





**GRANTS REPORT  
2013-2014**

Fund	Grant	Purpose/Priorities	Amount
159	Innovation Schools Fellowship	The purpose of the newly created Innovation Schools Fellowship program is to provide support for the cultivation of "break the mold" new or conversion innovation schools. The Fellowship will support prospective innovation school operators by providing support for an in-depth, yearlong new or conversion innovation school development planning process.	\$75,000.00

**Use of Funds**  
 Funds must be used solely to support the in-depth, year long new or conversion school development planning process.  
 These funds have been awarded to Claremont Academy.



2.  **Part III - Required Program Information- Description of Fund Use and Innovation Schools Concept Paper**
3.  **Part IV- Innovation Schools Fellowship Application**
4.  **Part V - Innovation Schools Fellowship Assurances Form**
5.  **Part VI- Innovation Schools Fellowship Information Sheet**

**Additional Information:**

**Award Timeline**

The Department and EOE will begin review of completed grant applications in March 2014 and will conduct formal applicant interviews beginning late March into April 2014.

**Selection Process**

The selection process for the Innovation Schools Fellowship program will be multi-faceted, and will include a multi-stage review process, panel interview, and reference checks. The panel interview will include representatives from the Department and EOE, the identified Fellow, district superintendent or designee, and additional district members as appropriate.

Due diligence will be done on the part of the Department and EOE during the selection process.

**Concept Paper**

The identified Fellow must submit a three-to-five page Innovation Schools Concept Paper. The Concept Paper must address the following:

- The candidate's general concept for the prospective innovation school and the educational model that will be implemented;
- The student population that the prospective innovation school would serve;
- The need and/or problem the prospective innovation school would address;
- How autonomy can be used to improve student achievement; and
- How community support for the prospective innovation school has been or will be garnered.

**Submission Instructions:**

Email all required documents, in their original Word or Excel formats (e.g., not converted to a PDF), to [ef@doe.mass.gov](mailto:ef@doe.mass.gov). **NOTE:** Signatures are not required on the emailed versions.

**AND**

Mail three (3) sets of all required documents, which include original signatures to:

**Sheika Edmond  
Office of Charter Schools and School Redesign  
Massachusetts Department of  
Elementary and Secondary Education  
75 Pleasant Street  
Malden, MA 02148-4906**

**All mailed documents must be received by the Department by 5:00PM on Monday, March 3, 2014.**

last updated: January 17, 2013

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**Massachusetts Department of Elementary and Secondary Education**  
**STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS**



**PART I - GENERAL**

<b>A. APPLICANT</b>	District Name: Worcester	District Code: 03480000
Contact Name:	Gregory Bares	
Address:	20 Irving Street 0 Worcester 01609	
Contact Telephone #:	(508) 799-3108	
Contact Email Address:	BaresG@worc.k12.ma.us	

**B. APPLICATION FOR PROGRAM FUNDING**

Fund Code	Program Name	PROJECT DURATION		TOTAL AMOUNT REQUESTED:
		FROM	TO	
Fund Code 159	FY15 Innovation Schools Fellowship Grant	Upon Approval	6/30/15	\$75,000

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE; THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION, AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICATION STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS

AUTHORIZED SIGNATORY: <i>Melinda J. Boone</i>	TITLE: Superintendent
TYPED NAME: Melinda J. Boone, Ed.D.	DATE: 2.27.14

Reminder: Fund Code 159 Letters of Intent are due on Friday, February 14, 2014. FULL PROPOSALS with all required documents are due by 5PM on Monday, March 3, 2014 by 5PM. Mail (or hand deliver) three (3) sets of all required forms, at least one of which has an original signature page to:  
Sheika Edmond, Office of Charter Schools and School Redesign  
Massachusetts Department of Elementary and Secondary Education  
75 Pleasant Street  
Malden, MA 02148-4906  
Email all required documents to Sheika Edmond at sedmond@doe.mass.edu

