

# WORCESTER PUBLIC SCHOOLS

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TO: Teacher Mentors

FROM: Cheryl DelSignore

SUBJECT: Mentoring Throughout the Year: A Friendly Reminder

I am writing this letter to update you regarding your responsibilities as a mentor teacher. Thank you for supporting/encouraging new hires to our profession. Your obligation is to help, mentor, support and advise the new teacher(s) assigned to you for the school year.

Remember you must work with your new Mentor Trainer for the first year of using the new books, *Mentoring in Action*, and *The First Years Matter* by Carol Pelletier Radford. In subsequent years you will have their support but you will not have to report to the trainers regularly as you have in the first year of mentor training. Your work with the new hires and the monthly reflections is a requirement to receive the mentor stipends.

You can download all WPS Mentor information by going to the Worcester Public School home page and the Human Resources link. Please be sure to download Packet I and Packet II and share this with your mentee as well.

I look forward to seeing you at the required September, December and April meetings. You will receive notification reminders via email as to dates and time options. This information, of course, is included in the Mentor/Mentee Program for present year link.

Thank you again and if you have any questions please feel free to call me at 508-799-3027.