time (for new ELT and OST sites)		6/30/2017	\$90,000
AS ITS REPRESENT	ATIVE, TO FILE THIS A O COMPLY WITH ALL A OF GRANT FUNDS	PPLICATION	IN THIS APPLICATION IS CORRECT AND COMPLET ON; AND THAT I UNDERSTAND THAT FOR ANY FUN ION STATE AND FEDERAL GRANT REQUIREMENTS	DS RECEIVED TH	HROUGH THIS APP	PLICATION THE
TYPED NAME:	Maureen F. Binien	da			DATE:	August 9, 2016
	2.) A scanned	d PDF ve	DUE DATE: Tuesday, April 5, 201 Email the following to cclc@doe.mass.e their original Word or Excel formats (please of ersion of each document requiring signatures) wed by the Department no later than 5:00 Email: cclc@doe.mass.edu	du: do not convert s (with original	signatures).	,
		D	OO NOT WRITE BELOW THIS I	LINE		
	Massa	chusetts	s Department of Elementary and Seconda	ry Education	ONLY	
			GRANTS MANAGEMENT			
For the Departme	ent Authorized Signa	atory:			Date:	
	Ŭ				_	



FY17 - PART !	WORKBOO	K			
PART II-A- PROJECT EXPENDITURES - DETAIL INFORMATION			A, GRANT 3-DI	GIT FUND CODE	647-B1 (school yr)
3. APPLICANT AGENCY CONTACT INFORMATION:				Applicant/District code (if known):	0348
Applicant Agency: Worcester Public Schools	Address:	20 Irving S	Street, Worcester		
Contact Person: Gregory Bares	Zip Code:	01609			
Telephone: 508-799-3108	E-mail addre	ISS:	BaresG@worc.k	12.ma.us	
Budget/Budget Na Budget request - Lines 1-10 (starting in cell A14). For each line item in which g etc.) Please input information ON	rant funds are	requested, j	provide the reque I in yellow.	sted budget detail	(cost/unif breakdown,
Budget Narrative/Justification - J1-J10 (starting in cell H14). For each line item the purpose of/justification	in which gran for each grant	t funds are i expenditure	equested, provid 3.	le a brief budget na	rrative that describes
Printing Instructions: This document should print out in 4 pages in Two pages will be the Budget (II-A) and two	n Portrait orien o pages will b	tation, In Pe the Budge	age Set Up - 2 pa t Narrative (II-B)	ges wide by 2 pag	es tall.
For details regarding specific budget requirements related to this grant, see the grant's Funding Opportunity documents.	For: Grants it	ar Schools:	Geaing Them era	re included in each d Using Them A.P articlococyclae/ma	rugediyai Manual
C. ASSIGNMENT THROUGH SCHEDULE A Check this box ONLY if this project will be using funds assigned by more than	one agency.	A complete	d Schedule A, wi	th	
signatures and the amount of funds assigned by each participating agency, m	ust also be sul	omitted.			**************************************
Conservation (1)	diam'r				
D. STAFFING CATEGORIES	E. # of Staff	FTE	G. MTRS	M. AMOUNT	I. LINE ITEM SUB-TOTAL
1. ADMINISTRATORS:					
Supervisor/Director					The state of the s
Project Coordinator				:	
					Commission (Const.)
					1000
Stipends		9 4 10 Mar 10			
Note hourly rate or write "flat rate:"					
SUB-TOTAL	0.0		1		\$(
	E. # of Staff	F.	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
2. INSTRUCTIONAL/PROFESSIONAL STAFF:					200
2. NOTICOTIONALITION ECONOMIC OTTO					
					and the second
Stipends Rate @ \$40 per hour				\$11,880	2.2.3.1941
Note hourly rate or write "flat rate:" Rate @ \$35 per hour		A PAGE		\$48,623	
SUB-TOTAL SUB-TOTAL	_ 0.0 	0.00 F.) G.	H.	\$60,503
If Stipends: 3. SUPPORT STAFF Note hourly rate or write "flat rate:"	# of Staff		MTRS	AMOUNT	SUB-TOTAL
Aides/Paraprofessionals					100 miles
		0.1	-	\$5,929	j.
Secretary/Bookkeeper	1	 • • • • • • • • • • • • • • • • • •		33,34,	3.2
Other	9				7.2
SUB-TOTAL	1.0				\$5,92
 Check the MTRS box if the identified employee(s) is/are a member of the MA Tental Transfer and the manual transfer and transfer	ACONOIS NOME			т я.	
					I. LINE ITEM SUB-TOTAL
FRINGE BENEFITS: 4-a MA TEACHERS' RETIREMENT SYSTEM (Federally funded grants only)					
4-b OTHER FRINGE BENEFITS (Other retirement systems, health insurance, Fig.	CA)				_
OUR TATAL	2/47				\$
SUB-TOTAL					

