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Meeting ID: 895 6224 0264

The following items will be discussed at a virtual meeting of the Standing Committee on Finance and Operations on Wednesday, February 9, 2022 at 5:00 p.m.:

gb #0-33 - Mr. Foley/Mrs. Clancey/Ms. McCullough/Mr. Monfredo/Ms. Novick (January 8, 2020)

To include a standing item for "Transportation Update" at each Finance and Operations committee meeting with information provided regarding the problems facing student transportation and improvements experienced.

gb 1-208 - Administration (July 30, 2021)

To review the status of the FY22 Budget and make appropriate transfers as required.

Committee Members

Tracy Novick, Chair
Jermoh Kamara, Vice-Chair
Susan Mailman

Administrative
Representatives
Brian Allen

OFFICE OF THE
CLERK OF THE SCHOOL COMMITTEE
WORCESTER PUBLIC SCHOOLS
20 IRVING STREET
WORCESTER, MA 01609

AGENDA #1

The Standing Committee on FINANCE AND OPERATIONS will hold a virtual meeting:

on: Wednesday, February 9, 2022
at: p.m.
virtually in: Room 410, Durkin Administration Building

ORDER OF BUSINESS

- I. CALL TO ORDER
- II. ROLL CALL
- III. GENERAL BUSINESS

gb #9-355 -Miss McCullough/Miss Biancheria/Mr. Foley/Mr. Monfredo
(October 23, 2019)

Request that the Administration explore the feasibility of providing bus transportation to secondary students that live less than 2 miles from school.

ROS #0-6 -Administration (May 15, 2020)

UPDATE ON THE STUDENT INFORMATION SYSTEM (SIS) PROCUREMENT PROJECT –
Center for Educational Leadership and Technology (CELT)

c&p #0-13 - Clerk (August 18, 2020)

To consider a communication from the Racism Free Worcester Public School Group regarding nine areas of concerns.

gb #0-33 - Mr. Foley/Mrs. Clancey/Ms. McCullough/Mr. Monfredo/Ms. Novick
(January 8, 2020)

To include a standing item for "Transportation Update" at each Finance and Operations committee meeting with information provided regarding the problems facing student transportation and improvements experienced.

gb #0-58 - Ms. Novick/Miss Biancheria/Mr. Foley/Mr. Monfredo (January 29, 2020)

To discuss the proposal to move city polling locations into the Worcester Public Schools.

gb #1-44 - Ms. Novick/Mrs. Clancey/Mr. Foley/Ms. McCullough/Mr. Monfredo (January 26, 2021)

Request administration propose for Committee consideration a priority list of facilities projects to improve the health and safety of school buildings using the new Elementary and Secondary School Emergency Relief Fund.

gb #1-67 - Ms. McCullough/Miss Biancheria/Mrs. Clancey/Mr. Foley/Mr. Monfredo (February 22, 2021)

To develop procedures for future school years surrounding field clearing and preparedness for Spring seasons, and any other seasons that may be applicable.

gb #1-101 - Mr. Foley (March 23, 2021)

To discuss the use of school buses operated solely on electric power either through acquisition, conversion or a combination of both.

gb #1-146.1 -Administration/Ms. Novick (June 8, 2021)

Response of the Administration to the motion to prepare a report on the cost for the entire district to be part of the BYRT Program and present that information at the Budget meeting in June.

gb 1-208 - Administration (July 30, 2021)

To review the status of the FY22 Budget and make appropriate transfers as required.

gb #1-248.1 - Administration/Ms. Novick/Mrs. Clancey/Ms. McCullough/Mr. Monfredo (November 22, 2021)

Response of the Administration to the request to share the October 1 report.

gb #1-271 - Ms. Novick (September 29, 2021)

Provide opportunities for public input on the district's plans for Elementary and Secondary Schools Emergency Relief funding, as required by the American Rescue Plan Act of 2021.

gb #1-290 - Administration (October 22, 2021)

To accept the donation of Pixellot, a School Broadcast Program valued at more than \$10,000, as per the attached agreements.

gb #1-300 - Ms. McCullough/Mrs. Clancey/Mr. Monfredo/Ms. Novick (October 21, 2021)

Request that the Administration provide a report on all school playgrounds, needed repairs and cost for repairing/upgrading them.

gb #1-302 - Administration (October 25, 2021)

