

EMERGENCY REMOVAL LETTER

Via Hand Delivery and Regular Mail

Date

Student's Address

RE: *(full name of student)* -Emergency Removal/Determination Letter

Dear Mr. and Mrs.,

Your child, _____ was charged with a disciplinary offense alleging a violation of a provision of the Worcester Public Schools Code of Conduct, Rule _____.
The specific facts leading to this allegation were as follows: _____
_____.

Please be advised that the investigation into this matter is ongoing and the school district reserves the right to amend this notice and to adjust the charges as appropriate.

Consistent with Massachusetts Student Discipline regulations, 603 CMR 53.07 and M.G.L. c. 71, § 37H³/₄, I have decided to impose an emergency temporary removal of the student from school for two (2) school days as I have concluded that the continued presence of the student at school poses a danger to persons and property, or materially and substantially disrupts the order of the school. In my judgment, there is no alternative to temporary emergency removal which alleviates this danger or disruption. During this temporary removal, the student may not be on school property or attend school events or activities.

I am notifying the Superintendent in writing of this removal which shall not exceed two (2) school days following the date of the incident.

You and the student have the opportunity for a hearing with me before the expiration of the two (2) school day emergency temporary removal unless we reach an otherwise agreeable time to meet. I will render a decision orally on the day of the hearing and in writing no later than the following school day outlining the basis for this action and appeal rights if applicable. I will send you another notice with the hearing date and time. If you have any questions, please contact me at
_____.

Very truly yours,

School Principal

cc: Dr. Marco Rodrigues, Chief Academic Officer
_____, Quadrant Manager
Robert Pezzella, School Safety Liaison