			E - 10-1-	
Applicant Agency: Worcester Public Schools				647-B1 (school yr)
CONTRACTUAL SERVICES:	nolicable		H. AMOUNT	I. LINE ITEM
licate the services to be provided and the rate to be paid per hour or per day, whichever is ap	Rate(\$)	Hour/Day		SUB-TOTAL
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necialists		a .		
To provide activities to the students	\$30	hour	\$3,450	
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				and the second second second
peakers				2020
	070	4	\$1,120	and the second
ibstitutes To cover for teacher attending professional development	\$70	day	\$1,120	
				
ther UB-TOTAL				\$4,570
JD 10 INC			H.	1,
SUPPLIES AND MATERIALS:			AMOUNT	LINE ITEM SUB-TOTAL
ems costing less than \$5,000 per unit or having a useful life of less than one year.			 	SOL-10:AL
extbooks and Instructional Materials				
structional Technology including Software				10000
				and the second second
on-Instructional Supplies			\$1,700	
	<u> </u>			\$1,70
UB-TOTAL			H.	
			AMOUNT	LINE ITEM SUB-TOTAL
. TRAVEL: Mileage, conference registration, hotel, and meals				
upervisory Staff		\$900	5	
ravel to national meeting		1	The state of the s	
instructional Staff \$210				
Mileage to and from required meetings				
Other				
D. 1.1.9% 197 77 77 0. 5	······································			\$1,11
SUB-TOTAL	H.	l _y		
8. OTHER COSTS: Please indicate the amount requested in each category	AMOUNT	LINE ITEM SUB-TOTAL		
The state of the s			\$14,38	8
Transportation of Students Safe transportation of students Memberships/Subscriptions/				
Memberships/Subscriptions/ Computer Licenses				-
Computer Licenses Advertising				
Printing/Reproduction				
Maintenance/Repairs				
Rental of Space			+	
Rental of Equipment Musical instruments			-	
Telephone/Utilities				\$14,3
SUB-TOTAL SUB-TOTAL		0.000	Employee and a second	
9. INDIRECT COSTS Use this link to access the indirect cost calculation workshear A		te: 2.00	y% \$1,80	50 \$1,8
to the part of the control of the co	Approved Ra	(e.) 2.00		
		2000	H. AMOUNT	LINE ITEM
10. EQUIPMENT: Attach a list with a statement of need and cost of each item.			S. March 1924 at 1	SUB-TOTAL
Instructional Equipment				
Non-Instructional Equipment				
Non-Instructional Equipment SUB-TOTAL			Space of the second	\$90,0

	FY17 - PART II	WORKBOOK	
PART INB- BUDGET NARRAT	IVE PAGES	FUND CO	DDE 647-B1 (school yr)
	Worcester Public Schools	Applicant/District four-digit co	ode: 0348
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	All cells highlighted in yellow are UNL		
	All other cells are LOCKE) and cannot be typed in.	
Where applicable, t	text typed in Part I - School Year will i reque	ore-populate in all other places sted.	where that information is
Please contact km	ckinnon@doe.mass.edu or call 781-3	338-3010 with any questions or	problems with this form.
TOBSC SOFTIEGO, WITH			
	and any off relative		
Constitution of the Consti	The second secon	A CONTRACTOR OF BUILDING	
J1. BUDGST NARRATIVE-A			
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×			
J2. BUDGET NARRATIVE→	NSTRUCTIONAL STAFF		
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Stipends for staff for program		party by the state of the state	
Site Administration = \$11,880			
Burncoat Middle: 1 staff x \$40 p	per hour x 2.25 hours per day x 132 days = \$11,880		
Program site coordination =\$5, Burncoat Middle: 1 staff x \$35 c	775 per hour x 1,25 hours per day x 132 days = \$5,775		
JS, BUDGET NARRATIVE-	SUPPORT STAFF		
AF 030	cell below (the "Enlar" key works only when "AN" 4 o		
Secretary bookkeeper = \$5,929 Grant Support at 0.1 FTE to ass	ist with project implementation, payroll, data processing	, supply and vendor purchasing and other prop	gram support as needed = \$5,929
J.4 BUDGET NARRATIVE-			
To add namidive, click on the	call below (the "Enter" key works only when "AM" + '	"Exter" are pressed together):	

