Please click the link below to join the webinar: https://worcesterschools.zoom.us/j/88227985819?pwd=VGVIWm9WWHyd2lreEVEY1NhZWZ2UT09
Passcode: 979453
Telephone: US: +1 929 205 6099 or +1 301 715 8592
Webinar ID: 882 2798 5819

CLERK OF THE SCHOOL COMMITTEE
WORCESTER PUBLIC SCHOOLS
20 IRVING STREET
WORCESTER, MASSACHUSETTS 01609

AGENDA #35

on: Monday, October 19, 2020
at: 5:30 p.m. – Regular Session
Virtually in: Room 410, at the Durkin Administration Building

ORDER OF BUSINESS

I. CALL TO ORDER
   INVOCATION
   PLEDGE OF ALLEGIANCE
   NATIONAL ANTHEM

II. ROLL CALL

III. APPROVAL OF RECORDS - NONE
IV. MOTION FOR RECONSIDERATION - NONE
V. IMMEDIATE ACTION - NONE
VI. REPORT OF THE SUPERINTENDENT - NONE
VII. COMMUNICATIONS AND PETITIONS - NONE
VIII. REPORT OF THE STANDING COMMITTEE - NONE
IX. PERSONNEL - NONE

X. GENERAL BUSINESS

   gb #0-330 - Administration
         (October 14, 2020)

   To consider feedback from parents on remote learning and present 2 new remote phases.

The Worcester Public Schools is an Equal Opportunity/Affirmative Action Employer/Educational Institution and does not discriminate regardless of race, color, ancestry, sex, gender, age, religion, national origin, gender identity or expression, marital status, sexual orientation, disability, pregnancy or a related condition, veteran status or homelessness. The Worcester Public Schools provides equal access to employment and the full range of general, occupational and vocational education programs. For more information relating to Equal Opportunity/Affirmative Action, contact the Human Resource Manager, 20 Irving Street, Worcester, MA 01609, 508-799-3020.
ITEM:
To consider feedback from parents on remote learning and present 2 new remote phases.

PRIOR ACTION:

BACKUP: Annex A (7 pages) contains a copy of the Transition from Remote to Hybrid Learning Proposal.

RECOMMENDATION OF MAKER:

RECOMMENDATION OF ADMINISTRATION:
Discuss.
Worcester Public Schools  
Transition from Remote to Hybrid Learning Proposal  

All plans including start dates can be affected by building readiness & changes in State Guidance and COVID-19

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**Second Term**  
November 16, 2020 - January 22, 2021

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**Students Moving to Hybrid**  
All plans including start dates can be affected by building readiness & changes in State Guidance and COVID-19

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- **PreKindergarten - Grade 12 Students with Complex Significant Disabilities**  - includes all students with disabilities that receive 75% or more of their services on the C grid.  
  - Date beginning - Monday, November 16, 2020  
  - In-person days - 4 days weekly, Monday - Thursday, Total In-person days = 114  
  - Number of students - 904

- **Worcester Technical High School 10th, 11th, and 12th Grade Students**  
  - Date Beginning - Monday, November 16, 2020  
  - In-person days - ¼ model - one day weekly during technical weeks, either Monday, Tuesday, Wednesday, or Thursday depending on cohort, Total In-person days = 13 Mondays & Wednesdays, 14 Tuesdays, 12/13 Thursdays  
  - Number of students - 1,109

- **Comprehensive High Schools Chapter 74 Program Students**  
  - Date Beginning - Monday, November 16, 2020  
  - In-person days - ¼ model - one day weekly Monday, Tuesday, Wednesday, or Thursday depending on cohort, Total In-person days = 26 Mondays or Wednesdays, 28 Tuesdays, 25 Thursdays  
  - Number of students - 604  
    - Doherty High School - Engineering Technology - 370 Students  
    - North High School -110 Students  
      - Allied Health - 69 Students  
      - STB - 41 Students  
    - South High School - 124 Students  
      - Culinary - 40 Students  
      - Diesel Technology - 45 Students  
      - Early Childhood - 40 Students

- **Innovation Pathway Students**  
  - Date beginning - Monday, November 16, 2020  
  - In-person days - ¼ model - one day every other week, Total In-person days = 14 Tuesdays, 13 Wednesdays, 12/13 Thursdays cohorts  
  - Number of students - 180

- **New Citizen Center Elementary, Secondary, and Young Adult Students**  
  - Date beginning - Monday, November 16, 2020  
  - In-person days - 4 days weekly, Monday - Thursday, Total In-person days = 114  
  - Number of students - 71  
    - NCC Elementary - 14
- NCC Secondary - 38
- NCC Young Adult- 19

