

**GRANTS REPORT
2013-2014**

Fund	Grant	Purpose/Priorities	Amount
790	Alternative Education	<p>The purpose of this state-funded competitive grant program is to help school districts plan, pilot, or enhance middle school and high school level district and inter-district alternative education programs/schools that serve students who are most at risk of not graduating from high school.</p> <p>The target population includes, but is not limited to: students identified as high and moderate risk in the Early Warning Indicator System (EWIS), students who are suspended or expelled, students who are chronically truant, students that have mental health concerns, and/or students with course failures.</p>	\$10,000.00

Use of Funds

- Funds may be used for:
- Salaries for staff or stipends
- Curriculum development
- Consultants
- Substitutes
- Community partnerships
- Technology
- Travel
- Training
- Purchase of materials and supplies

Funds cannot be used to pay students for program participation, however modest incentives (e.g., school supplies, snacks, transportation) are permitted. Funds may not be used for programs exclusively serving students with disabilities or to supplant existing alternative education programs.

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
STANDARD CONTRACT FORM AND APPLICATION FOR PROGRAM GRANTS

PART I - GENERAL

A. APPLICANT: Worcester Public Schools	District Code:	0	3	4	8
ADDRESS: 20 Irving Street					
Worcester, MA 01609					
TELEPHONE: (508) 799-3108					

B. APPLICATION FOR PROGRAM FUNDING

790	Alternative Education State Grant: Education Pathways to Support Students Most At-Risk of Not Graduating from High School (Competitive)	PROJECT DURATION		AMOUNT REQUESTED
FY2014	STATE GRANT administered by the OFFICE OF COLLEGE AND CAREER READINESS	FROM	TO	\$10,000
		Upon Approval	6/30/14	\$10,000

C. I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT AND COMPLETE. THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION; AND THAT I UNDERSTAND THAT FOR ANY FUNDS RECEIVED THROUGH THIS APPLICATION THE AGENCY AGREES TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL GRANT REQUIREMENTS COVERING BOTH THE PROGRAMMATIC AND FISCAL ADMINISTRATION OF GRANT FUNDS.

AUTHORIZED SIGNATORY: <i>Melinda J. Boone</i> / MR	TITLE: Superintendent
TYPED NAME: Melinda J. Boone, Ed.D.	DATE: 11-29-13

DATE DUE: December 3, 2013

Proposals must be received at the Department by 5:00 p.m. on the date due.

Mail the Fund Code 790 proposal listed on this signature page to:

Jenny Curtin
Office of College and Career Readiness
Massachusetts Department of Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906

Number of sets: 2

DO NOT WRITE BELOW THIS LINE

MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION USE ONLY	
GRANTS MANAGEMENT	
For the Department Authorized Signatory:	Date:

FY14 - LEARNING SUPPORT SERVICES & COLLEGE AND CAREER READINESS PROGRAMS - PART II WORKBOOK

PART II-A- PROJECT EXPENDITURES - DETAIL INFORMATION	A. GRANT 3-DIGIT FUND CODE 790
B. APPLICANT AGENCY CONTACT INFORMATION:	Applicant/District 4-digit code (if known): 0348

Applicant Agency: Worcester Public Schools	Address: 20 Irving Street, Worcester MA
Contact Person: Gregory Bares	Zip Code: 01609
Telephone: (508) 799-3108	E-mail address: BaresG@worc.k12.ma.us

Please complete the grant-specific information requested above, below, and to the right, and submit with all required Funding Opportunity documents.
(Print on portrait setting. If using Page Setup it should say 2 pages wide by 2 pages tall.)
Two pages will be the Budget (II-A) and two pages will be the Budget Narrative (II-B).
This Part II Budget and Budget Narrative workbook is for FY14 Learning Support Services (LSS) & College and Career Readiness (CCR) programs. These should print on a total of four (4) pages.
If you have any questions, contact the LSS or CCR Units via achievement@doe.mass.edu or 781-338-3010.

C. ASSIGNMENT THROUGH SCHEDULE A

Check this box ONLY if this project will be using funds assigned by more than one agency. A completed Schedule A, with signatures and the amount of funds assigned by each participating agency, must also be submitted.