APPLICANT AGENCY:	Worcester Public Schools	FUND CODE: 647-B1 (school yr)
5. BUDGET NARRATIVE-	CONTRACTUAL SERVICES	
o add agmative, allek on the	cell below (the "Enter" key works only when "Alt" + "Enter" are present	togother):
IOTE: Funded applicants rendor that will receive \$8 below, please provide a b	s requesting to subconfract funds through Line 5, Contractual Se 5,000 or more. Vendors must follow the fund use requirements of the scription of the anticipated services and rates: s to provide enrichment services to the students: \$30 per hour x 115 hours = 1	rvices will be required to submit a detailed budget for each described in the FO-RFP. For the purposes of the narrative
t Burncoat Middle: Specialist	s to provide enficialment services to the state that 500 per files.	*
iubstitutes: To provide coverage for teach	ers who may need to attend service learning training: 8 substitutes x \$70 per	day x 2 days = \$1,120.
	-SUPPLIES AND MATERIALS	
Fe, acid navrative, click on th	e cell below (the "Enter" key works only when "Alt" + "Enter" are prosted	together):
Non-instructional Supplies:	urncoat Middle School program: \$17 per student x 100 students = \$1,700	
waterials to be used at the pe		
	12-20% A S 2007 S	
J7. BUDGET NARRATIVE	re call heldw (the "Enter" key works only when "Alt" + "Enter" are prestd:	d focatives):
Supervisory Staff: \$900	G Cod malow live. Plant was seen with	
To pay for national meeting.		
Instructional Staff: \$210	red meetings and professional development @ 0.54 per mile.	
IU-2fafe franci (n) i nii i sedoii	incomes and property	
JB. BUDGET NARRATIVE	E-DWIER COSTS	
Yo add nomative, chek on t	he cell-balow (the "Entar" hey works only when "Ait" 4 "Enter" are presse	ki sogetheri):
Transportation of students: Safe transportation of stude	ents to/from program site: 1 bus each at x \$109 per bus x 132 days = 14,388	3
1000 (1000)		
J9. BUDGET NARRATIV	E - INDIRECT COSTS	
J10. BUDGET NARRATI	VE-EQUIPMENT	
	the transfer of panel and another each item	
EQUIPMENT: Please att	ach a list with a statement of need and cost for each item.	
The second secon	The second secon	
	The second secon	

8/25/2016 FY2017 Fund Code 647-B1: Massachusetts 21st Century Community Learning Centers - Supporting Additional Learning Time (for new ELT and OST sites) State Offices - State A-Z Topics

Mass.

Massachusetts Department of Elementary & Secondary Education

--Select Program Area--



-37(5): mark (1.151) at 1.455 - 5-1988 (4.051) (1.151) at 1.251 at

Administration Fingers, Gradus Physis Program Support Information Serva es

thems School/Divided Profiles School/Divided Administration Educator Services Assessment/Accountability Femily & Community

- > Finance Home | News
- ARRA
- > Accounting & Auditing
- 3 Chapter 70 Program
- Charter Schools
- Circuit Breaker
- Educational Collaboratives
- ESE Budget
- **Grants/Funding Opportunites**

Current Grants

Previous Grants

Allocations & Awards

- > Nutrition Programs
- > Regional Districts 3 School Building Issues
- School Choice
- School Finance Regulations
- Statistical Comparisons
- Transportation
- Chapter 74 Nonresident Tuition
- > School Finance Contacts
- Links

Grants and Other Financial Assistance Programs: FY2017

Massachusetts 21st Century Community Learning Centers - Supporting Additional Learning Time (for new ELT and OST sites) Fund Code: 647-B1

Purpose:

The purpose of this competitive grant program is to support the implementation of a longer school day/year (referred to as Expanded Learning Time or ELT) and/or out-of-school time (OST) programming. Supported with federal funds, these opportunities will help to close proficiency gaps, increase student engagement, support social and emotional learning, and promote college and career readiness and success.

The main priority of this grant is to support schools/districts/communities in thoughtful Priorities:

implementation of engaging approaches to learning during ELT and/or OST that meet the specific academic, social and emotional, and developmental needs of students, and is aligned to the Department of Elementary and Secondary Education's (Department) Conditions for School Effectiveness 🖺 🗟.