- **Academic Center for Transition (ACT), Alternative Program @ St. Casmir’s, Challenge & Reach Academy, and Gerald Creamer Center Day & Evening Programs, Transitions Program**
  - Date beginning - Monday, November 16, 2020
  - In-person days - 4 days weekly, Monday - Thursday, Total in-person days =114
  - Number of students - 264
    - Academic Center of Transition - 42 Students
    - Alternative Program @ St. Casmirs - 37 students
    - Challenge & Reach Academy - 35 students
    - Gerald Creamer Center Day Program - 104 students
    - Gerald Creamer Center Evening Program - 46 students
    - Transitions Program - 58 students

**Site Locations**

Included by each school is the total number of students, number and type of classrooms, school start & end times. The use of St. Casmirs, Burncoat High, South High and Doherty High are questionable.

- **Alternative Program @ St. Casmirs**
  - Alternative Program @ St. Casmirs (37) 7:30-1:11

- **Burncoat High School**
  - Burncoat High (91)(5-COAST, 1-LS, 3-STEP) 7:20-1:43
  - Burncoat Middle (22)(2-COAST, 4-STEP & Resource) 7:20-1:43

- **Central Mass Collaborative - New Bond Street**
  - ACT Program (42) (10) SPED Teachers 8:30-2:30

- **Claremont Academy**
  - Sullivan (53) (2-AULS, 2-TLS, 1-LS, 2-STEP) 8:47-3:10
  - South High (68) (1-AULS, 3-LS, 4-STEP) 7:20-1:43
  - NCC Secondary (38) (SLIFE) 8:00-2:15
  - NCC Young Adult (20) (SLIFE) 7:20-1:43

- **Doherty High School**
  - Doherty (22) (1-LS, 3-STEP) 7:20-1:43
  - Doherty Chapter 74 (370) 7:20-1:43

- **Forest Grove Middle School**
  - Forest Grove (44) (2-LS, 2-TLS, 2-STEP) 8:47-3:10
  - Transitions Program (58) (8) SPED Teachers 8:00-2:00
  - WEMS (14) (2-STEP & 4- Resource) 7:20-1:43
  - Challenge & Reach (35) 7:17-1:40
  - Burncoat Middle (22) (2-COAST, 2-STEP & 2- Resource) 7:20-1:43

- **Jacob Hiatt School**
  - Chandler Elementary (11) (2-STEP) 7:50-1:55
  - NCC Elementary (14) (SLIFE) 8:25-2:30
● Nelson Place School
  ○ Nelson Place (77) (10-SAIL) (1) PK sub/sep (1) Young Voices 9:05-3:10
  ○ West Tatnuck School (13)(2-LS) 9:05-3:10

● Norrback Avenue School
  ○ Norrback (54) (3- AU/SAIL & 2-LS) 7:55-2:00
  ○ Lincoln Street (6) (1-PK sub/sep & 1-AU/SAIL) 7:45-1:50
  ○ Wawecus (20) (3-TLS) 8:25-2:30
  ○ Burncoat Prep (15) (2-STEP) 8:05-2:10

● North High School
  ○ North High (60) (1-AULS,3-LS, 3-STEP) 7:20-1:43
  ○ North High (110) (Chapter 74) 7:20-1:43
  ○ Doherty (22) (2-LS, 2-STEP, 2-TLS) 7:20-1:43
  ○ Burncoat High (91) (5-COAST, 1-LS,3-STEP) 7:20-1:43

● Quinsigamond Elementary School
  ○ Quinsigamond (30) (2-LS & 2-STEP) 8:25-2:30
  ○ Vernon Hill School (13) (2-STEP) 7:45-1:50
  ○ Columbus Park (18) (2-STEP) 7:45-1:50

● Roosevelt Elementary
  ○ Roosevelt Elementary (43) (1-PK sub-sep, 2-K/1, 2-STEP, 3-LS,) 8:15-2:20
  ○ City View (26) (2-K/1 & 2-STEP ) 9:05-3:10

● South High Community School
  ○ South High (68) (1-AU/LS, 3-LS, 4-STEP) 7:20-1:43
  ○ South High (125) (Chapter 74 Program) 7:20-1:43

● Woodland Academy
  ○ Canterbury (14) (2-TLS) 7:45-1:50
  ○ Gates Lane (72) (1/pk sub-sep & 9-AU/SAIL) 9:05-3:10

