

March 5, 2014

Tammy Boyle
North High School
140 Harrington Way
Worcester, Massachusetts 01604

Dear Tammy Boyle,

We are so excited that **North High School** has accepted our Whole Kids Foundation School Garden Grant! Please find the enclosed check of \$2,000 to be used at **North High School**.

Enclosed you will find a resource binder and fun goodies for your garden and from our partners! The resource binder includes:

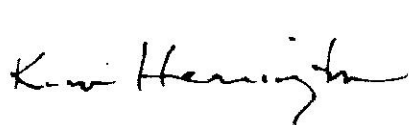
- Grant guidelines, including reporting requirements
- Information on Whole Kids Foundation programs and our program partners
- A selection of our favorite garden resources
- Exciting tools for incorporating the garden into the community and classroom!

We want to hear from you and hear about the success of your school garden! We will send a required a Progress Report in the Winter of 2015, but you are always welcome to share updates and photos to gardens@wholekidsfoundation.org.

Congratulations, again! We look forward to keeping in touch with additional information and resources. In the meantime, please join our community either on Facebook, Twitter, or via our e-newsletter.

Thank you for all that you do to garden with your students!

Sincerely,



Kim Herrington
Programs Director



Tristana Pirkel
School Programs Specialist



Whole Kids Foundation Garden Project

Budget

Item	Quantity	Cost	Extension
rakes	10	10.00	100.00
shovels	10	15.00	150.00
trowels	15	5.00	75.00
heavy-duty push brooms	3	15.00	45.00
square shovel	1	30.00	30.00
shears	1	25.00	25.00
lopping shears	1	60.00	60.00
heavy-duty garden hose	1	100.00	100.00
seed starting mix	30	20.00	20.00
starter seedling trays	30	5.00	150.00
vegetable scale	1	30.00	30.00
compost bin	1	100.00	100.00
Garden materials			885.00
Curriculum Planning		1,115.00	1,115.00
Total			2,000.00

Whole Kids

**GRANTS REPORT
2013-2014**

Fund	Grant	Purpose/Priorities	Amount
Whole Kids	Garden Project	<p>Students will participate in every aspect of the garden to harvest. All grade 9 students in the Social Systems and Justice Academy at North High will have integrated classes where the garden project is the vehicle to the regular curriculum.</p> <p>The garden will be integrated into Art, English, History, Math and Science. The students will study weights/measurements as they relate to functions of Graphic Modeling Statistics. They will also study the Ecosystems Life Cycles, Energy and Matter. They will also create signage garden decorations.</p> <p>Students will write about content knowledge of science and history as related to the garden.</p>	\$2,000.00

Use of Funds

These funds have been awarded to North High School.



Whole Kids Foundation Garden Grant In Partnership with FoodCorps Eligibility Criteria

The School Garden Grant Program is a collaboration between Whole Kids Foundation and FoodCorps. A school garden is a vital educational tool—every seed planted sprouts a new opportunity for kids to cultivate healthy eating habits! Teaching kids to garden helps them learn about complex topics like sustainability and conservation, food systems, and community awareness.

To be eligible for the \$2,000 (US\$) School Garden Grant, an applicant must be a nonprofit K-12 school (public, private or charter - elementary, middle, or secondary) and/or a 501(c)(3) organization that is developing or currently maintaining a garden project on school grounds that will engage children with fresh fruits and vegetables.

Garden projects may be at any stage of development (planning, construction or operation). In selecting grant recipients, priority will be given to both limited-resource communities and to projects that demonstrate strong buy-in from stakeholders, as well as demonstrating ability to financially sustain the garden.

There is a limit of one garden grant per school. We will only consider applications in the U.S. (including territories), U.K., and Canada. We are not able to fund projects in other countries at this time.

To be considered, applications must be completed online by October 31, 2013. Applications must be complete and submitted in order to be considered. Initial grantees will be announced mid-Spring 2013. Grant funds will only be disbursed after a Grant Agreement has been signed and returned by grantee. Final funding decisions will be made and grants will be awarded by the Whole Kids Foundation. Funds will be disbursed to recipients as a one-time, one-year award. Completion of an end-of-grant survey will be required for all recipients.

For any questions related to the application process, first review the FAQ and preview the Application, then contact gardens@wholekidsfoundation.org if you need assistance.

Thank you for your commitment to gardening and helping to grow healthy kids!

With deep appreciation,
Whole Kids Foundation and FoodCorps

TIMELINE:

Application opens: September 1, 2013

Application deadline: **October 31, 2013 at 5pm CT (3pm PT, 4pm MT, 6pm ET)**

Review Period: Winter 2014

Notification of all applicants: March 2014

ELIGIBILITY AND SELECTION CRITERIA:

- Applicant must be a nonprofit K-12 school (public, private or charter, elementary, middle or secondary) or a 501(c)(3) nonprofit organization working in partnership with a K-12 school
- Applicant must not have received a Whole Kids Foundation Garden Grant previously
- Applicant must have the capacity to receive and manage grant funds responsibly and the skills and experience necessary to undertake a project involving school gardens
- Applicant must demonstrate that the garden project has strong participation from stakeholders, including the school principal, volunteers and a community partner
- Applicant must demonstrate that thoughtful consideration is being given to the technical challenges of school garden construction and maintenance: soil testing, water availability, tool storage and municipal regulations
- Applicant must articulate a compelling plan for integrating the garden into the life of the school and community and must have plans to put the garden's produce to good use
- Applicant must provide a comprehensive budget and plan for financial sustainability

APPLICATION PROCESS:

The application is conducted online and is a two-phase process:

1. **Phase I:** Applicants submit school and/or organization information and a discreet set of questions to determine eligibility. (see below)
2. **Phase II:** Within 24 hours, applicants will be notified of their eligibility to move onto Phase II and submit a full application.

All Applicants will be notified by email when decisions have been made, beginning March 2014.

Applicants will be required to provide the following in their applications:

1. **Principal's signed Letter of Support:** Please provide a letter committing support for your garden project, signed by the principal, and presented on school letterhead.
2. **Garden photos:** Please upload at least one digital photo of your garden space, however, the more photos you share, the better sense our reviewers can have of your garden (up to three photos). You may also scan a diagram of your garden's dimensions and layout. Please note the following requirements and directions:
 - o **Save images as a PNG, JPG, or GIF.**
 - o Maximum size for each photo: 5M MB
 - o For new garden projects, please provide existing space photos as well as a proposed layout.
 - o If selected, the 1st photo will be used to represent your school garden on our website.
 - o We hope you can provide pictures with your students! If you do, only upload photos with students for whom you have a photo release form signed by their parent or guardian.
3. **Tax Verification Form:**
 - o **US Private school or a non-profit organization:** upload your organization's Federal IRS Tax- Exempt Determination letter.
 - o **US Public school:** upload a document with your school's name and NCES #.
 - o **Canadian school:** upload a document that verifies your non-profit or charity status.

REPORTING AND COMPLIANCE:

- Grantee holds full legal and financial responsibility for its garden project
- Grant funds are subject to audit; receipts must be kept by grantee for 6 years
- Grant awardees will be required to complete one or more post-grant award surveys. These reports help the Whole Kids Foundation and FoodCorps determine the overall impact of the grant program, assess the need that exists in schools across the country, garner additional support for school gardens, and highlight your school's successes. Recipients who do not complete will not be eligible to apply for future awards, and may have funds rescinded.

NEED HELP?

Please see our FAQs page for more details.

HOW TO APPLY:

Visit the School Garden Program page on our website: www.wholekidsfoundation.org to find the link to the online application.