The Department's overarching priorities for additional time through this grant, include:

- · Using more time to implement teaching and learning strategies that are multi-disciplinary and support core subject areas, including service-learning and project-based learning.

 Using more time to provide creative and innovative enrichment programming that supports
- students in all developmental areas (academic, social/emotional, civic engagement, wellness, etc.).
- · Using more time to provide additional opportunities for adults (including school staff, program providers and partners) to participate in collaborative planning and professional development that supports desired student outcomes.
- Building strong school-community partnerships and engaging families to support student outcomes in all developmental areas as described above.
- Developing sustainable models for providing additional quality learning time.

The following are not required, however, applicants meeting these criteria will be given competitive priority:

- Proposing to serve youth in schools/communities with higher percentages of students who are economically disadvantaged, as indicated at the Department's School and District profiles page for 2015-2016.
- Proposing to implement more time in a school or in partnership with a school designated as Level 3, 4, or 5 in 2015 under Massachusetts' District and School Accountability and Assistance System.
- Submitting this application in full partnership that includes a school district, and a community-based organization(s) or other public or private organization. (See Addendum F in the Additional Information section below for details related to this priority.)

The Department reserves the right to consider additional factors such as geographic distribution and diversity of applicant type in making final award decisions.

Implementation Applicants must implement the above priorities using one of the following two models for ELT or Models:

> Model 1 - Expanded Learning Time (ELT): Applicants choosing this option must offer a minimum of 300 expanded learning program hours before, during, and/or after the traditional school day.

The expanded learning programming must include at least 180 hours of ELT*, and the combined ELT and OST^{**} programming must be at least 300 hours.

*ELT:

- A longer school day/year, required for all students, above what was offered this year or last year; and
- · An annual school schedule that offers at least 1,245 for elementary schools and 1,305 for secondary schools.

**OST (for Model 1): Summer and/or school vacation programming for a selected population of students.

The following are not required, however, applicants under Model 1 (ELT) only proposing or meeting any of the following criteria will be given competitive priority. See Addendum F in the Additional Information section below for more details about several of these priorities.

· To add time at a middle school.

8/25/2016 FY2017 Fund Code 647-B1: Massachusetts 21st Century Community Learning Centers - Supporting Additional Learning Time (for new ELT and OST sites)

- To implement an expanded school calendar.
- To implement a blended learning educational model.
 - To implement a teacher career ladder model.
- To implement service-learning and/or project-based learning during core academic
- A creative schedule that includes opportunities for enrichment that are not just at the end of the school day.

Moreover, for applicants under Model 1 (ELT) that are receiving or applying for School Redesign Grants, the Department may consider the status of both applications in making funding decisions.

Please note: The Model 1 (ELT) hours requirement is based on the Every Student Succeeds Act (ESSA) , which is the newly reauthorized Elementary and Secondary Education Act (ESEA) that funds 21st CCLC programming, ESSA allows states to use 21st CCLC funds to: "support those enrichment and engaging academic activities...that...are included as part of an expanded learning program that provides students at least 300 additional program hours before, during, or after the traditional school day."

2. Model 2 - Out-of-School Time (OST):

Applicants choosing this option will offer at least a total of 400 hours of comprehensive OST programming at a school/site during the school year and summer for a selected population of students.

Note: Enrolled students are not expected to attend all 400 hours, however it is required that students will attend the OST school year programming an average of a minimum of 80-100 hours per school year. Drop-in programs are not allowed.

Additional Note: For applications under Model 2 (OST) only, competitive priority will also be given to applicants (or communities) that have not received 21st CCLC funding within at least the past three years p fiscal years (FY)14-FY16.

Eligibility:

Applications may be submitted by school districts, cities and towns, community-based organizations (CBOs), other public or private entities, or a consortium of two (2) or more of such agencies, organizations, or entities. Eligible applicants must meet at least one (1) of the following criteria:

- A. Primarily serve students in schools designated as Title I School-Wide programs; and/or
- B. Primarily serve students in schools with 15% or more students who are economically disadvantaged, as indicated at the Department's School and District profiles page for 2015-2016 or through another documented source.

