

At the request of the City Auditor, it is necessary to clarify the FY15 budget vote for the 500136 Miscellaneous Education OM Account in order for the Administration to properly load the budget accounts.

The vote of the School Committee in June was to approve Account 500136-92000 Miscellaneous Education OM in the amount of \$3,606,981. It is necessary to approve the account as stated below in order to properly capture the statutory account structure:

<u>Account</u>	<u>Amount</u>
500136-92000	2,937,420
500136-93000	250,000
540136-92000	419,561
Total	3,606,981

Although the budget book pages (166-169) properly identified these classifications, the vote of the School Committee must be recorded in a manner that allocates these funds by these accounts.

Account 500136-93000 is Line P of the Account (Instructional Technology Equipment) totaling \$250,000. All equipment purchases are designated by the "93000" account format.

Account 540136-92000 is Line F of the Account (Building and Parking Lot Rentals) totaling \$419,561. Last year, the WPS and City agreed to separately identify non-net school spending items by using accounts that begin with "540". These expenses are budgeted and recorded separately so as to easily identify the status of net school spending for our on-going reporting to the School Committee and City Council using the City Auditor's format.

Account 500136-9200 is all other lines within account totaling \$2,937,420. All statutory "ordinary maintenance" expenses are captured in the city's fund account system with a "92000" designation after the account number.

Please note that the 500136-92000 is \$6,400 greater than the initial budget book due to the transfer of funds into the Worcester Future Teachers Account during the budget hearings. There are no further changes to the spending as a result of this vote.

Attached are the minutes of the initial vote from the June 19, 2014 meeting as well as the appropriate budget pages from the FY15 budget book.

NOTES (continued)

GENERAL BUSINESS (continued)

gb #4-100.2 (continued)

500130-92000 & 96000 Personal Services

It was moved and voice voted to approve Account 500130-92000 & 96000 in the amount of \$3,423,506.

500-97205 Support Overtime Salaries

It was moved and voice voted to approve Account 500-97205 in the amount of \$65,527.

500-91110 Administration Salaries

Mr. O'Connell made the following motion:

Request that \$500,000 be reduced from Account 500-91110 and added to Account 500-91111.

On a roll call of 2-5 (yeas-Miss Biancheria, Mr. O'Connell), the motion was defeated.

Ms. Novick made the following motion:

Request that \$65,000 be reduced from Account 500-91110, line item C. School-Based Supervision and transferred to Account 500-91111.

On a voice vote, the motion was approved.

It was moved and voice voted to approve Account 500-91110 in the amount of \$11,550,840 as amended.

500136-92000 Misc. Educational OM

It was moved and voice voted to approve Account 500136-92000 in the amount of \$3,606,981 as amended.

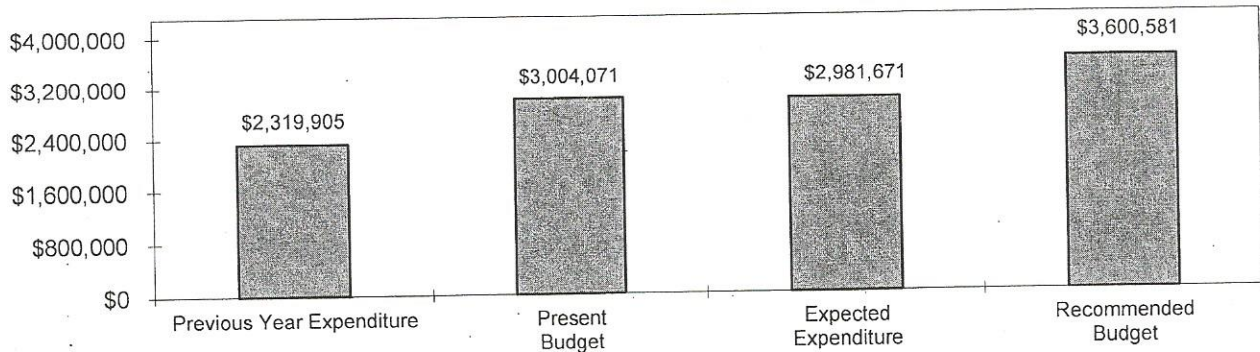
50S502 Nutrition Program

It was moved and voice voted to approve Account 50S502 in the amount of \$11,837,495.