To review the annual audit and agreed-upon procedures report on compliance and internal controls for the City of Worcester, including the Worcester Public Schools, which includes the Government Accountability Office (GAO) and the Office of Management and Budget (OMB) A-133 Reports and the Management Letter.

gb #1-303 - Administration (October 25, 2021)

To review the Independent Accountants' Report on Applying Agreed-Upon Procedures for the Department of Elementary and Secondary Education End of Year Financial Report.

gb #1-304 - Administration (October 25, 2021)

To review the Independent Accountant's Report on Applying Agreed Upon Procedures for Student Activity Fund Testing.

gb #1-322 - Ms. McCullough/Mrs. Clancey/Mr. Monfredo/Ms. Novick (November 19, 2021)

Request that the Administration review the policies for athletic eligibility.

gb #1-325 - Ms. McCullough/Mrs. Clancey/Mr. Monfredo/Ms. Novick (November 19, 2021)

Request that the Administration evaluate the athletics budget pertaining to equipment, uniforms and other needs and discuss during budget.

gb #2-19 - Ms. Novick/Ms. Clancey
(January 12, 2022)

To align Policy DK with the City of Worcester Charter.

gb #2-20 - Ms. Novick/Ms. Clancey/Mr. Johnson/Ms. Mailman
(January 12, 2022)

To consider both one time and recurring building needs.

gb #2-23 - Ms. Novick/Ms. Clancey/Mr. Johnson/Ms. Kamara/Ms. Mailman
(January 12, 2022)

To consider a pilot of provision of menstrual supplies at all secondary schools.

Superintendent Binienda stated that secondary schools are equipped with the necessary supplies and suggested that elementary schools be included.

gb #2-25 - Ms. Novick/Ms. Clancey/Ms. Kamara (January 12, 2022)

To make provision within all WPS secondary schools of space for prayer during the day for those whose religious observance requires it; relatedly; to add to the student handbook notification to students and families that such provision will be made as needed.

(motion) gb 1-237 - Miss Biancheria (September 23, 2021)

Request that the Grant expenditures be sent to the Standing Committee on Finance and Operations for further discussion.

(motion) gb #1-285 - Ms. Novick, (December 2, 2021)

Request that the question of sustainable funding be forwarded to the Standing Committee on Finance and Operations to research other available sources.

(motion) gb #2-6 - Administration/Mayor Petty (January 4, 2022)

Request that the COVID and Transportation portions of the survey be referred to the Standing Committee on Finance and Operations.

COVID

Enforce social distancing, mask wearing and provide more sanitation areas along with make-up work guidelines.

Transportation

Expand the bus routes within the current two-mile radius.

IV. ADJOURNMENT

Helen A. Friel, Ed.D.
Clerk of the School Committee

STANDING COMMITTEE: **FINANCE AND OPERATIONS**

DATE OF MEETING: Wednesday, February 9, 2022

ITEM: Mr. Foley/Mrs. Clancey/Ms. McCullough/Mr. Monfredo/Ms. Novick (January 8, 2020)

To include a standing item for "Transportation Update" at each Finance and Operations committee meeting with information provided regarding the problems facing student transportation and improvements experienced.

PRIOR ACTION:

1-16-20 - Referred to the Administration.

2-6-20 - SCHOOL COMMITTEE MEETING

aor #0-5 - Clerk

(January 29, 2020)

To consider approval of the Minutes of the School Committee Meeting of Thursday, January 16, 2020.

Mr. Foley made the following amendment to the minutes:

Request that referral for item gb #0-33 be referred to the Standing Committee on Finance and Operations instead of to the Administration.

On a voice vote, the amendment was approved.

4-12-21 - STANDING COMMITTEE ON FINANCE AND OPERATIONS

Mr. Allen stated that the Administration meets weekly with representatives from Durham School Services to discuss the number of drivers that are available to the Worcester Public Schools. The number of buses needed will be based upon the number of students choosing to return to school or remaining remote.

Ms. McCullough wondered what the options would be in the event of a shortage.

Mr. Allen offered potential options which included:

- subcontracting drivers from other companies
- moving tiered school times around
- reducing the number of students who may be eligible for transportation

BACKUP:

Annex A (3 pages) contains a copy of the Student Transportation Update.