Please see Addendum F in the Additional Information section below for additional eligibility

Key Grant Requirements:

Throughout the duration of the grant, recipients are required to:

- Offer an ELT and/or OST schedule that meets the minimum number of required hours based on the chosen model. See the Priorities section above for details.
- Have or commit to having an advisory community council/group that, as one of its functions, advises the grant-funded program(s). It is encouraged that this group consider/coordinate the full-scope of opportunities for additional learning time (including ELT and/or OST) in the community in order to maximize resources and avoid duplication of effort. Membership of the council/group must be representative of the school district boundaries, community, and populations to be served.
- Designate a part- or full-time coordinator whose primary role is to oversee administration and implementation of this grant.
- Attend required training on and implement Department-designated program evaluation
- Attend required training on and implement a minimum of one service-learning project
- and/or project-based learning project each year.

 Implement activities that support one or both of the following. Applicants are encouraged to set aside up to 5% of the total budget to support these activities:

 • Family Involvement: This may include a part-time Family Engagement/Outreach
 - Liaison if one does not currently exist; and/or
 - Social and Emotional Learning: This may include contracting with partners to provide social work or mental health services, etc.
- Submit required reporting (including student data and narrative).

See Addendum A - Grant Assurances in the <u>Required Forms</u> section below for additional grant requirements.

Applicants that are not cities, towns or public school districts, see $Addendum\,B-Documentation$ of Organizational Capacity in the Required Forms section below for additional grant requirements.

Funding:

A total of approximately \$2,500,000 is projected to be available. The final total amount available is subject to budget appropriation.

8/25/2016 FY2017 Fund Code 647-B1; Massachusetts 21st Century Community Learning Centers - Supporting Additional Learning Time (for new ELT and OST sites)

 Applicants may not request funding for the same school/site under both Model 1 (ELT) and Model 2 (OST).

	Model 1 (ELT).	Model 2 (05T)
Maximum number of new school(s)/site(s)* for which an applicant may apply:	No maximum	Districts/communities with: ≥35% of students who are ED: Two schools/sites (Using 2015-2016 ED information of the district which the majority of students to be served attend found on the Department's School and District profiles page.) All other districts/communities: One school/site
*All schools/sites must meet t	he criteria outline	ed in the <i>Eligibility</i> section above.

An applicant may apply for:

- Model 1 (ELT): For each proposed school, up to \$500 per pupil, based on the current (2015-2016) enrollment at the proposed school(s), plus up to an additional \$25,000 to support summer (and school vacation weeks, if applicable) programming. The grant request should support the enhancement or addition of engaging academic enrichment and/or intervention. The applicant must demonstrate a plan to support other anticipated costs associated with implementing a longer school day that will not be covered using grant funds. These costs can be covered using a variety of sources including, but not limited to: Title I, local funds, existing state or federal grants, etc.
- · Model 2 (OST):
 - · Up to \$175,000 for one school/site
 - Up to \$250,000 for two schools/sites

Per federal requirements, the minimum grant award amount is \$50,000.

The requested amount should be appropriate and reasonable for the size and scope of the proposed activities.

Fund Use:

Funds may be used to support salaries, stipends, contracts, instructional materials, and other expenses associated with implementing additional time.

These funds may not be used to supplant existing, currently funded costs, which would otherwise be funded (in the absence of these grant funds) from other sources (e.g., current salary levels, current transportation costs, instructional materials already being used during the school day, etc.).

Applicants must use the funds from this grant to support enhanced or new services for students.

Model 1 (ELT) applicants must identify specific enrichment and/or blended learning components of the proposed longer day, aligned to the <u>Elements of Content-Rich 21^{El} CCLC Programming</u>, which will be supported through this grant.

It is expected that applicants are developing plans to ensure that the activities and initiatives that are supported through these funds will be sustained beyond the grant period.

Applicants are encouraged to set aside funds to send a representative to the two-day 21st CCLC Summer Institute typically held in July (2017), sponsored by the U.S. Department of Education. Conference participants are responsible for airfare, hotel and other travel-related expenses (which may be covered through the aforementioned grant-budgeted funds).

No more than 5% may be used for indirect costs (line 9 on the budget).

Note: Any entity that wishes to include indirect costs in the budget request must have a current approved rate from the Department or a current Federal rate. Applicants that do not have either of the above may apply to the Department for an approved rate. This rate is only for grants issued by the Department and is not to be considered as an overall indirect cost rate to be used with any other funding sources. To access a list of approved rates or an application, go to Grants page.

Project Duration:

Upon approval (no earlier than 09/01/2016) - 08/31/2017

Pending budget appropriation, continuation of funding will be available for a total grant period of three (3) years (FY17-FY19).