D. STAFFING CATEGORIES	E. # of Staff	F. FTE	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
1. ADMINISTRATORS:					
Supervisor/Director					
Project Coordinator					
Stipends <small>Note hourly rate or write "flat rate."</small>					
SUB-TOTAL	0.00	0.00			\$0

	E. # of Staff	F. FTE	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
2. INSTRUCTIONAL/PROFESSIONAL STAFF:					
Stipends <small>Note hourly rate or write "flat rate."</small>				\$2,800	
SUB-TOTAL	0.00	0.00			\$2,800

	E. # of Staff	F. FTE	G. MTRS	H. AMOUNT	I. LINE ITEM SUB-TOTAL
3. SUPPORT STAFF					
Aides/Paraprofessionals					
Secretary/Bookkeeper					
Other					
SUB-TOTAL	0.00	0.00			\$0

* Check the MTRS box if the identified employee(s) is/are a member of the MA Teachers' Retirement System.
This requirement only applies to federally funded grant programs

	H. AMOUNT	I. LINE ITEM SUB-TOTAL
4. FRINGE BENEFITS:		
4-a MA TEACHERS' RETIREMENT SYSTEM (Federally funded grants only)		
4-b OTHER FRINGE BENEFITS (Other retirement systems, health insurance, FICA)		
SUB-TOTAL		\$0

Applicant Agency: Worcester Public Schools			Fund Code:	790
5. CONTRACTUAL SERVICES: Indicate the services to be provided and the rate to be paid per hour or per day, whichever is applicable			H. AMOUNT	I. LINE ITEM SUB-TOTAL
	Rate(\$)	Hour/Day		
Consultants				
Consultant to complete evaluation of program	\$100	7 1/2 hour	\$7,100	
Specialists				
Instructors				
Speakers				
Substitutes				
Other				
SUB-TOTAL				\$7,100
6. SUPPLIES AND MATERIALS: Items costing less than \$5,000 per unit or having a useful life of less than one year.			H. AMOUNT	I. LINE ITEM SUB-TOTAL
Textbooks and Instructional Materials				
Instructional Technology including Software				
Non-Instructional Supplies				
SUB-TOTAL				\$0
7. TRAVEL: Mileage, conference registration, hotel, and meals			H. AMOUNT	I. LINE ITEM SUB-TOTAL
Supervisory Staff				
Instructional Staff				
Other				
SUB-TOTAL				\$0
8. OTHER COSTS: Please indicate the amount requested in each category			H. AMOUNT	I. LINE ITEM SUB-TOTAL
Transportation of Students				
Memberships/Subscriptions/Computer Licenses				
Advertising				
Printing/Reproduction				
Maintenance/Repairs				
Rental of Space				
Rental of Equipment				
Telephone/Utilities				
SUB-TOTAL				\$0
9. INDIRECT COSTS				
Approved Rate:		1.00%	\$100	\$100
10. EQUIPMENT: Attach a list with a statement of need and cost of each item.			H. AMOUNT	I. LINE ITEM SUB-TOTAL
Instructional Equipment				
Non-Instructional Equipment				
SUB-TOTAL				\$0
TOTAL FUNDS REQUESTED				\$10,000

FY14 - LEARNING SUPPORT SERVICES & COLLEGE AND CAREER READINESS PROGRAMS PART II WORKBOOK

PART II-B- BUDGET NARRATIVE PAGES		FUND CODE	790
APPLICANT AGENCY:	Worcester Public Schools	Applicant/District four-digit code:	0348

INSTRUCTIONS:
 Provide a budget narrative that describes, by line item, the purpose of each expenditure. The breakdown should reflect cost/unit and number of units where applicable.
 For details regarding budget requirements related to this grant, see the grant's Funding Opportunity documents.
 For a description of what should be included in each line item, see Grants for Schools: Getting Them and Using Them, A Procedural Manual:
<http://finance1.doe.mass.edu/Grants/procedure/manual.html>

This Part II Budget and Budget Narrative workbook is for FY14 Learning Support Services (LSS) & College and Career Readiness (CCR) programs. These should print on a total of four (4) pages. If you have any questions, contact the LSS or CCR Units via achievement@doe.mass.edu or 781-338-3010.