PRIOR ACTION (continued)

- 4-12-21 - Mr. Allen stated that all WPS owned buses have been used every
(continued) day since the start of the school year.
Miss Biancheria made the following motion:
Request that the Administration provide weekly transportation updates to include information from the Durham meetings and the status of Durham bus drivers.
On a roll call of 3-0, the motion was approved.
Mr. Foley made the following motion:
Request that the Administration and School Committee work with the City Solicitor to produce a notice of Breach of Contract letter to be sent to Durham School Services highlighting the Breach of Contract reaffirming the Worcester Public Schools' legal and financial rights and raising the imperative nature of the May 3, 2021 return to school and the need to have the full allotment of bus drivers in place by that time.
On a roll call of 2-1 (nay Miss Biancheria), the motion was approved.
On a roll call of 3-0, the item was held for additional updates.
- 4-15-21 - SCHOOL COMMITTEE MEETING - The School Committee approved the actions of the Standing Committee as amended.
Mr. Foley made the following motion:
Request that the Administration and School Committee work with the City Solicitor to produce a notice of Breach of Contract letter to be sent to Durham School Services highlighting the Breach of Contract reaffirming the Worcester Public Schools' legal and financial rights and raising the imperative nature of the May 3, 2021 return to school and the need to have the full allotment of bus drivers in place by that time.
On a roll call of 5-2 (nays Miss Biancheria and Mr. Monfredo), the motion was approved:
Mr. Foley requested a vote to reconsider the motion.
On a roll call of 2-5 (yeas Miss Biancheria and Mr. Monfredo), the motion for reconsideration was defeated.
- 10-26-21 - STANDING COMMITTEE ON FINANCE AND OPERATIONS
(Considered with gb #1-110)
Mr. Allen stated that there are drivers in training that are interested in 7D training. The Administration is discussing with AA transportation the continued use of their vans that were being used by the National Guard. This will allow the Worcester Public School's bus drivers to continue to drive the same routes as the National Guards.
Mr. Foley made the following motion:
Request that gb 1-110 be filed and that gb 0-33 be held.
On a roll call of 2-1 (absent Miss Biancheria), the motion was approved.
- 11-18-21 - SCHOOL COMMITTEE MEETING - The School Committee on a roll call of 6-1 (nay Miss Biancheria), approved the actions of the Standing Committee as stated.

PRIOR ACTION (continued)

11-30-21 - STANDING COMMITTEE ON FINANCE AND OPERATIONS

Mr. Allen provided information on the following:

- bus driver recruitment
- procurement of vehicles
- other updates

Bus Driver Recruitment

As of November 23, 2021, there were 27 people actively in training. Seven out of the 27 people in training acquired their 7D van license. These seven people are currently driving the bus routes that the National Guards had previously driven. The Commonwealth is conducting another 7D training class on December 4, 2021. Mr. Allen stated that updates will be provided at the December Standing Committee meeting.

Procurement of Vehicles

The district has awarded the bid of school buses as follows:

	<u>Vehicle Cost</u>	<u>Total Cost</u>
100 Type C Big Buses	\$99,580	\$9,958,000
38 Type A Mid-Size Bus	\$80,110	\$3,044,180
27 Type A Wheelchair Bus	\$84,030	<u>\$2,268,810</u>
Total Bid Award		\$15,270,990

Mr. Allen stated that the delivery of the vehicles is expected by June 1, 2022 and that the total bid was \$1,229,010 less than the amount included in the ESSER III application. He proposed that the ESSER savings could be used:

- to purchase additional school buses scheduled for regular replacement during the ESSER grant timeframe
- to purchase additional vehicles that may need to be expanded due to the possible change in walking radius or school start times.
- to apply the savings towards a higher capacity 7D van or
- for other district ESSER-eligible initiatives

Other Updates

- The recently signed Infrastructure Investment and Jobs Act will provide \$2.5 billion for new zero-emissions or electric school bus purchases and \$2.5 billion for low-emissions school buses. The Administration will explore the eligibility of applying for these funds for future school bus purchases.
- The Administration is exploring the feasibility of having a dedicated fuel location for up to 335 vehicles at or near the 115 Northeast Cutoff location.
- The Administration will provide the School Committee a 15-year vehicle replacement plan for all existing and newly purchased vehicles which will help to make informed decisions on future budgets and vehicle purchases.
- The Administration is preparing bid specifications for the purchase of 7D vans, which were approved in the ESSER III grant, and is expected to begin service for late FY23 or the FY24 school year.