Continued funding in years two (FY18) and three (FY19) will be contingent upon implementation of grant-required activities and demonstrating the following:

8/25/2016 FY2017 Fund Code 647-B1: Massachusetts 21st Century Community Learning Centers - Supporting Additional Learning Time (for new ELT and OST sites)

· the ability to use data to inform and support continuous improvement;

maintenance of grant-funded program attendance levels (for OST and summer programming);

evidence that the grantee is working toward sustaining programming beyond the grant period; and

annual submission of mid-year and end-of-year report/reapplication.

Program Unit: Office of Learning Supports and Early Learning

Contact: Karyl Resnick kresnick@doe.mass.edu

> Kristen McKinnon kmckinnon@doe.mass.edu

Phone Number: 781-338-3010

to Grant Submission:

Required Prior The following activities must be completed prior to grant submission.

1. Department Notification of Intent to Apply - due Friday, March 18, 2016

Applicants must submit to the Department an Intent to Apply ...

The following information is requested:

Applicant

School(s)/Site(s) to be included in the proposal

Proposed model for adding time at each included school/site

Submission of the Intent to Apply does not obligate the applicant to submit a proposal.

2. Community Notification of Intent to Apply Please see Addendum D-D ocumentation of Community Notification in the Required Forms section below.

3. Consultation with Non-Public Schools

Please see Addendum C — Documentation of Consultation Regarding Non-Public School Participation in the Required Forms section below for more information.

(Reminder: Department Notification of Intent to Apply due: Friday, March 18, 2016) Date Due:

Full Proposals Due: Tuesday, April 5, 2016

See the <u>Submission Instructions</u> section below for additional details.

Required Forms:

Part I / Part II — General Program Unit Signature Page (Standard Contract Form and Application for Program Grants) / Budget Workbook

Note: Applicants must submit a signature page and budget/budget narrative for school year (upon approval -6/30/2017) and summer (7/1/2017)8/31/2017) activities/expenditures, worksheets for each can be found in the Part I / Part II Excel workbook.

- Part III-A Required Program Information District (Submit one per lead applicant; a portion of this document must also be submitted online – please see <u>Submission Instructions</u> below.)
- Part III-B Required Program Information School/Site (Submit one per proposed school/site; a portion of this document must also be submitted online - please see <u>Submission Instructions</u> below.)
- 📆 👿 Addendum A Grant Assurances
- 🛱 🕅 Addendum B Documentation of Organizational Capacity (For lead applicants that are not a public school district only)
- Addendum C Documentation of Consultation with Non-Public 图图 Schools
- Addendum D Documentation of Community Notification
- Addendum E SAYO Outcomes Selection and APT Information

Additional Information:

- Questions and Information Sessions/Webinars: Due to the competitive nature of this grant program, all questions about the Funding Opportunity documents and process will be addressed during Grant Information Sessions and Webinars. Questions may be emailed in cclc@doe.mass.edu (with the subject: FC647-B1 Question) or advance of these sessions to asked during the session(s). Register for these sessions with dates and times
- Addendum F Additional Information: This addendum contains information
 - Additional Eligibility Criteria
 - Competitive Priority Full Partnership
 - Model 1 (ELT) Competitive Priorities Additional Descriptions/Resources
 - Planning Resources
 - Guidance for Completing Budget Request

8/25/2016 FY2017 Fund Code 647-B1: Massachusetts 21st Century Community Learning Centers - Supporting Additional Learning Time (for new ELT and OST sites)

· Grant Award Notification

Submission Instructions:

 $\textbf{Department Intent to Apply} - \textit{Due March 18}, \textbf{2016} - \text{submit an intent to apply following the instructions provided above in the } \underbrace{\textit{Required Prior to Grant Submission}}_{} \text{section}.$

Full Proposals - Due April 5, 2016:

- 1. E-mail the following to cclc@doe.mass.edu:
 - all required documents, in their original Word or Excel formats (Please do not convert into PDF.); and
 - a scanned version of each document requiring signatures (with original signatures)

And

2, Submit the requested information from Part III-A and Part III-B using this link: http://www.surveygizmo.com/s3/2491770/FY17-Fund-Code-647-B1-21st-CCLC-Grant-General-Information

Both of the above must be received by the Department no later than 5:00 p.m. on Tuesday, April 5, 2016.

Last Updated: February 24, 2016

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