500136-92000; 500136-93000; 540136-92000

MISCELLANEOUS EDUCATIONAL OM

	Previous Year Expenditure	Present Budget	Expected Expenditure	Recommended Budget
CITY FUNDING	\$2,319,905	\$3,004,071	\$2,981,671	\$3,600,581
GRANT SOURCES		\$515,997	\$515,997	\$471,588
TOTAL MISCELLANEOUS EDUCATIONAL OM	\$2,319,905	\$3,520,068	\$3,497,668	\$4,072,169



Funds assigned to this account are used to provide indirect support to instructional programs as follows:

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
A. Fees and Licenses	\$397,363	\$387,796	\$375,309	-6%
B. Employee Recruitment/Advertising	\$31,600	\$33,600	\$31,600	0%
C. Dues and Memberships	\$43,541	\$43,817	\$42,531	-2%
D. Moving Expenses	\$10,000	\$7,833	\$10,000	0%
E. Alternative Program	\$652,436	\$652,423	\$704,680	8%
F. Building and Parking Lot Rentals (540136-92000)	\$400,931	\$392,659	\$419,561	5%
G. Maintenance and Repair of Equipment	\$27,000	\$30,290	\$27,000	0%
H. Instructional Technology	\$618,000	\$629,131	\$1,226,700	98%
I. Food, Meetings, Receptions	\$8,000	\$5,502	\$8,000	0%
J. Office Supplies	\$23,500	\$24,701	\$23,500	0%
K. Copier Leases and Maintenance	\$33,000	\$32,029	\$33,000	0%
L. Environmental Management Systems	\$400,000	\$397,192	\$350,000	-13%
M. School Nurses Medical Supplies	\$27,000	\$27,000	\$27,000	0%
N. School Safety Equipment	\$50,000	\$50,000	\$50,000	0%
O. Audit Fees	\$21,700	\$7,875	\$21,700	0%
P. Instructional Technology Equipment (93000)	\$250,000	\$250,000	\$250,000	0%
Q. Worcester Future Teachers	\$10,000	\$9,823	\$0	-100%
TOTAL	\$3,004,071	\$2,981,671	\$3,600,581	20%

500136-92000; 500136-93000; 540136-92000

MISCELLANEOUS EDUCATIONAL OM

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
A. Fees and Licenses	\$397,363	\$387,796	\$375,309	-6%

This account funds fees and licenses related to educational programs including AVID licenses (\$36,815); credit recovery software for North High School, Creamer Center and Challenge & Reach Academies (\$71,494); Virtual High School (\$21,000); and PSAT (\$20,000); Measures of Academic Progress (\$166,400) and DIBELS (\$59,600). The reduction in the account reflects actual anticipated costs for these programs in FY15.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
B. Employee Recruitment/Advertising	\$31,600	\$33,600	\$31,600	0%

These expenditures are associated with the recruitment of administrators, teachers, support staff and building principals. This amount includes advertising in minority-oriented publications to help meet the district's affirmative action hiring goals.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
C. Dues and Memberships	\$43,541	\$43,817	\$42,531	-2%

These expenditures fund the costs of annual dues for staff participation in professional associations, including the Massachusetts Association of School Committees (\$7,185). Their purpose is to provide information and access to activities and trends taking place in current educational practice, research, and development. In addition, this account provides funds for high school accreditation fees with NEASC (\$22,845).

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
D. Moving Expenses	\$10,000	\$7,833	\$10,000	0%

This account funds the cost of using outside contractors for moving furniture and equipment between buildings or in the event larger items are donated to the district and need to be delivered to a specific location.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
E. Alternative Program	\$652,436	\$652,423	\$704,680	8%

Since the Woodward Day School Satellite Program began in October 1995, alternative education services have been provided to regular education students who received long-term suspensions from the WPS. The program maintains a safe environment in which appropriate levels of academic instruction and support necessary to accommodate the individual educational need of a diverse population are provided. The staff works closely with the WPS home school staff to ensure the curriculum a particular student is participating in is similar to that being offered by the home school. Additionally, this program, in cooperation with the Worcester Youth Guidance Center, offers a variety of treatment services including individual counseling, mediation and family counseling. The funding is needed for students receiving services at the program due to Mass. General Law, Ch. 71, S37H1/2 regarding the principals' authority to expel or suspend students charged with or convicted of a felony. The FY15 cost represents the assessment for Worcester as part of the Central Massachusetts Special Education Collaborative.