● Worcester Technical High School
  ○ WTHS (40) (4-Voc-P) 7:20-1:43
  ○ WTHS (381) 10th graders, (374)11th graders, (354) 12th graders 7:20-1:43
  ○ GCC Day (104) 7:15-1:45 & GCC Evening (46) 2:30-6:00
  ○ Innovation Pathways Program (180) 7:20 - 5:30
## Staff Involved

- Principals
- Assistant Principals
- Focused Instructional Coaches
- School Nurses, LPNs, and CNAs
- Cafeteria Workers (some)
- Secondary Special Education Department Heads
- Special Education System-wide Department Head of Intervention Specialist
- Special Education Teachers, Instructional Assistants, Behavioral Specialist, Behavior Intervention Consultants (BIC), Board Certified Behavioral Analyst (BCBA), Related Service Providers (Speech and Language Pathologist, Occupational and Physical Therapist, Vision and Deaf and Hard of Hearing) and other support staff who teach and support students with complex significant disabilities
- NCC Teachers
- Alternative Education Program Teachers
- Chapter 74 Teachers and support staff
- School Adjustment Counselors & School Psychologists
- Behavioral Health Specialists
- Other staff as ventilation upgrades are completed (staff will be given two weeks advance notice)

## Next Steps Planning

<table>
<thead>
<tr>
<th>Tasks</th>
<th>Persons/Department Responsible &amp; Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assign schools/programs to building sites and confirm with transportation</td>
<td>Completed Date: Thursday, October 1, 2020</td>
</tr>
<tr>
<td>Meet with Principals to update them on move to hybrid plan and discuss site locations and responsibilities</td>
<td>Completed Date: Wednesday, October 7, 2020</td>
</tr>
</tbody>
</table>
| Provide specific information to families of students identified to move to hybrid obtain an updated response as to whether the students identified will move to hybrid learning or remain in remote learning. Information will include:  
  - Days of instructions  
    - 4 Days of in-person instruction M-Th & 1 day Friday is remote asynchronous instruction  
  - Location  
  - Time of School  
  - Transportation provided  
  - Need confirmation from families  
    - Whether student is staying remote or going hybrid  
    - Whether the student will be taking School transportation  
    - Whether the student can wear a mask | SPED Department will provide a master list of students with disabilities who have been identified to require hybrid and/or in-person services by school. The list will then be shared with each school principal and John Hennessey Completed Date: Friday, October 9, 2020  
SPED Department will send a ConnectEd message to families of all students identified to require hybrid and/or in-person services informing them of this option. Completed Date: Tuesday, October 13, 2020  
Special Education Teachers and Special Education Department staff will call families using the SWD Substantially-Separate Return to School Google Form Completed Date: Friday, October 23, 2020 |
<table>
<thead>
<tr>
<th>Task</th>
<th>Responsible/Completed by</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Send Secondary Schools a list of students eligible to ride bus</td>
<td>John Hennessey</td>
<td>Friday, October 16, 2020</td>
</tr>
<tr>
<td>Contact families of students in Chapter 74, IPP, NCC, and Alternative programs to discuss hybrid plan and obtain whether they opt for hybrid or remote learning option</td>
<td>School/Program Administration</td>
<td>Friday, October 23, 2020</td>
</tr>
<tr>
<td>Assign Chapter 74 students to cohorts using Cohort Scheduling Criteria</td>
<td>School Administration</td>
<td>Friday, October 30, 2020</td>
</tr>
<tr>
<td>Send Cohort lists of Chapter 74 students to John Hennessey &amp; OISL Managers</td>
<td>School Administration</td>
<td>Friday, October 30, 2020</td>
</tr>
<tr>
<td>Prepare transportation routes for Chapter 74, SPED, IPP, NCC, and Alternative programs</td>
<td>John Hennessey</td>
<td>Friday, November 6, 2020</td>
</tr>
<tr>
<td>Reconfigure SPED, NCC, Alternative, and Chapter 74 staff to support both hybrid and remote students</td>
<td>School Administration and Teachers</td>
<td>Friday, October 30, 2020</td>
</tr>
<tr>
<td>Assign teachers to available classrooms at site schools clustering school programs where possible</td>
<td>School Site Principals</td>
<td>Friday, November 6, 2020</td>
</tr>
<tr>
<td>Inform families of students starting November 16th of bus routes and for Chapter 74 students which Cohort their child is assigned</td>
<td>Building Administration</td>
<td>Tuesday, November 10, 2020</td>
</tr>
<tr>
<td>Notify Collaborative of change of dismissal time back to 3:30 - full day time</td>
<td>John Hennessey</td>
<td>October 16, 2020</td>
</tr>
<tr>
<td>Contact Durham with basic needs for buses</td>
<td>John Hennessey</td>
<td>Friday, October 16, 2020</td>
</tr>
<tr>
<td>Develop COVID-19 Classroom/Building Shutdown Protocols</td>
<td>District COVID Coordinators Manager of Nursing District Administration Department of Public Health</td>
<td>Friday, October 9, 2020</td>
</tr>
<tr>
<td>Develop COVID-19 School Bus Ridership Protocols</td>
<td>District COVID Coordinators Director of Transportation District Administration</td>
<td>Friday, November 6, 2020</td>
</tr>
<tr>
<td>Develop COVID-19 Building Protocols</td>
<td>District COVID Coordinators School-based COVID Coordinators Building Administration</td>
<td>Friday, November 6, 2020</td>
</tr>
</tbody>
</table>
### Third Term
January 25, 2021 - April 1, 2021