PRIOR ACTION (continued)

- 11-30-21 - Mr. Foley asked how long the training takes before a person gets their CDL license.
Mr. Allen stated that due to the fact that the School Committee has approved the additional training Job Descriptions, it will help accelerate the training process.
Mr. Hennessey stated that in order to obtain a CDL license, a person has to have 28 hours of classroom time and 32 hours behind the wheel. Once a person receives their CDL learner's permit, he/she can start receiving their 32 training hours on the road.
Ms. Novick suggested that information regarding bus driver recruitment and the free training opportunities be placed on the Worcester Public Schools' social media platforms.
Mr. Foley made the following motion:
Request that the item be held.
On a roll call of 3-0, the motion was approved.
- 12-16-21 - SCHOOL COMMITTEE MEETING - The School Committee approved the action of the Standing Committee as stated.

WORCESTER PUBLIC SCHOOLS STUDENT
 TRANSPORTATION MONTHLY UPDATE
 FEBRUARY 2022

Bus Driver Availability

The following is the availability of bus drivers from Durham School Services to the Worcester Public Schools using a monthly snapshot for the 2021-22 school year:

Date	Available Bus Drivers from Durham School Services*	Contracted Number of Drivers for 2021-22	Difference
8/26/2021	122	141	-19
9/15/2021	115	141	-26
10/12/2021	115	141	-26
11/3/21	114	141	-27
1/12/22	112	141	-29

**As reported by Durham School Services local management during weekly planning call with WPS Transportation Administration.*

Bus Driver Hiring and Recruitment

The Worcester Public Schools continues to work in close partnership with MassHire and the WPS Night Life Program to recruit and train potential school bus drivers.

As of January 28, 2022, the Worcester Public Schools have **36 people actively in training:**

- 31 through MassHire / Night Life Program
- 2 Driver referral
- 2 WPS Bus Monitor (1 through the Mass Hire / Night Life Program)
- 1 from the Civil Service List

Of these 36 people in training, 12 have also been trained and possess 7D van licenses and have been hired by the Worcester Public Schools, and have taken over the routes previously operated by National Guard drivers during October 2021. (The district is leasing 7D vans from AA Transportation for the remainder of the year).

The additional training staff recently approved will allow for accelerated training of the current people in training and expand capacity for other trainees.

Based on current programs and ridership, the district plans to operate 196 routes next year. The Administration is targeting to have 230 drivers. This level of staffing achieves a 17% spare ratio to address daily absences and vacancies. To achieve this targeted goal, the Administration is using the following staffing assumptions to determine the additional training needs:

- 42 current WPS mid-size bus drivers
- 14 current WPS big bus drivers
- 12 current WPS 7D drivers complete training and become licensed
- 24 others currently in training become licensed
- 95 current Durham drivers join WPS at the end of the current school year

There is an additional need for 43 bus drivers to achieve the target staffing level. On-going recruitment and partnership with Mass Hire and Night Life will continue through the spring and summer.

Other Support Staff

The District-Operated Transportation Cost Analysis Report (gb #9-59, September 2019) assumed four additional mechanics, one operations supervisor, one transportation liaison, and one Human Resources liaison. Additional supervisory trainers have recently been approved to enhance school, parent, and student customer experience (page 7 of the report).

Status of Positions Added:

- Human Resources Liaison (to be called Transportation Personnel Supervisor): *The position is still open, and the Administration is currently accepting applications.*
- Transportation Systems Coordinator: *The position is in the interview process.*
- Transportation Safety and Training Liaison (3): *Two of the positions have been filled with February start dates. The remaining position is still open, and the Administration is currently accepting applications*
- Transportation Safety Supervisor: *This position has been filled with a February start date.*

Positions to be added for FY23:

- Four Mechanics
- Operations Supervisor
- Transportation Liaison

School Bus Vehicle Procurement

The district has awarded the bid of school buses as follows:

	<u>Vehicle (Total Cost</u>	
100 Type C Big Buses	\$99,	\$9,958,
38 Type A Mid-Size Bus	\$80,	\$3,044,
27 Type A Wheelchair Bus	\$84,	<u>\$2,268,</u>
Total Bid Award		\$15,270,

The school bus industry is impacted by national supply chain issues (around computer chips, engines, and other bus components) and a higher demand for new school bus vehicles. The Administration is in weekly communication with the school bus dealer and manufacturers relating to our Spring-Summer delivery of vehicles. Additional updates will be provided at upcoming monthly Standing Committee meetings.