500136-92000; 500136-93000; 540136-92000

MISCELLANEOUS EDUCATIONAL OM

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
F. Building and Parking Lot Rentals (540136-92000)	\$400,931	\$392,659	\$419,561	5%

This account funds the rental of space for the special education alternative program at St. Casimir's (\$54,331), the special education bus lot on Freemont Street for the WPS owned vehicles (\$176,594), use of gymnasium and parking lot at the YMCA for the Jacob Hiatt Magnet School (\$46,812), parking lot rental of Chatham Street (\$25,728), parking lot rental of Richard Street (\$7,000), rental of parking spaces for Gates Lane School (\$18,979), and the rental of classroom space for Chandler Elementary School to alleviate severe overcrowding (\$90,117).

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
G. Maintenance and Repair of Equipment	\$27,000	\$30,290	\$27,000	0%

These funds provide for maintaining equipment assets in safe and serviceable condition. Included is the annual inspection and repair as necessary of the gymnasium equipment inventory as well as the equipment operated by all other departments including, but not limited to, technology, industrial arts, home economics, special education, as well as printing and photocopying equipment. Transportation equipment maintenance costs are not included here; they are reflected in a separate account (500141-92000).

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
H. Instructional Technology	\$618,000	\$629,131	\$1,226,700	98%

The technology budget is used to maintain, upgrade, and supplement the existing educational and administrative technology. This includes computer hardware, printers, network routers and switches, software, web services, and other applicable technologies. The increase in this account reflects the full-year funding to replace all 7,500 computers by April 2014 due to "end of life" software support. The district will lease all computers over a five-year cycle. This account also provides for the purchase of component parts, tools, and test equipment used by the computer and repair technicians to maintain the inventory of equipment. The Technology Parts and Maintenance line has been combined with Instructional Technology for FY15.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
I. Food, Meetings, Receptions	\$8,000	\$5,502	\$8,000	0%

Expenditures cover meal costs when they are determined to be appropriate in light of attendance, time, or location circumstances. They are associated with required meetings after normal working hours that extend into the evening as well as activities such as staff development, recruiting, and interview panels.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
J. Office Supplies	\$23,500	\$24,701	\$23,500	0%

Purchases charged to this account are made from competitively bid contracts for furnishing supplies used in the current office environment, such as computer paper, photocopier, and facsimile machine supplies as well as general supplies including envelopes, labels, binders, and so on. Also, this account is responsible for the costs of annual reports and newsletter supplies and photographs as well as award presentation supplies.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
K. Copier Leases and Maintenance	\$33,000	\$32,029	\$33,000	0%

This account funds the leases and annual maintenance for copiers at DAB.

500136-92000; 500136-93000; 540136-92000

MISCELLANEOUS EDUCATIONAL OM

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
L. Environmental Management Systems	\$400,000	\$397,192	\$350,000	-13%

This account provides funds for consulting and evaluation services related to an Environmental Management System (EMS), as initiated through in a consent agreement between the Worcester Public Schools, the Attorney General, and the State Department of Environmental Protection. The EMS was created to develop written standard operating procedures to manage environmental issues throughout the district. The issues include, but are not limited to, asbestos, hazardous materials, hazardous waste, chemical safety, and incident response. Pollution prevention and toxic use reduction will be incorporated into each segment. The system will include district wide inspections of targeted areas and extensive training on environmental best practices and procedures. The system will also develop an EMS manual that includes written standardized operating procedures and guidelines to address the required elements of the consent order. Due to the FY15 budget deficit, this account has been reduced for next year.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
M. School Nurses Medical Supplies	\$27,000	\$27,000	\$27,000	0%

Funds assigned to this account are used to provide direct care and assessment to the students in each school. They represent the costs of necessary screenings and health care administered by the school nurses.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
N. School Safety Equipment	\$50,000	\$50,000	\$50,000	0%

Funds assigned to this account provide the purchases of equipment vital to the safety of our students and improved school security: walkie talkies, surveillance cameras, monitors, window and door locks, and door alarms.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
O. Audit Fees	\$21,700	\$7,875	\$21,700	0%

This account funds the cost of the annual audit of the End of Year Pupil and Financial Report, as well as the student activity audit.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
P. Instructional Technology Equipment (93000)	\$250,000	\$250,000	\$250,000	0%

The account has been restructured to separate Instructional Technology Equipment from the Instructional Technology line item H for FY15. This line item includes equipment purchases which are greater than \$1,000 per unit.

	Present Budget	Expected Expenditure	Recommended Budget	% Change From Present Budget
Q. Worcester Future Teachers	\$10,000	\$9,823	\$0	-100%

This funding supports the Worcester Future Teachers Academy (WFTA). The goals of the WFTA are to prepare and encourage at-risk minority and low income students to excel academically in secondary school, enroll in institutions of higher education and consider careers in education. Due to the budget reductions in FY15, the funding for this account has been eliminated.