J1. BUDGET NARRATIVE--ADMINISTRATORS

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

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J2. BUDGET NARRATIVE--INSTRUCTIONAL STAFF

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

Stipends for Alternative Education work group: group members will be drawn from all high schools/middle schools as well as our Alternative school sites. This group will work with consultant to review findings and also to suggest next steps for implementation: 10 members x 8 hours x \$30 to \$35 per hour = \$2,800

J3. BUDGET NARRATIVE--SUPPORT STAFF

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

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J.4 BUDGET NARRATIVE--FRINGE BENEFITS

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together):

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APPLICANT AGENCY: Worcester Public Schools
FUND CODE: 790

J5. BUDGET NARRATIVE--CONTRACTUAL SERVICES

Consultant: To complete an evaluation of all alternative education models in the district and to create a comprehensive alternative education program for students who require additional support - estimate of time 71 hours at \$100 per hour = \$7,100..

J6. BUDGET NARRATIVE--SUPPLIES AND MATERIALS

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together)

J7. BUDGET NARRATIVE--TRAVEL

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together)

J8. BUDGET NARRATIVE--OTHER COSTS

To add narrative, click on the cell below (the "Enter" key works only when "Alt" + "Enter" are pressed together)

J9. BUDGET NARRATIVE - INDIRECT COSTS

J10. BUDGET NARRATIVE--EQUIPMENT

EQUIPMENT: Please attach a list with a statement of need and cost for each item.



Mass.

State Department of Education

Select Program Area

- Financials
- APRA
- Accounting & Auditing
- Chapter 70 Program
- Charter Schools
- Circuit Breaker
- Educational Collaboratives
- ESE Budget
- Grants/Funding Opportunities
 - Current Grants
 - Proposed Grants
- Allocations & Awards
- Nutrition Programs
- Regional Districts
- School Building Issues
- School Choice
- School Finance Regulations
- Statistical Comparisons
- Transportation
- Chapter 74 Nonresident Tuition
- School Finance Contacts
- Links



Grants and Other Financial Assistance Programs: FY2014

Alternative Education State Grant: Education Pathways to Support Students Most At-Risk of Not Graduating from High School (Competitive)

Fund Code: 790

Purpose: The purpose of this state-funded competitive grant program is to help school districts plan, pilot, or enhance middle school and high school level district and inter-district alternative education programs/schools that serve students who are most at risk of not graduating from high school.

The target population includes, but is not limited to: students identified as high and moderate risk in the Early Warning Indicator System (EWIS), students who are suspended or expelled, students who are chronically truant, students with mental health concerns, and/or students with course failures.

Priorities: This grant program also supports implementation of Massachusetts'  **District Standards and Indicators** and the  **state's high priority strategies** for increasing student achievement. In so doing, the program serves to strengthen the capacity of school districts to educate the Commonwealth's neediest children.

Specifically, this grant program may be used in support of the following District Standards (and Indicators): Curriculum and Instruction (sufficient instructional time); Assessment (data-based decision-making, student assessment); and Student Support (academic support, access and equity, educational continuity and student participation, services and partnerships to support learning).

In addition, this grant program is intended to support the state's goal of success after high school through four priority areas: strengthening curriculum and instruction; improving educator effectiveness; using data effectively to support student achievement; and turning around our lowest performing schools.

In particular, this grant opportunity focuses on the development or implementation of an alternative education pathway that addresses at least one of the following five priority components to support student-centered learning. One component is required for all applicants (socio-emotional supports), and the remainder are optional priority components:

1. Providing socio-emotional supports (behavioral health support) - *required for all applicants*
2. Implementing a competency based education system
3. Serving suspended or expelled students to meet requirements of the Massachusetts discipline law, Chapter 222A, An Act Relative to Student Access to Educational Services, and Expulsion from School
4. Implementing Individual Learning Plans (ILPs)
5. Providing contextual learning opportunities

Applicants must address one or more of the priority components through the selection of *one* of the following grant missions:

1. **Planning** - Funds are used to support the creation of an implementation plan for a new alternative education program/school.
2. **Pilot** - Funds are used to implement an innovative, *new* alternative education program/school.
3. **Enhancement** - Funds are used to enhance an *existing* alternative education program/school.