Other Updates:

- **A Move Towards Alternative Fuel:** The recently signed Infrastructure Investment and Jobs Act provides \$2.5 billion for new “zero-emissions” or electric school buses purchases and \$2.5 billion for low-emissions school buses, which consist of CNG, propane, and biofuels under a new Clean School Bus Program administrated by the U.S. Environmental Protection Agency. The funds will be awarded in \$1 billion increments (\$500 million each for zero emissions and low emissions) over the next five years. The Administration will explore the eligibility of applying for these funds for future school bus purchases.
- **Fueling Options:** The property lease specifications allowed for the possibility for onsite or nearby fueling of school buses. The district currently uses the DPW fuel pumps on Albany Street. The Administration is exploring the feasibility of having a dedicated fuel location for up to the 335 vehicles (school buses, Facilities vehicles, and Nutrition vehicles) at or near the 115 Northeast Cutoff location.
- **Vehicle Replacement Plan and Schedule:** In the upcoming months, the Administration will provide the School Committee a 15-year vehicle replacement plan for all existing and newly purchased vehicles to inform future budget and vehicle type decisions.
- **7D Van Service:** The district-operated student transportation plan is a multi-year phased approach to student transportation services in Worcester. The plan includes that the district will operate 7D van service for selected routes. The recent memorandum of agreement with the EAW includes new language for 7D van drivers, including wages and hours for this new classification of drivers. The approved ESSER III grant also includes \$2 million of ESSER funds to purchase 7D vans. The district is preparing bid specifications for the purchase of vans, with the expected beginning of service for late FY23 or the FY24 school year.

STANDING COMMITTEE: **FINANCE AND OPERATIONS**

DATE OF MEETING: Wednesday, February 9, 2022

ITEM: Administration (August 10, 2021)

To review the status of the FY22 Budget and make appropriate transfers as required.

PRIOR ACTION:

8-26-21 - SCHOOL COMMITTEE MEETING

It was moved and voice voted to refer the item to the Standing Committee on Finance and Operations.

10-26-21 - STANDING COMMITTEE ON FINANCE AND OPERATIONS

Mr. Allen discussed the status of the FY22 Budget and appropriate transfers.

Mr. Foley requested that a Public Hearing regarding ESSER and SOA funds be scheduled for mid-November or early December.

Superintendent Binienda stated that, at the Public Hearing, discussions should also include the funding of full day preschool and early college programs.

It was moved to approve the following transfers:

Amount	From Account	Account Title	To Account	Account Title
\$400,000	500-91111	Teacher Salaries	500-91110	Administrative Salaries
\$140,000	500-91120	Maintenance Salaries	500-91123	Non-Instructional Salaries
\$50,000	500-91120	Maintenance Salaries	500-91121	Administrative Clerical Salaries
\$100,000	540103-92000	Transportation	540103-93000	Transportation

On a roll call of 2-1 (absent Miss Biancheria), the transfers were approved.

On a roll call of 2-1 (absent Miss Biancheria), the item was held for the second quarter report.

BACKUP:

Annex A (4 pages) contains a copy of the FY22 Budget Second Quarter Budget Status Report.

Annex B (1 page) contains a copy of the FY22 Budget Account Summary Second Quarter Report.

PRIOR ACTION (continued)

11-18-21 -- SCHOOL COMMITTEE MEETING - The School Committee on a roll call of 6-1 (nay Miss Biancheria), approved the actions of the Standing Committee as amended.

Ms. Novick voiced her concern over the transfer of \$400,000 from teacher salaries to administrative salaries for the reallocation of five English Learner teachers to four English Learner Supervisor positions. She indicated that putting this kind of a transfer in a quarterly report is not transparent and should have been discussed in June when the Budget was passed. She asked the Administration to provide an explanation of the decision regarding the transfer.

Ms. Melendez-Quintero stated that the numbers of English Learners have increased and with the current staff, it is very difficult to meet their needs and ensure that they receive a high quality and equity education. The ratio of coaches to EL students is 1 to 10 which does not allow the coaches to spend long periods of time at one school. She further stated that the English Learner Supervisors will be working on developing an EL curriculum.

Superintended Binienda stated that the Administration analyzes and assesses what the district needs are, then proposes certain transfers at each quarterly report. The Administration has discussed and decided to add the five new positions to address the needs of EL students.