#### Students Moving to Hybrid

*All plans including start dates can be affected by building readiness & changes in State Guidance and COVID-19*

- **Group C students transition to school of record**
  - Date beginning - January 11, 2021

- **Pre-Kindergarten, Kindergarten and Grade 1 Students**
  - Date beginning - January 25, 2021
  - In-person days - 1 day per week, Total In-person days - 18 days for M, W, Th Cohorts & 19 days for Tuesday Cohort
  - Number of students - 4,201
    - PreK - 783 students - 28 classrooms - 50 1/3 day sessions, 3 full-day sessions
    - Kindergarten - 1542 students - 89 classrooms
    - Grade 1 - 1876 students - 91 classrooms

- **Seventh, Ninth, and Twelfth grade Students**
  - Date beginning - January 25, 2021
  - In-person days - 1 day per week, Total In-person days - 18 days for M, W, Th Cohorts, 19 days for Tuesday Cohort
  - Number of students - 5,227
    - 7th - 1754 students
    - 9th - 1904 students
    - 12th - 1569 students

- **Second, Third, Fourth, Fifth, Sixth, Eighth, Tenth, and Eleventh Grade Students**
  - Date beginning - February 1, 2021
  - In-person days - 1 day per week, Total In-person days - 16 days for Monday Cohort, 18 days for Tuesday Cohort, 17 days for W & Th Cohorts
  - Number of students - 12,332
    - 3rd - 1796 students
    - 4th - 1756 students
    - 5th - 1727 students
    - 6th - 1834 students
    - 8th - 1720 students
    - 10th - 1804 students
    - 11th - 1695 students

### Buildings Involved

- All School Buildings as ventilation upgrades are completed

### Staff Involved

- All School-based staff as ventilation upgrades are completed (staff will be given two weeks advance notice)
<table>
<thead>
<tr>
<th>Tasks</th>
<th>Persons/Department</th>
<th>Completed Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reconfigure bus routes of students that were at other building sites who have been in hybrid learning</td>
<td>John Hennessey</td>
<td>Monday, January 4, 2021</td>
</tr>
<tr>
<td>Contact families who have not responded to the Model Selection Form to identify which model of instruction they will choose for their child</td>
<td>Building Administration &amp; Staff</td>
<td>Friday, November 6, 2020</td>
</tr>
<tr>
<td>Assign students choosing hybrid learning model from groups A &amp; B to Cohorts using Cohort scheduling Criteria, Notify Transportation</td>
<td>Building Administration Completed Date: Friday, November 20, 2020</td>
<td></td>
</tr>
<tr>
<td>Reconfigure staff to support both hybrid and remote students</td>
<td>Building Administration &amp; Staff</td>
<td>Friday, December 4, 2020</td>
</tr>
<tr>
<td>Prepare transportation routes and assign students to buses</td>
<td>John Hennessey</td>
<td>Friday, January 8, 2021</td>
</tr>
<tr>
<td>Contact Durham with specific needs for buses</td>
<td>John Hennessey</td>
<td>Monday, January 11, 2021</td>
</tr>
<tr>
<td>Reassign teachers to classrooms</td>
<td>Building Administration Completed Date: Wednesday, January 6, 2021</td>
<td></td>
</tr>
<tr>
<td>Inform families which Cohort their child has been assigned and bus routes</td>
<td>Building Administration Completed Date: Week of January 4-8, 2021</td>
<td></td>
</tr>
</tbody>
</table>