Descriptions of these five priority components for student-centered learning, as well as the three grant mission options, are included in the *Descriptions of Options for Grant Mission and Grant Priority Components* document listed under "Additional Information" below.

Grants will be awarded to districts that propose activities based upon research-based interventions that:

- educate students using the same academic standards and curriculum frameworks as used with all students;
- provide an opportunity for students to earn a high school diploma (for high school programs);
- have small class sizes that use engaging instruction, address individual learning styles, and provide a supportive environment;
- use flexible scheduling;

2.3.2014 Fund Code - 790: Alternative Education State Grant: Education Pathways to Support Students Most At-Risk of Not Graduating from High School (Competitive)

- use existing resources in school districts, educational collaboratives, community colleges, other agencies, service providers, and community-based organizations;
- use family-based approaches and self-improvement, behavior management, and life skills training to help provide students with tools to better manage their lives and attitudes;
- provide a comprehensive array of social services to support students with issues that can cause school failure, excessive absenteeism, truancy, and dropping out of school; and
- use pre- and post-evaluative data in program development and assessment of program outcomes.

All selected districts will participate in professional development, networking, and evaluation activities during the 2013-14 school year.

Eligibility: Eligible entities are public school districts that had a 2012 four-year cohort graduation rate below 80.0%. See the *Alternative Education Grant FY 14 Eligibility* document listed under "Additional Information" below for eligible district names. Eligible school districts may partner with non-eligible districts for implementation of the grant program (the eligible district must be the lead).

Funding: Applicants may apply for up to \$10,000 (Planning grant) or \$20,000 (Pilot or Enhancement grant). A total of \$140,000 is available.

Fund Use: Grant funds may be used for salaries for staff salary or stipends, curriculum development, consultants, substitutes, community partnerships, technology, travel, training, and purchase of materials and supplies.

Grant funds may not be used to pay students for program participation, however modest incentives (e.g., school supplies, snacks, transportation) are permitted.

Grant funds may not be used for programs exclusively serving students with disabilities or to supplant existing alternative education programs.

Project Duration: Upon Approval through 6/30/2014







Program Unit: College and Career Readiness

Contact: Jenny Curtin jcurtin@doe.mass.edu



Phone Number: (781) 338-6839

Date Due: Tuesday, December 3, 2013 at 5 p.m.
Proposals must be received at the Department by 5:00 p.m. on the date due.

Required Forms:

1.  **Part I - General - Program Unit Signature Page - (Standard Contract Form and Application for Program Grants)**
2.  **Part II Workbook - Budget (II-A) and Budget Narrative (II-B)** (Print and mail with the proposal all four budget and budget narrative pages. See important opening instructions at the bottom of this section.)
3.  **Part III - Required Program Information**
4.  **Part IV - Grant Assurances**
5.  **Part V - Dropout Reduction Student Support and Intervention Mapping Tool**
6.  **Part VI - Alternative Education code form (only required for Pilot and Enhancement applicants that do not currently have an Alternative Education code for SIMS data collection)**

Additional Information:

- An optional webinar for potential applicants will take place on Wednesday, November 8, 2013 from 1:30-2:30 - www.doe.mass.edu
- The Massachusetts definition of *Alternative Education*
-  **Alternative Education Grant FY 14 Eligibility**
-  **Descriptions of Options for Grant Mission and Grant Priority Components**

Submission Instructions: Applicants must submit the complete application via email and via mail, following the instructions below:

1. Email the complete application (without signatures) to: jcurtin@doe.mass.edu
2. Mail two (2) complete applications with original signatures on Part I (Signature Page) and on the Grant Assurances page to:

Jenny Curtin
College and Career Readiness
Massachusetts Department of
Elementary and Secondary Education
75 Pleasant Street
Malden, MA 02148-4906