On a roll call of 7-0, the following transfers were approved:

Amount	From Account	Account Title	To Account	Account Title
\$400,000	500-91111	Teacher Salaries	500-91110	Administrative Salaries
\$140,000	500-91120	Maintenance Salaries	500-91123	Non-Instructional Salaries
\$50,000	500-91120	Maintenance Salaries	500-91121	Administrative Clerical Salaries
\$100,000	540103-92000	Transportation	540103-93000	Transportation

**WORCESTER PUBLIC SCHOOLS
FY22 BUDGET
SECOND QUARTER BUDGET STATUS REPORT**

The status of all Salary and Ordinary Maintenance accounts as of December 31, 2021, are shown in Annex B. Presented for each account is the amount budgeted for the current fiscal year, the amount expended or committed as of December 31, and the projected balance at the closing on June 30, 2022. Salary and Ordinary Maintenance Account totals are:

<u>Budget Title</u>	<u>Budget Amount</u>	<u>Expended or Encumbered 12/31/21</u>	<u>Projected Balance 06/30/22</u>
Salaries	\$252,130,930	\$101,796,731	-\$1,159,201
Ordinary Maintenance	<u>\$136,341,124</u>	<u>\$101,753,051</u>	<u>\$1,169,033</u>
Total General Fund	\$388,472,088	\$203,549,782	\$9,832

At this point in the fiscal year, a total of \$203,549,782 (52%) has been expended or committed. A description of the projected balances is as follows:

The Administration has identified \$4.1 million in continued budget savings resulting primarily from position vacancies, related health insurance savings, and transportation savings. Therefore, the Administration recommends that spending that was moved to the ESSER in FY22 as "enrollment hold harmless funding" be applied to the general fund budget to address the budget savings and use ESSER funds for a second year to address the projected FY23 level service budget gap.

Accounts with Budget Impacts:

Teacher Substitute Salaries Account 500-91114 (-\$2,026,241): This balance is due to the ongoing shortage of day-by-day substitutes, as well as instructional assistants that provide daily coverage to classrooms due to vacancies. However, this account includes the addition of 70 building-based substitutes beginning in December through the end of the school year. This account also includes the transfer of Hold Harmless funds for day-by-day substitutes, as described in the table below.

Facilities Ordinary Maintenance Account 500152-92000 (-\$1,562,669): This account represents the increase in HVAC (Heating, Ventilation & Air Condition Systems) and environmental management expenditures. These increases include the use of HVAC contractual services due to vacant district positions to address equipment repair and winter-related heating issues, routine abatement projects, and disposal of hazardous waste. This line also includes the estimated cost for necessary lead and copper testing for the district's drinking water.

Supplemental Salaries Account 500-91118 (-\$646,448): This account includes the various Hold Harmless changes that are included in the table below. In addition, this account includes the projected increase for translation services provided by the district's part-time staff, as well as the additional support required for the student after school drop-off center and the need for school coverage due to the late bus schedule occurring throughout the district with the consolidation of big bus routes.

Building Utilities Account 500146-92000 (-\$625,676): The projected deficit in this account reflects the changes of the City of Worcester's new gas supply contract as noted in the Quarter 1 report, as well as actual usage trends through December. The City will be utilizing the Eversource default rate and reassessing the market conditions before the end of the current fiscal year.

Non-Instructional Salaries Account 500-91123 (-\$314,143): This account reflects the reallocation of the EPL Testers (Educational Support Salaries 500-91134; Line B) to Parent Liaisons with the most recent collective bargaining agreement. This account also includes the transfer of Hold Harmless funds for Parent Liaisons as described in the table below.

Administrative Clerical Salaries 500-91121 (-\$18,314): The account reflects an additional Quality Assurance Specialist for the Human Resource Department.

Accounts with Projected Balances to Offset Deficit Accounts:

Instructional Assistant Salaries Account 500-91115 (\$2,603,371): This account includes approximately seventy-eight (78) vacant positions through the end of December, and the projection includes the cost of replacement of these positions through the end of the school year.

Transportation Account 540103-92000 (\$2,240,149): The projected balance in this account represents the twenty-seven bus routes that Durham School Services is currently not providing through the end of December, as well as the projections through June. This line also includes the reduction in special education out-of-town routes based on the number of students attending an out-of-district placement.