**DO NOT WRITE BELOW THIS LINE**

Massachusetts Department of Elementary and Secondary Education ONLY	
GRANTS MANAGEMENT	
For the Department Authorized Signatory: _____	Date: _____



PART II - PROJECT EXPENDITURES - DETAIL INFORMATION					A. Fund Code 159	
B. APPLICANT AGENCY Worcester			District Code: 03480000		FY 2015	
D. STAFFING CATEGORIES	E. # OF STAFF	F. FTE	G. MTRS*	II. AMOUNT	I. TOTAL	
3. SUPPORT STAFF				Do not use this tab.		
Aides/Paraprofessionals			<input type="checkbox"/>			
			<input type="checkbox"/>			
Secretary/Bookkeeper			<input type="checkbox"/>			
Other			<input type="checkbox"/>			
Stipends			<input type="checkbox"/>			
SUB-TOTAL						
* Check the MTRS box if the identified employee(s) are a member of the MA Teachers' Retirement System. This requirement only applies to federally-funded grant programs.						
4. FRINGE BENEFITS:				AMOUNT	I. LINE ITEM SUB-TOTAL	
4-a MA TEACHERS' RETIREMENT SYSTEM (Federally-funded grants only)				\$6,683		
4-b OTHER FRINGE BENEFITS (Other retirement systems, health insurance, FICA) Medicaid						
SUB-TOTAL						\$6,683
5. CONTRACTUAL SERVICES: Indicate the services to be provided and the rate to be paid per hour or per day, whichever is applicable.				II. AMOUNT	I. LINE ITEM SUB-TOTAL	
		Rate(\$)	Hour/Day			
CONSULTANTS -						
SPECIALISTS -						
INSTRUCTORS -						
SPEAKERS -						
SUBSTITUTES -						
OTHER -						
SUB-TOTAL						

PART II - PROJECT EXPENDITURES - DETAIL INFORMATION				A. Fund Code 159	
B. APPLICANT AGENCY <b>Worcester</b>		District Code: <b>03480000</b>		FY 2015	
6. SUPPLIES AND MATERIALS: Items costing less than \$5,000 per unit or having a useful life of less than one year		II. AMOUNT		I. LINE ITEM SUB-TOTAL	
TEXTBOOKS AND INSTRUCTIONAL MATERIALS -					
INSTRUCTIONAL TECHNOLOGY INCLUDING SOFTWARE -					
NON-INSTRUCTIONAL SUPPLIES -					
SUB-TOTAL					
7. TRAVEL: Mileage, conference registration, hotel, and meals					
SUPERVISORY STAFF - Best Practices Summit					
INSTRUCTIONAL STAFF -					
OTHER -					
SUB-TOTAL					
8. OTHER COSTS: Please indicate the amount requested in each category					
			Do not use decimals		
Transportation of Students -					
Memberships/Subscriptions -					
Advertising-					
Printing/Reproduction -					
Maintenance/Repairs -					
Rental of Space -					
Rental of Equipment -					
Telephone/Utilities -					
SUB-TOTAL					
9. INDIRECT COSTS: First, click on the 'Indirect Cost Calculator' link to access the worksheet to calculate maximum amount that can be used for indirect costs. Then enter approved rate and the amount from the 'Indirect Cost Calculator' worksheet (cell D13 or D22) in the green cell to the right:		Approved Rate:		<a href="#">Click here Indirect Cost Calculator</a>	\$750
10. EQUIPMENT: Provide a statement of need and cost of each item in the Notes Page. Items costing \$5,000 or more per unit and having a useful life of more than one year.		II. AMOUNT		I. LINE ITEM SUB-TOTAL	
INSTRUCTIONAL EQUIPMENT					
NON-INSTRUCTIONAL EQUIPMENT					
SUB-TOTAL					
<b>TOTAL FUNDS REQUESTED</b>					<b>\$75,000</b>