Health Insurance Account 500123-92000 (\$1,537,433): The projected balance of this account is based on the significant vacancies that are occurring within the district. This line item includes vacant positions through the end of December and the cost of replacement of positions through the end of the school year.

Teacher Salaries Account 500-91111 (\$865,703): This account includes approximately sixty (60) vacant teaching positions through the end of December. The projection includes the cost of replacement of these positions through the end of the school year.

Maintenance Salaries Account 500-91120 (\$340,986): The projected balance in this account represents several vacant positions through the end of December. This projected balance will be transferred to the Facilities Ordinary Maintenance (500152-92000) to provide necessary contracted services for the district.

Tuition Account 500132-92000 (\$356,646): The projected balance of this account is based on fewer students that are being serviced through the out-of-district specialized program than budgeted.

Accounts with Projected Balances to Offset Hold Harmless Accounts: The FY22 Budget included twenty-one general fund accounts that have reallocated funds to the federal ESSER funding to balance the FY22 Budget. The continued vacant positions since the First Quarter Budget Status Report, in addition to the 27 big bus routes that Durham School Services continues not to provide to the district, creates an overall Second Quarter Budget Status projected balance in excess of \$4.0 million. The projected balance includes the year-to-date savings, as well as the projected amounts through June 30, 2022. The following amounts will be charged to the general fund.

Account	Account Title	Account Line Item	Amounts
500-91114	Teacher Substitutes Salaries	Day by Day Substitutes	\$372,320
500-91118	Supplemental Program Salaries	Recreation Worcester	\$60,000
500-91118	Supplemental Program Salaries	Gerald Creamer Evening Programs	\$295,000
500-91118	Supplemental Program Salaries	Advanced Placement Salaries	\$22,000
500-91118	Supplemental Program Salaries	AVID Salaries	\$8,000
500-91118	Supplemental Program Salaries	Mentor Stipends	\$44,000
500-91118	Supplemental Program Salaries	Music Enrichment Program Salaries	\$15,000
500-91118	Supplemental Program Salaries	Summer & Evening Guidance	\$12,054
500-91123	Non-Instructional Salaries	Parent Liaisons	\$375,305
500-91133	School Nurse Salaries	Clinical Care Program	\$894,153
500-97203	Custodial Overtime Salaries		\$1,200,000
500-92204	Instructional Materials	Instruction and School Leadership	<u>\$775,961</u>
	TOTAL		\$4,073,793

The following table represents paid positions through the end of the second quarter:

Account Title	FY22 Budget	Paid 09/25/21	Paid 01/01/22	Vacant Positions
Teacher Salaries	2,547	2,467	2,485	62
Instructional Assistants Salaries	659	572	581	78
Custodial Salaries	158	146	142	16
Transportation Salaries	126	109	114	12
Educational Support Salaries	104	48	47	57
Maintenance Service Salaries	28	18	17	11

Based on the Second Quarter Budget Status Report, the Administration recommends the following actions:

Amount	From Account	Account Title	To Account	Account Title
\$94,000	500-91134	Ed Support	500-91123	Non-Instructional
\$155,000	500-91111	Teacher Salaries	500-91134	Educational Support Salaries
\$220,000	540103-92000	Transportation	540-97201	Transportation Overtime Salaries
\$250,000	540103-92000	Transportation	500-91118	Supplemental Salaries
\$850,000	540103-92000	Transportation	540103-93000	Transportation
\$373,320	500-91111	Teacher Salaries	500-91114	Teacher Substitutes Salaries
\$450,000	500-91115	Instructional Assistants	500-91118	Supplemental Program Salaries
\$375,000	500-91115	Instructional Assistants	500-91123	Non-Instructional Salaries
\$894,000	500-91115	Instructional Assistants	500-91133	School Nurse Salaries
\$776,000	500-91115	Instructional Assistants	500-92204	Instructional Materials
\$1,200,000	500123-96000	Health Insurance	500-97203	Custodial Overtime Salaries
\$370,000	500-91119	Custodial Salaries	500152-92000	Facilities Ordinary Maintenance
\$340,000	500-91120	Maintenance Service Salaries	500152-92000	Facilities Ordinary Maintenance
\$790,000	540103-92000	Transportation	500152-92000	Facilities Ordinary Maintenance

WORCESTER PUBLIC SCHOOLS
2021-2022 BUDGET ACCOUNT SUMMARY
SECOND QUARTER REPORT

Account	Account Title	Adopted	Transfer	Budget	Expended or Encumbered	Balance
500-91110	Administration Salaries	\$14,406,265	\$400,000	\$14,806,265	\$7,518,392	-\$52,231
500-91111	Teacher Salaries	\$189,377,358	-\$400,000	\$188,977,358	\$70,010,394	\$865,703
500-91112	School Committee Salaries	\$99,626		\$99,626	\$49,313	\$0
500-91114	Teacher Substitutes Salaries	\$1,583,050		\$1,583,050	\$845,142	-\$2,026,241
500-91115	Instructional Assistants Salaries	\$13,283,250		\$13,283,250	\$6,300,542	\$2,603,371
500-91116	Coach Salaries	\$712,702		\$712,702	\$271,280	\$35,635
540-91117	Transportation Salaries	\$4,515,683		\$4,515,683	\$2,050,947	-\$352,772
500-91118	Supplemental Program Salaries	\$1,245,628		\$1,245,628	\$892,903	-\$646,448
500-91119	Custodial Salaries	\$7,729,888		\$7,729,888	\$3,634,333	\$371,158
500-91120	Maintenance Service Salaries	\$2,089,933	-\$190,000	\$1,899,933	\$759,482	\$340,986
500-91121	Administrative Clerical Salaries	\$3,504,115	\$50,000	\$3,554,115	\$1,817,633	-\$18,314
500-91122	School Clerical Salaries	\$2,530,977		\$2,530,977	\$1,056,343	\$237,279
500-91123	Non Instructional Salaries	\$2,601,814	\$140,000	\$2,741,814	\$1,791,530	-\$314,143
540-91124	Crossing Guard Salaries	\$483,239		\$483,239	\$173,965	\$45,187
500-91133	School Nurse Salaries	\$5,407,329		\$5,407,329	\$2,280,290	-\$894,153
500-91134	Educational Support Salaries	\$1,606,277		\$1,606,277	\$1,395,763	\$212,239
540-97201	Transportation Overtime Salaries	\$713,714		\$713,714	\$419,225	-\$331,637
500-97203	Custodial Overtime Salaries	\$0		\$0	\$376,828	-\$1,222,639
500-97204	Maintenance Overtime Salaries	\$164,860		\$164,860	\$18,398	\$130,654
500-97205	Support Overtime Salaries	\$75,255		\$75,255	\$134,027	-\$142,835
	Salary Total	\$252,130,963	\$0	\$252,130,963	\$101,796,731	-\$1,159,201
500101-96000	Retirement	\$21,746,307		\$21,746,307	\$22,545,827	\$52,000
540103-92000	Transportation	\$17,949,410		\$17,949,410	\$16,232,688	\$2,240,149
500122-92000	Athletic Ordinary Maintenance	\$457,707		\$457,707	\$185,955	\$0
500123-96000	Health Insurance	\$53,647,839		\$53,647,839	\$23,911,882	\$1,537,433
500125-92000	Other Insurance Programs	\$66,030		\$66,030	\$26,729	-\$3,485
500129-96000	Workers Compensation	\$1,983,982		\$1,983,982	\$913,750	-\$76,743
500130-92000	Personal Services	\$2,156,939		\$2,156,939	\$2,189,268	-\$269,564
500132-92000	Tuition	\$20,441,132		\$20,441,132	\$19,811,158	\$356,646
500133-92000	Printing & Postage	\$317,459		\$317,459	\$255,867	-\$15,000
500-92204	Instructional Materials	\$2,218,356		\$2,218,356	\$1,928,113	-\$775,961
500136-92000	Miscellaneous Educational OM	\$3,740,917		\$3,740,917	\$3,044,801	\$133,939
500137-96000	Unemployment Compensation	\$522,637		\$522,637	\$127,673	\$177,964
500146-92000	Building Utilities	\$6,514,506		\$6,514,506	\$5,492,671	-\$625,676
500152-92000	Facilities Ordinary Maintenance	\$4,577,904		\$4,577,904	\$5,086,668	-\$1,562,669
	Non Salary Total	\$136,341,125	\$0	\$136,341,125	\$101,753,051	\$1,169,033
	Total General Fund Budget	\$388,472,088	\$0	\$388,472,088	\$203,549,782	\$9,832

